



CITIZENS ADVISORY COMMITTEE

City of Durham
Virtual Meeting Via Zoom
(each Committee member received a personal secure meeting link)
Monthly Meeting Agenda
8/24/2020
6:00 PM

The Durham Citizens Advisory Committee met on the above date and time with the following members present: Levon Barnes (Chair), Rachel Eberhard, Drew Helm, Dr. Monique Holsey-Hyman, Michele Ketchum, Carl Newman, Ashley Robbins, Brian Langloss, Jillian Riley, Kiarash Rahmanian, Adam Satta, Alicia Smith-Freshwater, Jenise Washington, Ebony West

Others Present: Wilmur Conyers (Staff), Reginald Johnson (Staff), and Matt Schnars (Staff)

Excused: Matt Lawing

Not Excused: N/A

Call to Order

Meeting was called to order at 6:05 p.m. by Chair Barnes

Conflict of Interest Statements - Matt Schnars

CIS were sent out earlier in the month. Important to understand the statement – provides protection for the department and member. Members who have yet to complete the statement should follow up immediately following the meeting.

Ms. Conyers shared that CIS are items auditors look for so very important to have on file. Alicia will send out proposed Mission Statement via google docs for suggestions. Chair Barnes asked for anyone interested working with Alicia, Ebony and Brian

Action on July Minutes

Ms. Conyers please add N/A to Excused and Unexcused

Motion to accept July minutes by Carl Newman, seconded by Dr. Monique Holsey-Hyman.

CAC Vision/Mission Statement Update

The bylaws have not been submitted to the full body. There is a vision statement. Matt Schnars sent the full board a copy the Vision statement during the meeting. Mission Statement would be great to include the Entitlement Grant program



Community Development Block Grant Overview (CDBG) – Ms. Wilmur Conyers

CDBG – The largest grant of the four grants the department receives. It was created under the HCDA in 1974. Cities and States receives funds. When the change was made, Durham received a formula allocation. One of the requirements was to have a committee to overview the grant, hence the CAC was implemented.

Goal is to develop Viable Urban Communities by providing decent, safe and sanitary homes
It serves LMI low moderate incomes

CDBG Activities Must Be eligible under 24 CFR 570 AND Must meet at least one of Three National Objectives

1. Provide A benefit to LMI persons
2. Prevent or Eliminate Slums/Blight, or
3. Meet an Urgent Community Need (i.e., pandemic)

City of Durham is a grantee

COD for FY20/21 is expected to receive \$2,144,310 in allocation (\$2,044.310) and program income (\$100,00)

Few Basics

- Serve Low to Moderate income households – income guidelines are established by HUD
- Grantees must certify they will use no less than 70% of funds
- Up to 20% of current year allocation plus current year PI may be used for administration
- Up to 15% of current year allocation plus prior year program may be used for public service

Questions:

Jillian Riley: Does the census impact or play a role?

Staff Response: Yes, because of population.

Chair Barnes: Why is Durham higher than other cities?

Response: It's the median income. Household incomes in Durham are higher than the other cities. In the MSA, it includes Durham and Chapel Hill.

Rachel: Talk a little more of annual actions and consolidated plan.

Staff Response: Annual application is what the grantees make to HUD. How does the grantee plan to spend the funds? The Consolidated Plan focuses on 5 outyears

Vice-Chair Nominations Alicia Smith-Freshwater nominated Brian Langloss, Brian accepted the nomination. Committee voted unanimously to appoint Brian as Vice-Chair.

Ms. Conyers asked for Adam Sadda to introduce himself.

Announcements - None

Meeting adjourned at 7:22.