



DURHAM CITY-COUNTY APPEARANCE COMMISSION

MINUTES

September 16, 2020, 6:00pm
Zoom

I. Call to Order

- a. Members Present: Mitch Tuchman (MT), Rick Crawford (RC), Martha Scotford (MS) Jenna Bailey (JB) Kiarash Rahmanian (KR) Anne Lebo (AL), Leslie Mason (LM), Araba Awotwi (AA), Kai Kelley, Jr. (KK), Lyn McClay-Chair (LMc), Brandt Smith (BS)
- b. Members Absent (Excused) Jenna Bailey (JB)
- c. Members Absent/Tardy: Bronwyn Charlton (BC)
- d. Staff Liaison: Kayla Seibel (KS)
- e. Guest(s): None

II. Approval of Minutes

- a. Mitch motioned and seconded by Rick
- b. Approved unanimously

III. Adjustments to the Agenda – none

IV. Treasurer's Report

- a. City County \$2500.00
- b. KDB \$4,160.08

V. Subcommittee Reports

- a. Golden Leaf Awards
 - Lynn motioned to consider moving forward with 2021 awards with a 2020/2021 join celebration in 2021; Martha seconded - passed
- b. Design Policy
 - Kayla will provide text to Rick for subcommittee to provide input
- c. Digital Outreach
 - Rick moved to approve renewal of website domain and word press; Mitch seconded
 - Kayla will inform Jenna of process to renew
- d. Education & Engagement
 - Downtown Durham weekend (Fridays/Saturday Sept 18-Dec 19)

VI. New Business & Announcements

- Upcoming meeting of full commission in late October. Kayla will send out a doodle poll.
- Sub-committees to meet before next full commission meeting



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- VII. **Adjournment** – meeting adjourned
- Officer elections for next agenda