



# News Release

For Immediate Release: February 21, 2020

## Durham Hosts Project Proposal Training Seminar

*Free Event to Help Business Owners Effectively Respond to Local Government Contracting Opportunities*

**What:** How to Respond to a Project Proposal

**Who:** City of Durham Equity and Inclusion Department, Durham County Minority and Women Business Enterprise Program, and The Institute

**When:** Saturday, March 7, 2020, from 10 a.m. – Noon

**Where:** Stafford L. Warren Library, 1201 Fayetteville St., Durham, NC 27707

### Fast Facts:

- Business owners interested in local governmental contracting should attend this free training to learn about upcoming project opportunities and how to effectively respond to a request for a proposal.
- Assistant Director Michael McKoy of The Institute will discuss the components, requirements, response tactics, and the criteria that selection committees evaluate when examining proposals.
- Additional insight will also be provided on strategic partnership development and teaming considerations, which enhance capacity and capability for business owners bidding on local government contracts.
- Since space is limited, participants are asked to RSVP for this training seminar by visiting <https://www.eventbrite.com/e/understanding-local-governments-bids-process-tickets-95635074081>.
- For questions regarding this training seminar, contact Contracting and Compliance Manager Eric Miller with the City's Equity and Inclusion Department at [Eric.Miller@DurhamNC.gov](mailto:Eric.Miller@DurhamNC.gov) or (919) 560-4180, ext. 17241.

### About the City of Durham Equity and Inclusion Department

The [City of Durham Equity and Inclusion Department](#), formerly the Equal Opportunity/Equity Assurance Department, supports an environment of inclusive and equitable community economic development that promotes shared prosperity. The department aligns into two divisions – Racial Equity and Inclusion and Contracting and Compliance.

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