



CITIZENS ADVISORY COMMITTEE

City of Durham
Virtual Meeting Via Zoom
(each Committee member received a personal secure meeting link)
Monthly Meeting Minutes
10/26/2020
6:00 PM

The Durham Citizens Advisory Committee met on the above date and time with the following members present: Levon Barnes (Chair), Dr. Brian Langloss (Vice Chair), Rachel Eberhard, Drew Helm, Dr. Monique

Holsey-Hyman, Michelle Ketchum, Carl Newman, Ashley Robbins, Kiarash Rahmanian, Jillian Riley, Adam Satta, Alicia Smith-Freshwater, Jenise Washington, Ebony West

Others Present: Wilmur Conyers (Staff), Terri Porter Holmes (Staff), Reginald Johnson (Staff), and Matt Schnars (Staff), Pierce Freelon (City Council liaison)

Excused: NA

Not Excused: NA

Call to Order

The meeting was called to order at 6:03p.m. by Levon Barnes. The roll was called.

Action on September minutes

A quorum was present to vote on the minutes.

Staff member Wilmur Conyers had a few modifications.

Alicia Smith-Freshwater made a motion, seconded by Michelle Ketchum, to accept the minutes with modifications. Motion passed unanimously.

Announcements from Community Development Staff

Website pages for all boards and committees are currently being updated. Links will be provided on how to access the sites.



Discussion/Vote on CAC Mission and Vision Statements

Alicia Smith-Freshwater provided an overview of proposed the statements. It was decided to make the vision statement reflect that the CAC serves citizen of Durham County.

Staff provided clarification that entitlement dollars serve only within Durham City limits, but the committee serves city and county citizens.

Dr. Brian Langloss made the motion, seconded by Rachel Eberhard, to adopt the revised CAC's vision statement. Motion passed unanimously.

Jillian Riley made the motion, seconded by Dr. Brian Langloss, to adopt mission statement. Motion passed unanimously.

CARES Act Funding:

- City Of Durham received a little over \$5M
- The funds must be used for citizens in need
- An amendment most take place to one of the plans to properly administer the funds
- The first amendment is to the 2020-201 and 2020-25 five-year plan
- The amendment must be on public review for 30 days
- Written comments from citizens must go to Matthew Schnars
- A public hearing will take place on Dec. 7th for the amendment

Staff plans to add all members to the RFQ listserv to receive notices. If anyone prefers to be omitted, please email staff only requesting omission.

Home Investment Partnership Programs (HOME):

Intent of the program:

- Provide decent affordable housing to lower-income households
- Expand the capacity of nonprofit housing providers
- Strengthen the ability of state and local governments to provide housing
- Leverage private-sector participation

Few HOME Basics:

- Up to 10% of current year allocation plus current year program income may be used for administration



- At least 15% must be reserved for Community Housing Development Organization
- At least 25% match from non-federal sources

Income Limits:

- Low income – 80% or less of area median income (AMI)
- Very-low-income – 50% or less of AMI
- Limits are determined by HUD, not city of Durham

Formula Allocation Six Factors:

- Vacancy-adjusted rental units
- Substandard occupied units
- Age of units occupied by poor households
- Cost of producing rental units in area
- Number of families below poverty rate
- Population

Current City of Durham HOME Allocation and Program Income:

FY20/21 HOME Entitlement Allocation	\$1,165,206
FY20/21 Projected Program Income	<u>100,000</u>
Total	\$1,265.206

Racial Equity Survey:

All CAC members are urged to complete the survey.

Announcements:

Early voting is available until 10/31
 Request for CAC members to volunteer for LEAD review program
 Next meeting 11/16

Meeting adjourned at 7:27

