



JOINT CITY-COUNTY PLANNING COMMITTEE

APPROVED MINUTES

August 7, 2019
Committee Room, 2nd Floor, City Hall
101 City Hall Plaza, Durham, NC

I. Call to Order

Chair Reckhow called the meeting to order at 9:32 a.m. and announced that Council member Middleton had requested an excused absence. Council member Reece made a motion to excuse Middleton. Commissioner Howerton seconded the motion. The motion carried 6-0.

Voting Members Present: Ellen Reckhow, Chair, Board of County Commissioners
Charlie Reece, Vice Chair, City Council
Jillian Johnson, City Council
Brian Buzby, Planning Commission
Brenda Howerton, Board of County Commissioners
Wendy Jacobs, Board of County Commissioners

Voting Members Absent: Mark-Anthony Middleton, City Council

Nonvoting Members Present: Patrick O. Young, AICP, Planning Director

Nonvoting Members Absent: Wendell Davis, County Manager
Thomas J. Bonfield, City Manager

Staff Present: Sara Young, AICP, Assistant Planning Director
Bryan Wardell, Senior Assistant County Attorney
Crista Cuccaro, Assistant City Attorney
Scott Whiteman, AICP, Planning Manager
Kayla Seibel, AICP, Senior Planner
Michael Stock, AICP, Senior Planner
Karla Rosenberg, AICP, Senior Planner
Carl Kolosna, AICP, Senior Planner
Alex Cahill, Senior Planner
Brooke Ganser, Planner
Susan Cole, Administrative Specialist

1. Adjustments to the Agenda

Patrick Young requested moving Item 9 after Item 5.

2. Announcements

Patrick Young announced he would need to leave the meeting at 10:30 a.m. and that Sara Young would take his place. Commissioner Howerton announced she would also need to leave at 10:30 a.m.

3. Approval of the Minutes from June 5, 2019

MOTION: Approve the amended minutes from June 5, 2019. (Howerton, Johnson 2nd)

ACTION: Motion carried, 6-0.

4. City and County Managers' Priority Items

None.

5. Solar Panels in Historic Districts

Karla Rosenberg gave a brief presentation regarding the appropriate level of oversight for solar installations on historic properties through the Certificate of Appropriateness (COA) process. Three members of the public spoke on this item. The JCCPC gave input on a recommended approach to draft new standards where solar panels would be allowed without a COA on all non-contributing properties and on contributing properties when not facing the street. Design standards for panels installed on contributing properties facing the street would be required to be met through a Minor (administrative) COA only. In addition, solar installations would only be prohibited on character defining roof materials such as original slate or clay tile. Staff will draft proposed changes to be included with the upcoming Local Review Criteria update.

6. Teer Quarry Water Intake/Eno River District A Watershed

Sydney Miller, Water Resources Planning Manager and Carl Kolosna presented a report discussing options for new water supply intake. The JCCPC was supportive of adding a new intake and reducing the Critical Area to half of a mile.

7. Omnibus 13

Michael Stock presented a report of the highlighted items in Omnibus Changes 13 (TC1900001). JCCPC recommend that staff work with Cooperative Extension on producing material such as a pamphlet on keeping chickens. Chair Reckhow requested staff to keep in mind ways to further incentivize green roofs. It was recommended that the exemption for street trees in the RR district only be in the Suburban Tier and for conservation subdivisions. Changes to the sedimentation and erosion control regulations were positively received.

8. FEMA FIRM Updates

Michael Stock presented a report outlining Text Amendment TC1900003. The County would like to see the differences, if any, that happen with the update. Mr. Stock will provide the information with the public hearing agenda item.

9. Comprehensive Plan Community Engagement Update

Lisa Miller and Sara Young provided JCCPC an update on Phase O, sharing that kick-off orientation meetings had been held for both the Outreach Team and Communications Team.

JCCPC received the report and provided locations they felt would be beneficial locations for public meetings.

10. Adjournment

The meeting adjourned at 11:07 a.m.

Respectfully Submitted,

Susan Cole, Administrative Specialist