



CITY OF DURHAM
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News Release

For Immediate Release: August 14, 2014

Share! Durham offers two-part seminar on managing blueprint documents digitally; small business funding sources August 28; <http://bit.ly/1pPF7E9>

Durham Offers Two-Part Seminar on Managing Blueprint Documents Digitally

Small Construction Firms Invited to learn Cost-Saving Managing Tips

What: Seminar will focus on use of software to do quantity take-offs and digitally create and manage construction documents during preconstruction and construction operations.

Who: City of Durham Equal Opportunity and Equity Assurance Department

When: *First Class*-Thursday, August 28, 2014 from 6 p.m. to 8 p.m.
Second Class -Thursday, September 4, 2014 from 6 p.m. to 8 p.m.

Where: City Hall Council Chambers
101 City Hall Plaza, 1st Floor
Durham, N.C. 27701

Fast Facts:

- This seminar features information on the use of digital documents and software to review plans, do take-offs from blueprints and the use of software to create and manage documentation during the construction phase of a project.
- Small construction firms or firms physically managing construction documents will learn how digitally managing construction documents can save time and money and put them above their competition.

- **Bluebeam Revu eXtreme** software will be used for each class and will provide information to build document setup and organization for operations, managing changes, creating documentation and iPad integration.
- Both parts of the seminar will be conducted by representatives from Balfour Beatty Construction: Calvin Stevens, director of diversity, Carolinas Division, Jason Chappell, assistant Process Manager, TPD, Candis Parker, estimator, Katie Massengill, project engineer and Matt Teele, project manager.
- Those attending the seminar should bring laptops and arrive 30 minutes early for assistance with the installation of the software which is available for free trial.
- This free seminar is open to all small business owners from Durham as well as surrounding communities. Though not mandatory, participants are asked to pre-register by visiting <http://bit.ly/1dLMwlg> or by contacting Senior Equal Opportunity/Equity Assurance Specialist Vincent Wingate at Vincent.Wingate@DurhamNC.gov or (919) 560-4180, extension 17241.

About the Equal Opportunity and Equity Assurance Department

The City of Durham's Equal Opportunity and Equity Assurance Department is responsible for the implementation of the City's Equal Business Opportunity Program. Responsibilities include implementation of race and gender neutral measures to facilitate the participation of Small Disadvantaged Business Enterprises (SDBE) in City contracting activity, recruitment, certification, and maintenance of SDBE data bank, business development, City project compliance, monitoring, and reporting. Guided by the City's Strategic Plan, the department ensures that its services support making Durham a great place to live, work, and play by focusing on a strong and diverse economy, assuring that City efforts are well managed, and supporting the stewardship of the City's physical assets. To learn more, visit <http://DurhamNC.gov/ich/as/eoea/Pages/Home.aspx>.

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