



# Durham City-County Inspections Department

Inspections

## Revised Plans Form

1. Building Permit Number: \_\_\_\_\_
2. Job Address: \_\_\_\_\_
3. Bin #: \_\_\_\_\_
4. Check the appropriate trades for review:
  - Building \_\_\_\_\_
  - Electrical \_\_\_\_\_
  - Plumbing \_\_\_\_\_
  - Fire \_\_\_\_\_
  - Mechanical \_\_\_\_\_
  - Historic/Design District \_\_\_\_\_
  - Cross Connection \_\_\_\_\_
  - Health \_\_\_\_\_
  - Floodplain \_\_\_\_\_
5. Plan revision # \_\_\_\_ Date of revision \_\_\_\_\_
6. Specify the sheet numbers that have been replaced.

7. Have the changes been properly clouded or otherwise indicated on the plans?
8. Have you inserted the revisions in the initial submittal set of plans?
9. Was there any change in the footprint of the building? \_\_\_\_ If yes, there could be a requirement for a site plan revision.

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Phone \_\_\_\_\_

E-mail address: \_\_\_\_\_

Plans Review Staff: \_\_\_\_\_ Date: \_\_\_\_\_ The Plans Review staff person that signs the form is responsible for notifying the appropriate trades of the revisions.

Please note: For building re-review ONLY, some revisions, if legible when reproduced by our printers, may also be sent to: [plansreview@durhamnc.gov](mailto:plansreview@durhamnc.gov).

Include the permit # in the subject line.

Phone Number: _____	
For non-building revisions only:	
Electrical	919-560-4670 <a href="mailto:Larry.Vaughan@durhamnc.gov">Larry.Vaughan@durhamnc.gov</a>
Plumbing	919-560-4497 <a href="mailto:Martin.Craig@durhamnc.gov">Martin.Craig@durhamnc.gov</a>
Mechanical	919-560-4652 <a href="mailto:Gary.Wheeler@durhamnc.gov">Gary.Wheeler@durhamnc.gov</a>
Fire-City	919-560-1199 <a href="mailto:Thomas.Darling@durhamnc.gov">Thomas.Darling@durhamnc.gov</a>
Fire-County	919-560-0662 <a href="mailto:MWebb@dconc.gov">MWebb@dconc.gov</a>
Planning/Historic Design	919-560-4137 ext. 28229 <a href="mailto:Wade.Griffin@durhamnc.gov">Wade.Griffin@durhamnc.gov</a>
Cross Connection	919-560-4194 ext. 35250 <a href="mailto:Terry.Sparrow@durhamnc.gov">Terry.Sparrow@durhamnc.gov</a>
Durham County Health	919-560-7800 <a href="mailto:Healthinspector@dconc.gov">Healthinspector@dconc.gov</a>
Floodplain	919-560-4326 ext. 30268 <a href="mailto:Stephan.Windsor@durhamnc.gov">Stephan.Windsor@durhamnc.gov</a>



## Durham City-County Inspections Department

### Plans Review Tracking

## Inspections

Follow these steps to access the LDO and view the comments and status of your building/sign permit application:

- Go to [www.durhamnc.gov](http://www.durhamnc.gov).
- Under Online Services, along the top line of the home-page, click on Permits & Inspections.
- Click on Application/Permit and enter the application number.
- On the Application or Permit Query Results screen, locate and click on the icon labeled Application Approvals. This will bring up a pop-up window with all of the notes from the plan review process. This information is in real time.

Once a building/sign permit is available for pick-up, a permit technician will notify the general contractor of record with either a phone call or an e-mail. This notification will include any fees due at the time of pick-up.