

# Minutes for Durham City Participatory Budgeting Steering Committee

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## Call to Order

*Durham City Participatory Budgeting Steering Committee June, 2020 Meeting* was held on *Wednesday, June 22, 2020* virtually via Zoom. It began at 6:00 pm and was presided over by Tiffany Elder.

## Attendees

Members in attendance included: Susie Goodman, Tom Fletcher, Sarah Mye, Marion Johnson, Cesar Ortiz, Sean Almonte, José Romero, Jenn Frye, Tiffany Elder

Others in attendance included: Jillian Johnson, Robin Baker, Andrew Holland, Jamie Tindal, Christina Tookes

## Approval of Minutes

*Motion:* Marion Johnson

*Seconded* by José Romero

*Vote:* Roll call

**Aye** - Susie Goodman, Tom Fletcher, Sarah Mye, Marion Johnson, Cesar Ortiz, Sean Almonte, José Romero, Jenn Frye, Tiffany Elder

**No** -

## Officers' Reports

Co-Chair Report - Neither Tiffany Elder nor Marion Johnson had a report.

## Other Reports

None

## Agenda Items

### Welcome

Tiffany Elder called the meeting to order and welcomed everyone in attendance.

### Review and Approval of Meeting Minutes (see above)

### Announcements/Chair Report

### PB Durham Cycle Refresh - *Robin Baker*

PB Process receives funding under CIP

### Implementation Update - *Andrew Holland*

Andrew Holland gave an presented the implementation project update that he gave to the Citizens' Capital Improvement Plan Advisory Committee (CCIP)

- Overview CIP projects
- Serve in advisory role

#### Project Updates

- Street trees planting project
  - Completed
- Drew Granby Park
  - Community meeting occurred in March, projected to be completed in late summer
- Belmont Park Improvement (Ward 3)
  - Community meeting in late February, traffic concern identified
- Technology for DPS (Wards 1, 2, 3)
  - Awaiting DPS signature
- DHA Lighting and Security Cameras (Wards 2, 3)
  - Approved 1/21/2020, initially delayed due to McDougald Terrace carbon monoxide issues, solicited proposals from businesses through RFP
- El Futuro (Ward 3)
  - PBSC amended original scope to operations, approved by City Council
- LGBTQ Youth Center

## COVID-19 Impacts

- Accessible Ramps (Wards 1, 2, 3)
  - Approved by City Council on 1/21/2020
  - Habitat For Humanity (project sponsor) faced furloughs and pending engagement
- LIFE Science project; STEM & Entrepreneurship (Ward 1)
  - Disbursement of funds has been delayed due to COVID, summer camp suspensions
- HIstoric Monuments at Fayetteville Street (Ward 1)
  - Seeking direction regarding community outreach and engagement

Q: Susie Goodman asked if furloughed employees of Habitat For Humanity would be rehired or what was the status

A: Andrew Holland answered that he had heard that yes, Habitat For Humanity would be easing back into hiring employees but that much of their work relies on volunteers so the project timeline was still unclear.

- Mayor Pro Tempore Jillian Johnson reiterated those thoughts

## Round Table - *All*

Presented to City Council at end of May

- Many strategic plans and initiatives are in-person engagement heavy
- Left discussion open about the status of the PB process
- What are some other ideas for the PB process?

Tiffany Elder raised the point that much heavy lifting was done through previous outreach and awareness efforts for the PB process as a whole. Therefore, is there a way to shift the process in a way that will continue to build upon the outreach and relationships building efforts we made in the previous cycle?

Q: José Romero asked if there were funds available to get consultation on how the future and structure of the PB process could be shifted in the future.

A: Robin Baker answered that it had not been done before but was something that could be possible. Robin added that the PB cycle budget for this year is the same as last but the preliminary plan was to

Q: The question of how other cities with the PB process are responding to COVID and future cycles was raised.

A: Andrew Holland responded that some cities will not be having PB this upcoming fiscal year and that other are shifting their PB focus

Q: José Romero asked if the boards of different city commissions met with each other in collaborative spirit

A: Mayor Pro Tempore Jillian Johnson responded that no, they do not at the moment, but that is something she will discuss with a few people

## Action Items & Next Steps - Robin Baker

Robin Baker and Andrew Holland will be going before City Council in August and get word about the future of Cycle 2

By-laws will likely be passed by August 3rd so members will be able to apply for re-appointment afterwards

**No meeting during the month of July**

## Announcements

Andrew Holland announced that Durham's PB Process is a finalist for the International Observatory on Participatory Democracy's 14th ['Best Practice in Citizen Participation'](#) award

## Adjournment

*Motion:* Tom Fletcher

*Seconded:* Sarah Mye

*Discussion:* None

*Vote:* Motion passed (consensus)

Meeting was adjourned at 6:54pm

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