



CURRENT VACANCIES ON BOARDS, COMMITTEES AND COMMISSIONS

October 28, 2020

Release #31

The City of Durham is seeking interested citizens to serve on the following Boards:

- **Durham Planning Commission – Application Deadline: October 31, 2020**
- **Safety & Wellness Taskforce – Application Deadline: October 31, 2020**
- **Durham Affordable Housing Implementation Committee – Application Deadline: November 6, 2020**
- **Durham Bicycle & Pedestrian Advisory Commission – Application Deadline: November 6, 2020**
- **Human Relations Commission – Application Deadline: November 6, 2020**
- **Raleigh Durham Airport Authority – Application Deadline: November 25, 2020**
- **Durham Human Relations Commission – Application Deadline: November 27, 2020**
- **Housing Appeals Board – Application Deadline: November 27, 2020**
- **Durham Workers’ Rights Commission – Application Deadline: November 27, 2020**

Applications must be completed by midnight on the above date.

Due to a resignation, there is currently one (1) vacancy on the **Durham Planning Commission** with the term to expire on June 30, 2022.

The commission reviews recommended plans, policies and reports of the professional planning staff and makes recommendations concerning them to the governing bodies on planning policy and planning implementation actions, including rezoning and zoning ordinance changes. Other duties include reviewing reports of the Planning and Zoning Committees, proposing and reviewing policies and procedures for encouraging broad public input on all plans and reporting to the governing bodies on the conditions of the planning jurisdiction and the status of planning activities.

Due to the COVID-19 virus, City Hall is currently closed to the public. Virtual meeting information will be provided.

Members serve without compensation and must reside within the corporate city limits.

Due to the recent implementation of the **Safety & Wellness Taskforce**, there are currently five (5) vacancies to serve on the taskforce for two (2) year terms. The new membership categories are:

- Resident with experience in public policy (1)**
- Resident with experience in community organizing (1)**
- Justice involved resident (1)**
- At-Large (2)**

The mission of the taskforce is to be a joint, community-led task force charged with examining the public safety & wellness needs of Durham residents and communities, educating residents on existing safety and wellness resources, and providing recommendations for additional programs to enhance public safety and wellness that rely on community-based prevention, intervention, and re-entry services as alternatives to policing and the criminal legal system.

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Durham City Council is seeking one (1) City resident from the **Durham Housing Authority properties** to serve on the newly established **Durham Affordable Housing Implementation Committee** with the purpose of advising the Community Development Department on the implementation of the Affordable Housing Investment Plan.

Duties and Responsibilities include:

- Advise on the administration on the Affordable Housing Investment Plan, including the Affordable Housing Bond electorally passed on November 6, 2019;
- Guarantee transparency and accountability of the expenditure of City bond funds;
- Review expenditures and ensuring city goals are met by focusing on housing construction, job training and minority and women contractor inclusion;
- Provide feedback and guidance on public communications regarding progress on implementing the housing investment program; and
- Provide briefings to Council every six (6) months regarding activities.

Each member is expected to serve a three-year term beginning from the date of initial appointment and may serve a maximum of two (2) consecutive, three-year terms.

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Due to an expired term, there is currently one (1) vacancy on the **Durham Bicycle & Pedestrian Advisory Commission** for a liaison to represent **North Carolina Central University** with the term to expire on August 31, 2023.

The primary purpose of the Commission is to provide advice to the City Council and the Board of County Commissioners on questions relating to bicycle and pedestrian issues. Six (6) members are appointed by the City Council representing the following constituencies which have an interest and expertise in the following categories: Bicycle Commuting, Urban Trails and Greenways, University Student/University Facilities, Transportation Planning/Policy, Recreation/Recreation Business and the Inter-Neighborhood council.

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Due to a resignation, there is currently one (1) vacancy on the **Human Relations Commission** representing **Other Racial Group Female** with the term to expire on June 30, 2022.

The duties of the Commission are to develop ways to have an atmosphere conducive to the best possible human relations in the community including but not limited to the following: holding community meetings, conducting educational programs, doing research and receiving and conciliating discrimination complaints. The new Commissioners would be expected to serve on a subcommittee, meeting at least once monthly, along with attending at least one meeting per month of the full Commission. Attendance is a major prerequisite to serving. Minimum time involved is five hours per month. This Commission acts as a public forum to hear and resolve complaints of human and civil rights in our Community and advises the City Council of these matters.

The composition of the Commission represents the diverse social, economic, gender, sexual orientation, ability, religious affiliations, and racial and ethnic composition of the city and is comprised of six Black/African-Americans, six White/European Americans, two Hispanic/Latino Americans, and two members from a racial/ethnic group not represented by the preceding racial/ethnic categories. The mayor's appointee shall be from any racial/ethnic category. In addition, both genders shall be equally represented but neither by more than fifty-three (53) percent.

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Due to a term expiring, there will be one (1) vacancy on the **Raleigh-Durham Airport Authority** with the term to expire on January 1, 2023.

The Authority governs the Raleigh-Durham International Airport. The Authority was created by the N.C. General Assembly to develop, operate and maintain the Raleigh-Durham Airport.

The Authority is comprised of eight representatives, two of each from the City of Durham, Durham County, the City of Raleigh and Wake County. Representatives appointed by the City Council must live within the corporate City limits of Durham.

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Due to a resignation, there is currently one (1) vacancy on the **Human Relations Commission** representing a **Hispanic Female** with the term to expire on June 30, 2022.

The duties of the Commission are to develop ways to have an atmosphere conducive to the best possible human relations in the community including but not limited to the following: holding community meetings, conducting educational programs, doing research and receiving and conciliating discrimination complaints. The new Commissioners would be expected to serve on a subcommittee, meeting at least once monthly, along with attending at least one meeting per month of the full Commission. Attendance is a major prerequisite to serving. Minimum time involved is five hours per month. This Commission acts as a public forum to hear and resolve complaints of human and civil rights in our Community and advises the City Council of these matters.

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Due to a term expiring, there will be one (1) vacancy on the **Housing Appeals Board** representing an **Alternate Member – At Large** with the term to expire on June 30, 2022.

The Board is made up of eight (8) members and hears appeals on housing code cases and Building Code condemnation cases.

Due to the COVID-19 virus, City Hall is currently closed to the public. Virtual meeting information will be provided.

Members are compensated \$25 per meeting attended and must reside within the corporate City limits.

Due to terms expiring, there will be one (1) vacancy on the **Durham Workers' Rights Commission** to represent the category of **Diverse Backgrounds** (such as trade unions as well as unorganized constituencies). The terms will expire on April 30, 2023.

The scope and responsibilities for the Commission include:

- To act as a public forum for workers' rights issues.
- To conduct studies and make recommendations to the City Council.
- Recommend pro-worker policies to the Durham City Council.
- To raise working standards by crafting an aspirational bill of rights.
- To support workers in their campaigns to form unions.
- To provide channels of communications among organized and unorganized workers.

The Commission meets on the 4th Tuesday of each month at 6:00 p.m. in Conference Room 1A located in the Audit Services area, of City Hall, 1st Floor, 101 City Hall Plaza.

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PROPERTY TAX LISTING MUST BE CURRENT. CITY AND COUNTY TAXES MUST NOT REFLECT ANY DELINQUENCY AT THE TIME OF SUBMISSION OF THE APPLICATION.

NOTE: The City Clerk's Office located at 101 City Hall Plaza IS CURRENTLY CLOSED UNTIL FURTHER NOTICE due to the COVID-19 (Coronavirus).

To apply, visit the city's web site www.durhamnc.gov and click on **Government** and then **Boards, Committees and Commissions**.

Members of a board, committee or commission shall attend at least fifty percent (50%) of the meetings in a given 12-month period. It shall be the policy of the City Council to remove that appointee in the absence of his/her showing good cause and to make another appointment. This paragraph shall not apply to members of the Human Relations Commission, who are subject to the attendance requirements of Section 34-108(e) of the City Code or boards, committees and commissions that have their attendance requirements addressed through by-laws or an interlocal agreement.

Notice Under the Americans with Disabilities Act

A person with a disability may receive an auxiliary aid or service to effectively participate in city government activities by contacting the ADA Coordinator, voice 919-560-4197, fax 560-4196, TTY 919-560-1200, or ADA@durhamnc.gov, as soon as possible but no later than 48 hours before the event or deadline date.

**City Clerk's Office - 101 City Hall Plaza - Durham, NC 27701 Phone: 919-560-4166
FAX: 919-560-4835**