



August 13, 2018

Release #14

The City of Durham is seeking interested citizens to serve on the following Boards:

- **Durham Bicycle & Pedestrian Advisory Commission (Application Deadline -- August 22, 2018)**
- **Durham Historic Preservation Commission (Application Deadline -- August 22, 2018)**
- **Durham Housing Authority (Application Deadline -- August 22, 2018)**
- **Housing Appeals Board (Application Deadline – September 4, 2018)**
- **Human Relations Commission (Application Deadline – August 22, 2018)**
- **Recreation Advisory Commission (Application Deadline – August 22, 2018)**
- **Sesquicentennial Honors Commission (Application Deadline – September 7, 2018)**

Applications can be mailed, faxed and delivered to the City Clerk’s Office and must be received in the City Clerk’s Office by 5:00 p.m. on the above dates. If applying online, the deadline is extended to midnight on the above dates.

Due to a resignation, there is currently one (1) vacancy on the **Durham Bicycle & Pedestrian Advisory Commission** representing **Urban Trails and Greenways** with the term to expire on August 31, 2021.

The primary purpose of the Commission is to provide advice to the City Council and the Board of County Commissioners on questions relating to bicycle and pedestrian issues. Six (6) members are appointed by the City Council representing the following constituencies which have an interest and expertise in the following categories: Bicycle Commuting, Urban Trails and Greenways, University Student/University Facilities, Transportation Planning/Policy, Recreation/Recreation Business and the Inter-Neighborhood council.

The Commission meets at 7:00 p.m. on the 3rd Tuesday of each month in the Committee Room located at City Hall Plaza.

Members serve without compensation and must reside within the corporate City limits.

Due to a term expiring, there will be one (1) vacancy on the **Durham Historic Preservation Commission** for a **Regular Member** representing **Architect** with the term to expire on September 1, 2021.

The Commission provides a mechanism for coordinated and consistent planning for the protection of valuable

historic resources. The Commission also addresses problems and coordinates limited resources which promotes, enhances and preserves the character and heritage of the Durham Community.

The Commission meets on the 1st Tuesday of each month in the Committee Room located on the 2nd Floor of City Hall at 8:30 a.m.

Members serve without compensation and must reside within the corporate City limits.

Due to a term expiring, there will be one (1) vacancy on the **Durham Housing Authority Board of Commissioners** for a citizen who has (1) Demonstrated experience in analyzing financial statements; (2) Demonstrated understanding of financing housing developments with tax credits and bonds would be helpful but not necessarily required; and (3) Some experience in the successful development and/or management of real estate and housing construction would also be helpful but not necessarily a requirement. The term will expire on September 28, 2023.

The Authority is composed of seven (7) members and is responsible for setting policy, approving budgets, overseeing the development and production of housing opportunities for low to moderate income families, appointing the Executive Director, providing feedback to the City Council and HUD when appropriate.

The Board meets on the 4th Wednesday of each month at 5:30 p.m. in the Housing Authority Commissioners Meeting Room at 330 E. Main Street (meeting time subject to change during the months of November and December). Additionally, members should be able to commit at least ten (10) days per year for board training. Members serve without compensation and must reside within the corporate city limits.

Due to a term expiring, there will one (1) vacancy on the **Housing Appeals Board** for an **At-Large Member** with the term to expire on June 30, 2021.

The Board is made up of eight (8) members and hears appeals on housing code cases and Building Code condemnation cases.

The Board meets the 3rd Wednesday of each month at 5:30 p.m. at the Department of Neighborhood and Improvement Services, 807 E. Main Street.

Members are compensated \$25 per meeting attended and must reside in the corporate City limits.

Due to a resignations, there are currently two (2) vacancies on the **Human Relations Commission** for a **Hispanic/Latino Female** and a **White/Caucasian Male** with the terms to expire on June 30, 2019.

The duties of the Commission are to develop ways to have an atmosphere conducive to the best possible human relations in the community, including but not limited to the following: holding community meetings, conducting educational programs, doing research, and receiving and conciliating discrimination complaints. The new Commissioners would be expected to serve on a subcommittee, meeting at least once monthly, along with attending at least one meeting per month of the full Commission. Attendance is a major prerequisite to serving. Minimum time involved is five hours per month. This Commission acts as a public forum to hear and

resolve complaints of human and civil rights in our Community and advises the City Council of these matters.

The composition of the Commission represents the diverse social, economic, gender, sexual orientation, ability, religious affiliations, and racial and ethnic composition of the city and is comprised of six Black/African-Americans, six White/European Americans, two Hispanic/Latino Americans, and two members from a racial/ethnic group not represented by the preceding racial/ethnic categories. The mayor's appointee shall be from any racial/ethnic category. In addition, both genders shall be equally represented but neither by more than fifty-three (53) percent.

The Commission meets on the 1st Tuesday of each month at 7:00 p.m. at the Department of Neighborhood Improvement Services/Golden Belt Building/807 E. Main Street/3rd Floor Conference Room/Suite 2-300.

Members serve without compensation and must reside within the Corporate City limits.

Due to a resignation, there is currently one (1) vacancy on the **Recreation Advisory Commission** with the term to expire on August 8, 2021.

This Commission works with the Director of Recreation and makes recommendations regarding recreation programs, facilities, resources and needs of the City.

The Committee meets on the 2nd Wednesday of each month at 7:30 a.m. at the Parks & Recreation Department located at 400 Cleveland Street.

Members serve without compensation and must reside within the Corporate City limits.

Durham City Council is seeking five (5) residents to serve on the newly established **Sesquicentennial Honors Commission**.

The Sesquicentennial Honors Commission will be charged by the City Council to recommend residents from Durham's first 150 years to be honored during Durham's 2019 Sesquicentennial Celebration.

Members serve without compensation and must reside within the Corporate City limits.

Members serve without compensation and must reside within Durham County or have their principal place of business with the Durham County limits.

NOTE: PROPERTY TAX LISTING MUST BE CURRENT. CITY AND COUNTY TAXES MUST NOT REFLECT ANY DELINQUENCY AT THE TIME OF SUBMISSION OF THE APPLICATION.

To apply, visit the city's web site www.durhamnc.gov and click on Government/Boards, Committees and Commissions. Applications may also be obtained from the City Clerk's Office located on the second floor in City Hall at 101 City Hall Plaza from 8:00 a.m. to 5:00 p.m., Monday through Friday. For additional information, please call (919) 560-4166.

Members of a board, committee or commission shall attend at least fifty percent (50%) of the meetings in a given 12-month period. It shall be the policy of the City Council to remove that appointee in the absence of his/her showing good cause and to make another appointment. This paragraph shall not apply to members of the Human Relations Commission, who are subject to the attendance requirements of Section 34-108(e) of the City

Code or boards, committees and commissions that have their attendance requirements addressed through by-laws or an interlocal agreement.

Notice Under the Americans with Disabilities Act

A person with a disability may receive an auxiliary aid or service to effectively participate in city government activities by contacting the ADA Coordinator, voice 919-560-4197, fax 560-4196, TTY 919-560-1200, or ADA@durhamnc.gov, as soon as possible but no later than 48 hours before the event or deadline date.

**City Clerk's Office - 101 City Hall Plaza - Durham, NC 27701 Phone: 919-560-4166
FAX: 919-560-4835**