



October 2, 2020

**To: Prospective Bidders**

**Subject: Addendum One: Schedule Change for Proposals Due and Answers to Questions.**

**Project: Inspections and Ombudsman Services for Sidewalk Repair Projects (SW-76c)**

This Addendum corrects the following for the subject referenced contract.

- **Schedule change for Proposals Due**

The Proposals due is re-scheduled as follows:

Date/Time
Friday, October 9, 2020, 10 AM

This change supersedes all previously posted changes for bid opening date and time. All submittal procedures remain the same. Please also note that Section 140 of the RFQ changes accordingly to reschedule the time for providing passwords for protected pdfs or hand delivery of proposals to between 9:30AM and 10:00AM on the proposals due date.

- **Answers to questions**

**Q:** Is testing required in this project?

**A:** Yes, some testing will be required.

**Q:** Has the contractors for SW-67 and SW-76 projects been selected already?

**A:** SW-67 is in construction phase right now and SW-76 is going in the same bidding timeframe as SW-76C.

**Q:** What level of effort is involved in design of curb ramps and traffic control plans?

**A:** Sketches and/or field engineering guidance to aid the contractor achieve compliance with PROWAG and MUTCD standards and occasional need for design drawings are expected.

**Q:** Can the proposals be emailed? If so, how? Do we have to provide a USB drive with the submittal?

**A:** Yes, the proposals can be emailed as protected pdf files to [Kitty.Thomas@durhamnc.gov](mailto:Kitty.Thomas@durhamnc.gov) or hand delivered to 101 City Hall Plaza, Durham, NC 27701 within the half hour before the proposals due time. The password to the protected file should be emailed within the half hour

before the proposals due time. A USB drive is not needed if the proposal is submitted electronically via email. But if the proposal is hand delivered as hard copy, a USB drive with the pdf submittal shall be included.

**Q:** Who should we work with for testing a password protected pdf before the proposals due?

**A:** That would be myself. Please email me at [Kitty.Thomas@durhamnc.gov](mailto:Kitty.Thomas@durhamnc.gov) to co-ordinate.

**Q:** What is the project Timeline of SW-80 project?

**A:** SW-76 and SW-80 projects were combined to one (SW-76). So any references to SW-80 in this RFQ are invalid.

**Q:** It was noted that SW-76C and SW-76 have the same number of days to complete. Is it possible to get additional time for SW-76C to prepare design sketches and/or traffic control plans before SW-76 work starts, especially if inspections for part of SW-67 is included?

**A:** Yes, additional time can be discussed if needed once the timelines for all these projects become more clear.

**Q:** What is the role of the City in communications with the public about the construction phase of SW-76 project?

**A:** The Department has a 5-phase communication plan for this. This includes communication as needed via meetings, press releases, door notices, project webpage and message boards. More details will be provided during the kick-off meeting.

**Q:** Has the City established a budget for this project?

**A:** Yes, but the City prefers not to share that information at this point.

**Q:** Does the City anticipate making a webpage for communications?

**A:** There is no such plan right now. The project webpage can be used for that as needed. But that option of a separate webpage along with any other similar ideas could be discussed if needed.

**Q:** Will the repair locations under SW-76 project be provided?

**A:** That locations list is under revision now. Any information, even if not the complete list, available until up to 3 days before the proposals due date, will be provided with an addendum.

**Q:** Is there a page limit for the submittal?

**A:** No, but it is preferred that the submittal be not more than 10 pages, excluding cover pages, resume, appendices, references and any forms needed.

**Q:** What format is desired for the letter of references, as direct emails or as appendices?

**A:** References can be provided as appendices, and preferably along with the submittal.

**Q:** Should a cost estimate or hourly fee be provided as indicated in Section 220 of the RFQ?

**A:** No. This is a Qualifications based selection.

**Q:** Will the City re-consider the insurance requirements for this project?

**A:** Not at this point.

Please let me know if you have any further questions.

Sincerely,



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