

## SWIMMING POOL APPLICATION ACKNOWLEDGEMENT FORM

In order to obtain a building permit for a swimming pool the following must be submitted to the City-County Inspections Department:

- A completed building permit application.
- A signed copy of the swimming pool application acknowledgement form.
- If part of the job is being completed by someone other than the applicant, a signed copy of the owner's responsibility form must be included.
- A site plan showing the proposed location of the pool, to include setbacks to property lines and impervious square footage limitations for the lot, the current impervious square footage totals, and the additional new impervious square footage totals. If the new work is in the flood plain, a completed flood plain application, in addition to this application, will be required. The UDO has specific requirements for opaque screening. These requirements need to be clearly defined on the site plan in regards to opaque screening and height requirements.
- In accordance with Section AG105 of Appendix G of the North Carolina Residential Building Code, all details of the barriers, alarms, access gates, and walls of the dwelling as part of the barrier will need to be submitted in the form of plans and/or manufacturers' specification sheets. The door openings in the walls of the building that serve as a part of the enclosure will need to be identified on the plan, including a note regarding the alarms for the doors. These items must be clearly shown including all dimensions. Failure to include all specific dimensions contained in Appendix G will result in the plans being disapproved. If the plans examiner finds early in the review process that critical information is missing, the review will be stopped and the plans disapproved. A re-review will not be performed until the applicant reviews the complete application for compliance with the required information contained in Appendix G.
- Electrical, plumbing, cross connection and mechanical permits (if applicable) must be obtained by a licensed contractor prior to starting electrical, plumbing, or mechanical work.
- Any other information that is necessary to assure compliance with Appendix G and the UDO

The following approvals will be required prior to the issuance of the permit:

Building Inspections  
Planning  
Electrical  
Plumbing (if any connections to potable water system)  
Cross Connection (if plumbing permit is required)  
Mechanical (if mechanical equipment or gas piping)  
Final

Our goal is to review all plans within 8 working days 90% of the time.

After the permit is issued and prior to the issuance of the Certificate of Compliance, the following will be required:

- Compliance verification from the pool installer of the design and construction in accordance with AG103

- Compliance verification from the pool installer of the Entrapment Protection in accordance with AG106
- A sealed “as built” survey.
- Completed flood plain documentation if applicable.
- Final approved Inspection from:
  - Building
  - Planning
  - Electrical
  - Plumbing (if applicable)
  - Mechanical (if applicable)
  - Cross Connection (if applicable)

Until a Certificate of Compliance is issued from the City-County Inspections Department, the use of the pool is not authorized and could constitute a zoning violation. Any unauthorized use of the pool could result in the voiding of the permit and potential fines. These records are public documents and would be available for any insurance inquiries concerning any litigation.

**I have read and understand all of the referenced and attached requirements for the pool permit.**

Address of installation \_\_\_\_\_

Name (printed) \_\_\_\_\_ (Owner or authorized agent of the owner)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Check this box if the contractor for the permit is completing **all** the required work, otherwise the owner must sign below and complete the Owner’s Responsibility Form and include it with the application.

If part of the work is to be done by someone other than the applicant, the owner must sign this form as well as the Owner’s Responsibility Form.

If the cost of the project exceeds \$ 30,000, a Lien Agent form or Owner Lien Agent Release form will be required.

Owner (print) \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_