



WATER MANAGEMENT
CITY OF DURHAM

June 1, 2018

Letter to Industry
All Certified testers in Durham
All licensed Plumbing, Fire, and Utility Contractors

Re: LDO Submittal of Backflow Permit Applications; No More Paper Permits

Dear Contractor:

The City of Durham has a Cross Connection Control (CCC) ordinance which mandates the installations of backflow assemblies on certain potential processes, including domestic containment on commercial locations, fire protection, lawn irrigation systems, chillers, boilers, health facilities, etc. All newly installed, replaced, removed, and/or relocated backflow preventers require a backflow permit prior to installation in order for CCC staff to inspect, inventory, and coordinate with licensed contractors who perform the work.

Up until now, CCC staff has accepted completed backflow permit applications in multiple forms, including PDFs emailed to multiple email addresses, Land Development Office (LDO) submittal, and hand delivery at City Hall and Mist Lake. However, over the years, the number of permits our office receives has increased by approximately 35 percent, as development within the City has also increased.

For years, the City has implemented the LDO to allow contractors to schedule inspections, review results of inspections, check on the status of a permit, check on the plan review status of building permits and Certificates of Compliance, and apply for mechanical, plumbing, electrical, and backflow permits.

This letter is being sent to notify your company that **effective April 1, 2018:**

1. CCC will no longer accept paper backflow preventer permit applications submitted via email or in person at City Hall or Water Management's Mist Lake facility.
2. All backflow permits shall be submitted electronically using the LDO system at http://ldo.durhamnc.gov/durham/ldo_web/ldo_main.aspx?fn=LR_ABOUT&sid=
3. Permits shall be paid for either with an ACTIVE invoicing account using LDO or online at <https://ipn2.paymentus.com/rotp/dhcc>. Select your payment type then enter the associated backflow permit you would like to pay for.

If you have any additional questions please feel free to contact our office at (919) 560-4194.

Sincerely,

Cross Connection Control Staff

