CURRENT VACANCIES ON BOARDS, COMMITTEES AND COMMISSIONS

July 3, 2019

The City of Durham is seeking interested citizens to serve on the following Board:

- Durham Bicycle & Pedestrian Advisory Commission – Application Deadline: July 26, 2019
- Durham Convention Center Authority – Application Deadline: July 19, 2019
- Durham Cultural Advisory Board – Application Deadline: July 19, 2019
- Human Relations Commission – Application Deadline: August 2, 2019
- Recreation Advisory Commission – Application Deadline: July 8, 2019
- Participatory Budgeting Steering – Application: Deadline: August 2, 2019
- Mayor’s Hispanic/Latino Committee – Application Deadline: August 9, 2019

Applications can be mailed, faxed and delivered to the City Clerk’s Office and must be received in the City Clerk’s Office by 5:00 p.m. on the above date. If applying online, the deadline is extended to midnight on the above date.

Due to a resignation, there is currently one (1) vacancy on the Durham Bicycle & Pedestrian Advisory Commission representing Bicycle Commuting with the term expiring on August 31, 2022.

The primary purpose of the Commission is to provide advice to the City Council and the Board of County Commissioners on questions relating to bicycle and pedestrian issues. Six (6) members are appointed by the City Council representing the following constituencies which have an interest and expertise in the following categories: Bicycle Commuting, Urban Trails and Greenways, University Student/University Facilities, Transportation Planning/Policy, Recreation/Recreation Business and the Inter-Neighborhood Council.

The Commission meets at 7:00 p.m. on the 3rd Tuesday of each month in the Committee Room located at City Hall Plaza.

Members serve without compensation and must reside within the corporate City limits.

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Due to a term expiring, there will be one (1) vacancy on the Durham Convention Center Authority with the term to expire on July 31, 2022.

In making appointments to the Convention Center Authority, priority will be given to having a balance of people who have at least five years of business management, legal, accounting or other pertinent experience, which
may include experience with budgets, sales and marketing plans or business contracts.

The Authority employs independent contractors, helps determine rates for the use of the facility, helps formulate policies and procedures for the operation and use of the facility, administers, oversees and evaluates the performance of the Management Company and other contractors under the Management Agreement or any other contracts pertaining to operation, management or maintenance of the facility. It also reviews, evaluates and makes recommendations to the governing boards regarding the annual operating budget and related reports, authorizes expenditures of funds for operations, repairs, insurance and other costs.

The Authority meets on the last Thursday of each month at 12:00 noon at the Durham Convention Center (located inside the Durham Marriott) at 201 Foster Street.

Members serve without compensation and must reside within the corporate City limits.

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Due to a resignation, there is currently (1) vacancy on the Durham Cultural Advisory Board with the term to expire on June 30, 2021.

The Board serves as an advisory board to the City Council and the City Manager and the functions shall be to: (a) assist the City’s General Service Department and to advise the City regarding the implementation of the Cultural Master Plan; (b) promote economic and workforce development through arts and culture, including the recruitment and retention of cultural non-profit organizations and for-profit cultural businesses. It shall advise on the development of cooperative projects with the General Services Development and other departments and agencies to use cultural components to advance these goals; (c) advocate for cultural development; (d) advise the City on funding for local arts and cultural organizations and facilities and advocate for private funding and for federal, state and county funding for Durham cultural organizations programs and facilities and (e) advise the City on matters relating to public art. Advocate for public and private funding for local cultural organizations and facilities.

The Board meets on the 3rd Wednesday of each month at 3:00 p.m. in the General Services Department Conference Room located at 2011 Fay Street.

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Due to resignations, there are currently two (2) vacancies on the Human Relations Commission to represent a Hispanic/Latino Male (term expires June 30, 2022) and a Caucasian/Non-Hispanic Female (term expires June 30, 2020).

The duties of the Commission are to develop ways to have an atmosphere conducive to the best possible human relations in the community, including but not limited to the following: holding community meetings, conducting educational programs, doing research, and receiving and conciliating discrimination complaints. The new Commissioners would be expected to serve on a subcommittee, meeting at least once monthly, along with attending at least one meeting per month of the full Commission. Attendance is a major prerequisite to serving. Minimum time involved is five hours per month. This Commission acts as a public forum to hear and resolve complaints of human and civil rights in our Community and advises the City Council of these matters.

The composition of the Commission represents the diverse social, economic, gender, sexual orientation, ability, religious affiliations, and racial and ethnic composition of the city and is comprised of six Black/African-Americans, six White/European Americans, two Hispanic/Latino Americans, and two members from a racial/ethnic group not represented by the preceding racial/ethnic categories. The mayor’s appointee shall be from any racial/ethnic category. In addition, both genders shall be equally represented but neither by more than fifty-three (53) percent.

The Commission meets on the 1st Tuesday of each month at 7:00 p.m. at the Department of Neighborhood Improvement Services/Golden Belt Building/807 E. Main Street/3rd Floor Conference Room/Suite 2-300.
Members serve without compensation and must reside within the Corporate City limits.

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Due to a term expiring, there will be one (1) vacancy on the Recreation Advisory Commission for a member to represent a person with a disability with the term to expire on August 8, 2022.

This Commission works with the Director of Recreation and makes recommendations regarding recreation programs, facilities, resources and needs of the City.

The Commission meets on the 2nd Wednesday of each month at 7:30 a.m. at the Parks & Recreation Department located at 400 Cleveland Street.

Members serve without compensation and must reside within the Corporate City limits.

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Due to a resignation, there is currently one (1) vacancy on the Participatory Budgeting Steering Committee.

The purpose of the Committee is to develop resident engagement in the municipal budget process. Though community participation in the budget process is generally high, the diversity (age, race, gender, geography) of the participants is not always ideal.

A goal of the City of Durham is to enable the community to effectively engage with local government and the Durham City Council approved implementation of Participatory Budgeting as an initiative to support this objective.

The 15-member Participatory Budgeting Steering Committee consists of the following individuals:

• Five members who reside in each of the City’s three wards.
• One youth under the age of 18 years and who is a resident of any ward; and
• One member who identifies as disabled and who is a resident of any ward.

Members serve without compensation and must reside within the Corporate City limits.

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NOTE: PROPERTY TAX LISTING MUST BE CURRENT. CITY AND COUNTY TAXES MUST NOT REFLECT ANY DELINQUENCY AT THE TIME OF SUBMISSION OF THE APPLICATION.

To apply, visit the city’s web site www.durhamnc.gov and click on Government/Boards, Committees and Commissions. Applications may also be obtained from the City Clerk’s Office located on the second floor in City Hall at 101 City Hall Plaza from 8:00 a.m. to 5:00 p.m., Monday through Friday. For additional information, please call (919) 560-4166.

Members of a board, committee or commission shall attend at least fifty percent (50%) of the meetings in a given 12-month period. It shall be the policy of the City Council to remove that appointee in the absence of his/her showing good cause and to make another appointment. This paragraph shall not apply to members of the Human Relations Commission, who are subject to the attendance requirements of Section 34-108(e) of the City Code or boards, committees and commissions that have their attendance requirements addressed through by-laws or an interlocal agreement.
Notice Under the Americans with Disabilities Act

A person with a disability may receive an auxiliary aid or service to effectively participate in city government activities by contacting the ADA Coordinator, voice 919-560-4197, fax 560-4196, TTY 919-560-1200, or ADA@durhamnc.gov, as soon as possible but no later than 48 hours before the event or deadline date.

City Clerk's Office - 101 City Hall Plaza - Durham, NC  27701 Phone: 919-560-4166
FAX: 919-560-4835
ANNOUNCING THE OPENING OF THE APPLICATION PERIOD FOR APPOINTMENTS TO
THE MAYOR’S HISPANIC/LATINO COMMITTEE

Durham City Council is seeking eleven (11) Durham City residents to serve on the Mayor’s Hispanic/Latino Committee.

The mission and functions of the Committee include:

- Improve opportunities and quality of life of Hispanic/Latinos in the city of Durham through civic engagement by promoting the interests and needs of the community at-large and to serve as liaisons and consultative body between the Hispanic/Latino residents and city government officials in order to promote and protect equal opportunities for all.
- Serve as communication channel between Hispanic/Latino community groups and individuals living, working and playing in Durham and city government, including but not limited to, the Mayor and City Council.
- Advise, make recommendations and inform the Mayor and Council regarding any concerns of specific impact to Hispanic/Latino community and the broader Durham community at-large.
- Help establish collaborative efforts to improve services and outreach to the Hispanic/Latino community in areas including but not limited to fair and equitable housing, economic development, civil rights and justice, culture recreation and fine arts, and public safety.

Members serve two-year terms without compensation. Initial council appointments shall be staggered with five (5) members receiving one-year terms and six (6) members receiving two-year terms.

At least six (6) members shall be Hispanic/Latino individuals of Hispanic/Latino descent.

Applications are due by Friday, August 9, 2019 at 5 p.m. in the City Clerk’s Office, 101 City Hall Plaza, 2nd Floor. If applying online, deadline is extended to the same day, at midnight.

Other Requirements: Property taxes must be up to date at the time of application and you must be a resident of the City of Durham. Applications are available in the City Clerk’s Office at the above address from 8 am-5 pm, Monday through Friday. If you desire to verify your address and tax status in-person, do not fill out an electronic application. Contact the City Clerk’s Office for an appointment and/or more information at 919-560-4166

To submit applications: Email, mail, fax (919-560-4835). To apply on-line:

https://durham.granicus.com/boards/forms/453/apply/1422432?code=fc47f757-c370-4e3b-af21-1f3815bcacc0