

Durham City-County Planning

Durham Historic Landmark Pre-Submittal Conference

Meeting Date:

Pre-Submittal Number:

This form summarizes issues discussed at the pre-submittal conference. **Should a Durham Historic Landmark application be submitted, a copy of this form must be included.**

Staff Present:

Applicant(s) Present:

General Site Information

PIN(s) and Location Description:

Total Acreage:

Existing Zone(s):

Overlay(s):

Proposed Historic Landmark Name:

Jurisdiction:

Renovations of Property (previous or current):

Historic Designations:

Local District National District Individual Listing on National Register Architectural Inventory

Significance

Period of Significance

Criteria Met

Possible Issues

UDO Quick-Reference

Historic Landmark Designation

Section 3.16

Historic Districts and Landmarks Overlay

Section 4.10

Certificate of Appropriateness

Section 3.17

Demolition by Neglect

Section 3.18

Historic Landmark Application Fee

Base Fee

4% Technology Surcharge

Notification Fee

Total Fee:

\$800.00

\$32.00

\$555.00

\$1,413.00
(Payable to City of Durham)

Application Materials

www.durhamnc.gov/historicpreservation

Schedule

The Durham Historic Landmark application may be submitted between January 1 and April 1 each year and may only be submitted once the property is listed on the study list for local historic landmarks. Applications shall be reviewed for completeness at intake.

Staff Contact Information

Planning	Karla Rosenberg, AICP	560-4137 ext. 28259	preservation@durhamnc.gov
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Follow-up Issues

To the applicant: Upon formal submittal, thorough review and site visits will be conducted by several City/County departments. Other issues may arise that were not identified in this preliminary discussion.