

ADA Notice

Outlined below are revised notices under the Americans with Disabilities Act (ADA) which should be inserted into materials for dissemination to the public when feasible.

The purpose of this revision is to improve the clarity of communication for persons who need auxiliary aids or services and to provide updated contact numbers. This notice replaces all previous disclaimers. Font types should be Arial or Calibri and the font size should be legible.

Certain types of publications that have space limitations and/or are cost-prohibitive do NOT require the ADA Notice. Examples of these types of publications include advertising, postcards, flyers, and small brochures.

The ADA Notice should continue to be used on other types of publications, including City Council agendas, City website, newsletters, utility billing statements, requests for proposals (RFPs), etc.

If you have any questions or need additional guidance, contact the City's ADA Coordinator at (919) 560-4197 or by email at ADA@DurhamNC.gov.

Notice Under the Americans with Disabilities Act

Persons who require assistance should call 919-560-4197, or email <u>ADA@DurhamNC.gov</u> no later than 48 hours before the event.

If developing correspondence in Spanish, the notice to the right may be used if feasible given the above guidelines.

Aviso bajo el Acto de Americanos Discapacitados

Personas que requieran asistencia deben llamar 919-560-4197 o enviar un correo electronico ADA@DurhamNCgov por lo menos 48 horas antes del evento.