I. Call to Order
   a. Members Present: Mike Miller-Chair(Vice Chair), Anne Lebo (AL), Lyn McClay-Chair(LMc), Kai Kelley, Jr. (KK), Rick Crawford(RC), Leslie Mason (LM), Jenna Bailey (JB)
   b. Members Absent (Excused) Martha Scotford (MS), Fred Jernigan(FJ), Mitch Tuchman(MT)
   c. Members Absent/Tardy
   d. Staff Liaison: Kayla Seibel (KS)
   e. Guest(s): None

II. Approval of Minutes
   a. Motion by MM and seconded by RC
   b. Approved unanimously

III. Adjustments to the Agenda
   a. Review grant application
      i. Neighborhood matching grants ($2,500) proposed space: W. Chapel Hill street and downtown loop (underpass near Greyhound Station)
      ii. Question re: is this space planned to be a part of the upcoming beltline trailway plan
      iii. Painting, landscaping, etc. possible dollars from current budget or in kind donations
      iv. Next steps: coordinate with trailways team and connect with KDB leadership
      v. Kayla will share link to participatory budget approved projects, who will complete, who is the lead, etc.
      vi. Concern regarding implementation timeframe of potential projects approved
   b. Identify new chair for Digital Outreach
      i. Jenna Bailey
      ii. Potential for reaching out to Open Durham and Historic Preservation in lieu of current strategy/leveraging existing outlets
      iii. Team will meet prior to next meeting to determine strategy for FY 20

IV. Treasurer’s Report
   a. CCPD - $2500.00

Staff Contact: Kayla Seibel, Senior Planner
919.560.4137 x28271 • Kayla.Seibel@DurhamNC.gov
b. KDB - $4,346.08

V. Review of Subcommittee Worksheets
   a. Golden Leaf: Discussion of website/submissions for Golden Leaf
   b. Design Policy: Review Comprehensive plan as portions come through Kayla; will make recommendations and draft responses as appropriate
      i. Kayla will let Rick know dates of Comprehensive plan meeting dates and when content is posted to the website
      ii. Target date for adoption is spring of 2022
      iii. 300/500 block award was presented at county commissioners meeting 2 weeks ago; this project has upcoming public input meetings in queue (New parking deck and affordable housing, public and green spaces)
   c. Digital Outreach:
   d. Education & Engagement: 3 proposed events:
      i. December time-frame to tour new library/panel discussion
      ii. March 2020: Community playground conversation on lack of kid-friendly space in cities
      iii. May 2020: Tour of 21c as a re-use of an old building

VI. Subcommittee Reports: NA at this time second to agenda item V.
   a. Golden Leaf
   b. Design Policy
   c. Digital Outreach
   d. Education & Engagement

VII. Approve FY 20 Budget & Timeline
   a. AL motioned to approve, MM second, unanimously approved

VIII. New Business & Announcements

IX. Adjournment