



**DATE:** March 20, 2020

**FROM:** The City of Durham, Office of Economic and Workforce Development (OEWD)

In response to the Covid-19 emergency, the City of Durham is committed to addressing the best interests of our community during this public health crisis. Therefore, effective immediately and until further notice, the Office of Economic and Workforce Development offices will be **closed** for person-to-person public contact. However, as a valued client, we look forward to the opportunity to serve you virtually – by phone, email and other virtual connections.

**Please call (919) 560-4965**, Mon – Fri, 9:00 am – 4:00 pm, to reach an OEWD team member for assistance and additional information.\*

For detailed information regarding the City of Durham’s Covid-19 response, please access the City website at: [www.DurhamNC.gov](http://www.DurhamNC.gov).

Thank you.

\*Due to recovery efforts from the recent cyber-attack, as well as staffing impacts resulting from Covid-19, City offices are operating with reduced capacity. We apologize for any inconvenience and ask for your patience during this challenging time. Thank you.

# **An Important NOTICE regarding Unemployment Insurance Claims:**

If you are seeking information on how to file an unemployment claim because you have been impacted by the Covid-19 crisis, please see below:

- **For general information, frequently asked questions, and instructions on filing a claim:**

**[www.des.nc.gov](http://www.des.nc.gov)**

- **For specific questions unique to your situation, email:**

**[covid-19@dol.gov](mailto:covid-19@dol.gov)**

- **If you do not have access to a computer, you may file by phone at: [\(888\) 737-0259](tel:(888)737-0259)**

Thank you.

# **For Package Delivery:**

If OEWD reception is not available, please deliver packages to the Management Office, located in Building 2.

Thank you.