



DURHAM CITY-COUNTY
INSPECTION DEPARTMENT
101 City Hall Plaza
919-560-4144



HOMEOWNER ACTING AS THEIR OWN CONTRACTOR

Owner _____ Date _____

Address _____

Phone Number _____

I am requesting a trade permit for the installation or renovation of the plumbing, heating/air conditioning or electrical system at the above listed address. The licensing boards in the State of North Carolina and the General Statutes allow a homeowner to obtain a permit to perform the work on their own home by meeting certain criteria. Please confirm the following by initialing:

_____ This is a single family dwelling.

_____ This my primary place of residence.

_____ My name is on the deed of this dwelling.

_____ I will be performing this work and understand that I cannot hire or allow someone to do the work for me.

_____ The property is not intended at this time to be rented, leased, or sold.

By acting as my own contractor, I understand that I am subjected to the same rules and regulations as a licensed contractor. This will include the possibility of re-inspection fees in certain situations.

FOR EXAMPLE:

Table with 2 columns: Description and Amount. Rows include HVAC replacement re-inspection fee (\$50.00), 5 or more code items turned down (electrical) (\$100.00), 4 or more code items turned down (plumbing and mechanical) (\$100.00), Not ready for inspection (\$100.00), **2nd re-inspection (\$100.00), **3rd re-inspection (\$200.00), **4th re-inspection (\$300.00).

**Note: Re-inspection is defined as the applicant not correcting all previous code items listed.

Mechanical equipment located in the side yard must NOT be less than three (3) feet from the property line.

Refer to the trade's permit fee schedule for complete fee information. All fees will need to be paid before inspections will continue.

Applicant's Signature