



REQUEST FOR REASONABLE ACCOMMODATIONS APPLICATION

(A Pre-submittal conference may be held prior to submission)

Tracking Information (Staff Only)

Case Number:	Date/Time rec'd:	Rec'd by:
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About this Application

ONLY COMPLETE APPLICATIONS CAN BE ACCEPTED

Requests for Reasonable Accommodation are heard by the Board of Adjustment as a quasi-judicial public hearing..

Submittal: Applications are accepted by appointment only and are available online at <http://durhamnc.gov/340/Applications-Application-Materials>

The application is a form of written testimony, and used both to show how Ordinance considerations are addressed and to provide evidence that the required findings for approval can be made. In addition to the application materials, the applicant may provide any other written, drawn or photographed material to support his/her request and as permitted by the Board of Adjustment. Any such additional material submitted will become part of the application, and as such cannot be returned.

Attendance at the hearing is required. Applicants may represent themselves or may be represented by someone appropriate for quasi-judicial public hearings. The applicant seeking the reasonable accommodation shall have the burden of presenting evidence sufficient to allow the Board of Adjustment to make the findings set forth below. An application may be approved, approved with conditions, continued for more information, or denied. **Decisions can be appealed to Superior Court within 30 days or receiving the written order.**

Contact Information: If you have any questions, please contact the City-County Planning Department at 560-4137 between 8:00 a.m. and 5:00 p.m. on weekdays.

Application Requirements

Applicant Initial

Staff Initial

Application Requirements	Applicant Initial	Staff Initial
Completed application and responses: ORIGINAL signatures required		
Submitted Site Plan (Digital and 11x17), if required, or Plot Plan		
Floorplan, as applicable		
Elevations, as applicable		
Note: Additional supporting documents may also be submitted		

Property Information

Site Address:	PIN(s):
Zoning District(s) :	PID(s):
Current Use of the property:	<input type="checkbox"/> City <input type="checkbox"/> County <input type="checkbox"/> Both
Proposed Use of the property:	

Property Owner

Name(s) (Print):

Telephone:

Contact Person:

Email:

Owner Signature_____
Date**Applicant**

Name(s):

Contact Person:

Telephone:

Address:

Fax:

City/State/ZIP:

Email:

I certify that all of the information presented by me in this application is accurate to the best of my knowledge, information, and belief.

Applicant Signature_____
Date**Agent (if different than applicant)**

Name:

Contact Person:

Telephone:

Address:

Fax:

City/State/ZIP:

Email:

Complete and respond to the following with an attachment (suggested), or in the space provided:

Applicant's Name: I, _____, do hereby petition the City of Durham/County of Durham for a Reasonable Accommodation to the following Unified Development Ordinance provisions:

Section 3.24 of the UDO: Reasonable Accommodation

A. General Findings

Applications for Reasonable Accommodations shall be approved only if the Board of Adjustment finds based on competent, material, and substantial evidence, that the proposed accommodation

- 1.** Will be used by an individual or individuals with a disability or handicap protected under federal law;

Applicant's Response:

- 2.** Is "Reasonable". An accommodation is reasonable if it will not undermine the legitimate purposes and effects of existing zoning regulations, and if it will not impose significant financial and administrative burdens upon the city or county and/or constitute a substantial or fundamental alteration of the ordinance provisions;

Applicant's Response:

3. Is “necessary.” An accommodation is necessary if it will provide direct or meaningful therapeutic amelioration of the effects of the particular disability or handicap, and it will afford handicapped or disabled persons equal opportunity to enjoy and use housing in residential districts in the city or county.

Applicant’s Response:

Read and sign below:

The Board of Adjustment may approve the request, deny the request, or continue the request. In approving the request the Board of Adjustment may prescribe reasonable and appropriate conditions provided that the conditions are reasonably related to the request. The Board of Adjustment may approve the request, deny the request, or continue the request. In approving the request the Board of Adjustment may prescribe reasonable and appropriate conditions provided that the conditions are reasonably related to the request.

Applicant Signature

Date