



REQUEST TO SPEAK DURING CITY COUNCIL WORK SESSION

City Council Work Session Date: _____/_____/_____

Name: _____ Organization Represented (if any): _____

Address: _____

Email address: _____

Phone number: _____ Fax number: _____

Topic: Statement of action you wish City Council to take. *(Submit additional pages if necessary)*

Have you communicated with any City staff associated with this matter? Yes or No

If yes, what was the outcome? _____

Do you have a presentation or video to show City Council? Yes or No

If "yes," please email presentation materials to AgendaCoordinator@durhamnc.gov no later than 10 calendar days before the Work Session you are scheduled to speak.

***** Please Note: You are permitted up to 3 minutes for any remarks and presentation, at the Mayor's discretion.*****

Signature _____ Today's Date: _____

This form, and any supporting documentation (including video, power point, brochure, flyer, etc.), must be submitted to the Agenda Coordinator by 5:00 pm no later than 10 calendar days *prior* to the City Council Work Session during which you wish to speak. You will receive acknowledgement of receipt of this form, but you can also contact Agenda Coordinator at **919-560-4222** or **AgendaCoordinator@durhamnc.gov**.

Please send this form to:
City of Durham - City Manager's Office
ATTN: Agenda Coordinator
101 City Hall Plaza Durham, North Carolina 27701
Phone: (919) 560-4222 **Fax:** (919) 560-4949

