I. Call to Order, Introductions, Excused Absences 7:00pm
-Emily called the meeting to order at 7:01pm.

Present: Emily Egge, Tricia Smar, Susanne Schmal, Ed Rizzuto, Gifford, Cecilia Gonzales, Dan Clever, George Tait, Amanda De Hoedt, Heidi Carter, Aidil Ortiz, Michael Moorman

Excused Absences: Dwayne Atkins, David Fellerath, Javiera Caballero

Unexcused Absences: None

Staff: Dale McKeel, Sean Egan, Leslie Tracey, Nia Rodgers, Jessica Kemp

Public: John Kent, Jen McDuffie

Dale McKeel noted that Cha’ssem Anderson, Ariana Bevilacqua, and Julia Katz have resigned from BPAC.

II. Adjustments to the Agenda 7:01
-none

III. Approval of Minutes 7:02
-Motion to approve minutes made by Tricia and seconded by Amanda. Minutes were approved unanimously.

IV. Public Comments 7:05
-New Transportation Director came to introduce himself. Sean Egan started on November 4th.

V. Presentations 7:15
Updates on Three Trail Projects (Nia Rodgers, Jessica Kemp)
-Three large trails are in production. Seven miles of new trails are currently funded
  -R. Kelly Bryant Bridge (3 miles)
  -Third Fork Creek Trail - Phase 2 (1.7 miles)
  -Durham Belt Line (1.7-2 miles)

-All of the trails are mostly federally funded by way of NC DOT and the DCHC MPO.
-The city cannot acquire land for these trails (when needed) until the trails are at 65% design.
-These are long projects and they do have time to get lots of community input for art, choosing specific routes and
-The Durham Beltline is getting an extra layer of community engagement because city council has made that a priority.
-The General Services department is not usually who is put in charge of trail projects.
The learning curve of doing three projects and doing community outreach has been steep but has been great.

VI. Committee Reports 8:19
Education, Encouragement and Engagement Committee Report (Julia Katz)
-no meeting in November
-Julia is moving to California for a new job; a new committee chair is needed

Development Review Committee Report (Dan Clever)
-focused on Urban Ave. closure
- the company is proposing to build 100 ft. of the Durham Beltline; the committee feels that it might be better for them to give the money to the city rather in case trail plans change or to avoid it being built in ways that are not up to city standards.
- their committee is thinking about how to train more people to review site and development plans to increase the capacity of the committee. Might do this via video but had not had time.

Bike & Pedestrian Plan Implementation / Evaluation Committee Report (Michael Moorman)
- are considering advertising the meeting to the yahoo bicycle and pedestrian listserv
- Also wrote a letter on Reimagining 15-501. Dan did an extensive evaluation of their plans in a letter and BPAC is being asked to vote on this letter.
  -Ed mentioned that where ever we talk about signals that they also need to be audible signals for visually impaired people. Dan said he would emphasize this point.
  -Technically the comment period has ended and Dan and Michael sent their own comments as individuals, but the MPO is willing to receive this letter.
  -Amanda made a motion to approve the letter with fixing typos and with added specification of signals being audible. Ed seconded. Approved unanimously.

Updates from Liaisons  8:40pm
- Duke University (George Tait)
  - had a meeting with Tyler Dewey who is the new alternative transportation person at Duke.
  - Duke has a climate change plan which states that 51% of emissions are from driving. The avg. employee distance is 13 miles from home.
  - Tyler Dewey has been on the job for only a month and is trying to figure out solutions.
  - have more fixit stations and racks for biking.
  - new Duke climate action plan coming (George share w/BPAC via email)
  - Aidil asked what support might Duke have for a low stress network

- Durham Open Space and Trails (TBD)
  - At next meeting, DOST is getting a presentation on the bag fee ordinance.
  - Will also discuss hosting NC Bike Walk Summit in Durham in 2020.

- NC Central University (TBD)
  - none

- Planning Commission (TBD)
  - none

- Recreation Advisory Commission (David Fellerath)
  - none

Other Community Updates (All)
- none
VII. Old Business 8:56
None

VIII. New Business 8:56
Preparation for December Officer Elections (Dale McKeel)
- Emily and Amanda are eligible for another term. Officers cannot serve for two consecutive terms. Typically committee chairs become a nominating committee with a slate of proposed officers. Others can nominate officers. We are required to have a chair and vice chair. Other positions are allowed but not required.
- If you have a nomination for chair and vice chair, send nominations to Emily.

Annual Retreat (Emily Egge)
- Coming up in January or February of 2020
- There is a doodle poll of what Saturdays are available. We usually spend 4 hours together. Please fill it out in the next two weeks.
- WG Pearson is a space that has been requested; Cecilia is able to connect us with WG Pearson.
- Also add ideas, questions and issues to the Topics spreadsheet. We will discuss and decide theme of retreat at December meeting.

2020 Meeting Calendar (Dale McKeel)
- A draft calendar of 2020 meeting dates was sent with the agenda. Dale McKeel asked if anyone had any suggested changes to the calendar, includes an off month in July. No changes were noted but McKeel stated that if conflicts arise adjustments can be made later.

IX. Announcements and Updates 9:03
- Electric scooter survey through Dec 2
- Dale sent out City Clerk’s handbook for advisory boards, committees, and commissions to BPAC members; please take some time to review
- Dale said that Bike Durham has reserved a space in the Holiday Parade and BPAC members are invited to ride bikes or walk in the parade
- Dale mentioned that there had been several Engage Durham listening and learning sessions and asked if any BPAC members present had attended (Ed Rizzuto attended a session).

X. Communication Priorities from Meeting and Committees 8:50
- Chair to send approved letter, once corrections are made
- Surveys described by presenters to be shared with commissioners, and posted to Facebook

XI. Adjourn 9:00