



April 10, 2019

To: Prospective Bidders

Subject: Addendum 1 – Answers to questions

Project: ST-300C: RFQ for Utility Locate Services 2019

Below are the questions submitted to date for ST-300C RFQ for Utility Locate Services 2019.

What is the proposed City Council Work Session date?

The proposed date is currently set for July 25, 2019 at 1:00 pm.

Does MA have the contract going on now?

Yes, MA Engineering Consultants, Inc. holds the current contract.

Are the number of pages in the submittal limited?

The page limit is 10 pages; that is ten pages printed one sided, or five pages printed both sides. Additional pages are allowed for cover letter, cover sheet, contents page, tabs and resumes.

Is there any QA/QC?

Only if there is damage involved.

How many water and sewer tickets does the City of Durham receive a year?

The City of Durham receives about 70,000 to 80,000 tickets a year.

How many tickets could the contractor be responsible for?

The contractor could be responsible for about 15,000/year but this could be more or less.

Do we hand all calls from NC 811 or will the city of Durham be screening and sending us tickets directly? (how do we get assigned tickets?)

The City will receive the calls – screens them – and distributes calls to the vendor. The exception is when the vendor is on ‘after hours and emergency status’. The vendor will be responsible for responding only to the emergency items for example, power lines down and water main breaks.

If we provide a customer portal that shows all information regarding all tickets received from 811 for our customers. Will this be sufficient for the monthly report?

We will need to see an example/sample of this online portal.

Will the city continue to handle the locates from the 811 requests and will the contract be required to handle all overflow tickets?

The City will receive the calls – screens them – and distributes calls to the vendor. The exception is when the vendor is on ‘after hours and emergency status’. The vendor will be responsible for responding only to the emergency items for example, power lines down and water main breaks.

The vendor will have 48 hours to respond to the tickets issued.

Please let me know if you have any questions.

Sincerely,

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- Questions
 - Are there any right-of-way acquisitions needed for the project?

- No acquisition from the property 616 Swift Avenue anticipated. Most of the work is in the public right-of-way. Permission from the property owner is required for any field inspection, survey work or grading extending into the property.
- Do the residents of the property know about the project?
Yes, the residents are aware. Communication with the residents about the project should be maintained during the work.
 - Are any erosion control plans required?
Not anticipated.
 - Is use of subcontractors mandatory for this project?
No. There are no Underutilized Business Enterprise (UBE) goals for this project.
 - What is the contract time? Section 50 of the RFQ says 12 months. Is this right?
No. The contract time shall be 3 months. This error will be corrected by an addendum.
 - Do the proposals have to include a cost quote?
No. This is a qualifications based selection. Costs will be negotiated later with the successful firm selected based on qualifications. Disregard Section 240.6 of the RFQ. This error will be corrected in the addendum.
 - Is it required to provide copies of sample curb ramp designs and sample traffic and pedestrian control plans as mentioned in Section 240.5 of the RFQ?
No. Disregard that statement. Sample plans are not required. This error will be corrected in the addendum.