



Development
Services Center

CITY OF DURHAM – CONSTRUCTION IN THE RIGHT OF WAY
 OR ON PRIVATE PROPERTY PERMIT APPLICATION

Development Services Center
 101 City Hall Plaza | Durham, NC 27701
 919-560-4137 www.durhamnc.gov

Submit completed form to PWPermit@durhamnc.gov with the property address in the subject line.

FEE = \$156 (DUE AT PICKUP)

Applicant will be notified by email when the permit is ready for pickup.

Fill out all sections where applicable, use n/a where not applicable

PERMIT INFORMATION (TO BE COMPLETED BY CONTRACTOR):	
Project Address or Identifiers: _____	
Subdivision: _____	Phase: _____
Building Permit #: _____	Site Plan: _____
Requested right-of-way or private property work permit:	
<input type="checkbox"/> Residential Driveway*	<input type="checkbox"/> Commercial Driveway
<input type="checkbox"/> Residential Sidewalk*	<input type="checkbox"/> Commercial Sidewalk
<input type="checkbox"/> Other: _____	<input type="checkbox"/> Storm Drainage
	<input type="checkbox"/> Sewer Service
	<input type="checkbox"/> Water Service
	<input type="checkbox"/> Irrigation/Cowhorn
*Residential refers to single family home or duplex only.	
Required attachments:	
<input type="checkbox"/> 2 Copies of plot plan, sketches of parcel, or signed/sealed drawings showing dimensions and location of work; or a building permit # with a plot plan showing the dimensions and location of work is on file. EXCEPTION: NEW SINGLE FAMILY HOME DRIVEWAY WITH PLOT PLAN SUBMITTED WITH THE BUILDING PERMIT.	
<input type="checkbox"/> Calculations by NC Licensed Professional (per scope of work); where design is required, i.e. storm drainage, etc.	
Description of work to be completed: _____	
CONTRACTOR INFORMATION:	
Company: _____	Contact Person: _____
Mailing Address: _____	
Phone: _____	Email Address: _____
NC Utility Contractor License#: _____	NC General Contractor License#: _____
APPLICANT/OWNER INFORMATION (IF DIFFERENT FROM ABOVE):	
Company: _____	Contact Person: _____
Phone: _____	Email Address: _____
Application Requirements:	
ONLY A NORTH CAROLINA LICENSED GENERAL CONTRACTOR (GC) CAN DO WORK IN THE ROW. All utility work requires a NC Utility Contractor License. NCDOT Driveway Permits are not covered under this permit application.	
It is acknowledged by initialing, that: I have verified that all the above information is correct and complete.	
_____	_____
Signature	Date
DSC SIGNOFF: _____	DATE OF SIGNOFF: _____