



## **WATER MANAGEMENT**

### CITY OF DURHAM

June 1, 2018

**Re:** Work Started Without Permit - Fee and Penalty Notification

Dear Contractors, Architects, Owners, and General Contractors:

The City of Durham has a Cross Connection Control (CCC) ordinance which mandates the installations of backflow assemblies on certain potential processes, including domestic containment on commercial locations, fire protection, lawn irrigation systems, chillers, boilers, health facilities, etc. All newly installed and replaced backflow preventers require a backflow permit prior to installation in order for the CCC staff to inspect, inventory, and coordinate with licensed contractors who perform the work. The fee for a backflow permit is \$100 per assembly.

Up until now, work that has commenced by the contractor before obtaining the necessary permit has not been subject to penalty. Contractors who fail to obtain proper permits prior to doing the work are in violation of the North Carolina State Building Code (section 204.6.2), Administrative Code (21NCAC 50.0402), and General Statutes (153A-357). Failure to obtain a permit before installation also results in unplanned work for the City's Cross Connection Control group that would not have occurred had the permit been obtained properly. In order to offset the cost, the City is implementing a penalty on each backflow preventer assembly installed without a permit being issued prior to work commencing.

This letter is being sent to notify your company that **effective January 1, 2017:**

1. A double permit fee of \$200.00 will be charged for a Backflow preventer permit on work that started prior to the work being permitted.
2. Repeat offenders will be documented and reported to the State Board.

Payment(s) for the permit must be received before the request for the inspection. Permit(s) can be submitted for approval through the Land Development Office (LDO) online process. All CCC payment can be paid online using our Cross Connection, One Time Payment PAYMENTUS portal located at <https://ipn2.paymentus.com/rotp/dhcc> to pay the fee. When making a payment please select the appropriate payment type (**Work without Permit**) and enter your **backflow permit number**. Once payment has been approved you will receive a confirmation email and a copy will be sent to [CCCProgram@durhamnc.gov](mailto:CCCProgram@durhamnc.gov). Your payment will be applied appropriately.

**PLEASE NOTE: No inspections will be performed prior to fee payment being received and approved by the CCC staff.**

If you have any additional questions please feel free to contact our office at (919) 560-4194.

Sincerely,

Cross Connection Control Staff