



PRE-BID CONFERENCE MINUTES
CONTRACT: SD-2018-03
PROJECT: TRENCHLESS PIPE REPAIRS

Date: April 26, 2018
Time: 10:00 AM
Location: City of Durham, Public Works Conference Room 3B, Third Floor
Attendees: See attached attendance sheet

1. All attendees were asked to include their contact information on the conference attendance sheet. Minutes of the conference will be distributed to all attendees via e-mail and posted on the Project web page.
2. Contract information includes: Project Manual with appendices, construction drawings, a blank Excel Unit Price Work form, and Addendum No. 1. Please see the Project web page (<http://durhamnc.gov/3607>) for all bidding information including future addenda and requests for information. A list of the Project Manual holders is regularly updated and placed on the Project web page.
3. In order to receive e-mail notification of any addenda or clarifications, send an e-mail to Dana.Hornkohl@DurhamNC.gov notifying the City of your intent to bid on this project.
4. The project includes the furnishing of all materials, labor, equipment, tools, etc. unless otherwise specified, for the complete installation of cured-in-place pipe (CIPP) lining of existing storm drainage pipes throughout the City of Durham.
5. Additional work of a similar nature and similar unit items (up to 50%) may be included in this Contract (see section C-700, paragraph 10.01.C of the Project Manual).
6. The City of Durham is the Engineer and Owner of the Project.
7. Sidney Anderson with the Department of Equal Opportunity and Equity Assurance (EO/EA), (919) 560-4180, ext. 17245, Sidney.Anderson@DurhamNC.gov, will explain the Equal Business Opportunity Program requirements for bidding (see section 00 21 15, paragraph 1.13.A of the Project Manual).
 - a. The Underutilized Business Enterprise (UBE) participation goals are 0% for minority UBEs and 0% for women UBEs.
 - b. A completed Employee Breakdown form must be submitted in the Bid package (see Appendix B of the Project Manual). An EEO-1 report may be submitted in the place of the Employee Breakdown form.
8. All bidders are required to submit a record of their safety qualifications (see Appendix I of the Project Manual). Please complete the form in its entirety and provide additional information as directed on the form. Failure to provide all of the required information may result in a bid being deemed non-responsive.
9. Pay close attention to the Insurance Requirements (see section 00 52 15, paragraph 1.10.H of the Project Manual). Insurance costs are incidental to the Work.
10. A blank Excel Unit Price Work form may be found on the Project web site for inclusion in Bids. It is the Bidder's responsibility to ensure all items in the Unit Price Work form are correct.
11. Addendum No. 1 was issued April 25, 2018 and may be found on the Project web page.
12. There are five identified Project Sites that are primarily located within the City rights-of-way and City-owned property with some Work occurring on adjacent private property.
 - a. Wrightwood Avenue Trenchless Pipe Repair (ROW-158)
 - b. Beechwood Cemetery Trenchless Pipe Repair (COP-080)
 - c. Technology Drive Trenchless Pipe Repair (ROW-041)

- d. Hillandale Golf Course Hole No. 3A Trenchless Pipe Repair (COP-078)
 - e. Hillandale Golf Course Hole No. 4 Trenchless Pipe Repair (COP-088)
13. The City is securing rights-of-entry to perform the Work on private property. The rights-of-entry will be in place in time for the commencement of construction.
 14. A separate contract (Drainage Structure Access and Stabilization, SD-2018-09, <http://durhamnc.gov/3608>) is being advertised through the City's Small Local Business Enterprise (SLBE) program to provide access to several of the drainage systems included in this Work.
 15. It is anticipated that a Notice to Proceed will be issued in July or August of 2018, once the drainage structure access in the contract listed above is completed.
 16. Bidders may request access to video inspections of the existing drainage systems included in this project by sending an e-mail request to Dana.Hornkohl@DurhamNC.gov.
 17. Contract Times: 150-calendar days to Substantial Completion with an additional 30-calendar days to Final Completion.
 18. Contractor shall use the City's contract managing program, PDRx, during the execution of the Contract. This software is web based and administered by the City.
 19. Any errors or omissions discovered in the Project Manual or construction Drawings should be brought to the attention of the Engineer and the City in writing.
 20. All questions or requests for information must be submitted by 5:00 PM, Monday, May 7, 2018. No addenda will be issued after Thursday, May 10, 2018.
 21. Compile Bid packages carefully. Include all of the required items. Submit bid packages prior to the Bid Opening on Tuesday, May 15, 2018 at 10:00 AM to be held in conference room 3A.
 22. Dana Hornkohl will serve as the project manager. His phone number is (919) 560-4326, ext. 30246 and e-mail is Dana.Hornkohl@DurhamNC.gov.
 23. Attendee Questions/Discussions.
 - a. Is a dump site provided for sediment and debris removed from storm drainage systems as part of the item "Cleaning for MS4 Inspections?"
 - i. See section 30 11 00, paragraph 1.2.B of the Project Manual. Dumping costs are incidental and no dump site is provided.
 - b. Addendum no. 1 allows for Bidders to cite one of two types of experience.
 - c. The cost of water is incidental to the Work (see section 30 11 00, paragraph 1.2.C). An allowance is included in the Work to reimburse the Contractor for the rental of the bulk water fire hydrant meter annual rental (see section 30 11 00, paragraph 1.4).
 - d. What size are the manhole covers and drainage structure grates to access the drainage systems to be lined.
 - i. Manhole covers are typically meet NCDOT standard (840.54) and are 1'-11 ½" in diameter. Catch basin grates are also typically meet NCDOT standard (840.03) and are 2'-11 ¾" by 1'-11 ¾". As mentioned above, a separate construction contract (SD-2018-09) is being performed in advance of this Contract to provide better access to some drainage systems included in the Work.
 - e. Are traffic control plan submittals required?
 - i. If the Contractor intends to close a lane or roadway, a traffic control plan shall be submitted to the Resident Project Representative. Lane closures will be reviewed and approved by the Engineer. Road closures will be reviewed and approved by the City of Durham Transportation Department.
 - f. Traffic control is incidental to the Work?
 - i. Yes (see section 30 11 00, paragraph 1.2.A). This is the case for all identified Work.
 - ii. Where unidentified Work is substantially similar to the identified Work, traffic control shall be incidental to the Work.

- iii. Where unidentified Work may require a level of traffic control substantially higher than the identified Work, the Contractor may be allowed to submit for a Change Order for specific traffic control items.
- g. Will the Contractor be responsible for removing concrete slabs found on the top of existing drainage structures?
 - i. No, manhole access will be provided in advance of the Work by a separate contract (SD-2018-09).
- h. The sites for “MS4 Inspections” have not been identified. These sites will be identified by the Engineer during the course of the Contract. These sites will be identified with normal response or quick response timeframes (see section 30 11 00, paragraphs 1.3.A and 1.3.B).
- i. Pre and post CIPP video inspection of drainage systems to be lined is incidental to the Work (see section 30 13 00, paragraph 1.2.A.3).
- j. The budget for this contract has been set at \$300,000.

DPH

These minutes were prepared by Dana Hornkohl on May 7, 2018. Please provide comments and/or additions concerning these minutes by e-mail to Dana.Hornkohl@DurhamNC.gov by the close of business May 10, 2018.

Pre-Bid Conference Attendance Sheet
City of Durham, Public Works Department
SD-2018-03: Trenchless Pipe Repairs
~~04/16/2018~~, 10:00 AM

04/26/2018				The City of Durham is evaluating UBE interest in City projects. If you are representing a UBE firm, please let us know the following information:			
Name	Company	Phone	Email	MUBE	WUBE	Does this project interest you as a Prime or a Sub? (check one)	
						Prime	Sub
Dana Hornkohl	City of Durham Public Works Department	(919) 560-4326 Ext. 30246	Dana.Hornkohl@DurhamNC.gov				
GREG SMITH	"	" EXT. 30255	GREG.SMITH@DURHAMNC.GOV				
Sidney Anversa	" EOTEA "	Ext 17245	Sidney.Anversa@ " "	_____			
Yi Wang	City of Durham Public Works	Ext. 30244	Yi.Wang@DurhamNC.gov				
Jamie Davidson	Nu-Pipe	843-764-7223	Jamie@NupipeUS.com				
Jesse Duclou	Moffat Pipe, Inc.	919-295-4630	Bids@moffatpipe.com		X	X	
Greg Merriman	VORTEX	919 672 1981	GMERRIMAN@ vortexdrainagesystems.com			X	
Samuel N. Miles	AM-Liner East	703-898-8284	smiles@amlinerEast.com			X	
PETER MARTIN	AM-LINER EAST	540-686-2410	PMARTIN@AMLINEREST.COM			X	
Buddy Anderson	Bio-Nomic Services	704-369-9255	banderson@bio-nomic.com				