



**JOINT CITY-COUNTY
PLANNING COMMITTEE**

APPROVED MINUTES

June 5, 2019
Committee Room, 2nd Floor, City Hall
101 City Hall Plaza, Durham, NC

I. Call to Order

Chair Reckhow called the meeting to order at 9:33 a.m.

Voting Members Present: Ellen Reckhow, Chair, Board of County Commissioners
Charlie Reece, Vice Chair, City Council
Jillian Johnson, City Council
Brian Buzby, Planning Commission
Brenda Howerton, Board of County Commissioners
Wendy Jacobs, Board of County Commissioners

Voting Members Absent: Mark-Anthony Middleton, City Council

Nonvoting Members Present: Patrick O. Young, AICP, Planning Director

Nonvoting Members Absent: Wendell Davis, County Manager
Thomas J. Bonfield, City Manager

Staff Present: Sara Young, AICP, Assistant Planning Director
Bryan Wardell, Senior Assistant County Attorney
Don O'Toole, Deputy City Attorney
Jessica Dockery, Planning Manager
Scott Whiteman, AICP, Planning Manager
Kayla Seibel, AICP, Senior Planner
Michael Stock, AICP, Senior Planner
Ellen Beckman, Transportation Planning Manager
Susan Cole, Administrative Specialist

II. Adjustments to the Agenda

None.

III. Announcements

None.

IV. Approval of the Minutes from April 3, 2019

MOTION: Approve the amended minutes from April 3, 2019. (Howerton, Johnson 2nd)

ACTION: Motion carried, 6-0.

V. City and County Managers' Priority Items

None.

VI. Housing Data for Land Use Cases

Scott Whiteman gave a brief presentation regarding the types of housing data that could be used to determine the effect of land use decisions. He also described how housing data would be used in development of the new Comprehensive Plan. Commissioner Reckhow also mentioned the proposed Commuter Rail project.

VII. Durham Comprehensive Plan: Phase 0 Update

Sara Young and Lisa Miller gave a presentation on the project to develop a new Comprehensive Plan, summarizing each phase of the project. In particular, they described the community engagement process and its focus on involving underrepresented and hard-to-reach groups in the community. The engagement effort will implement the Equitable Community Engagement Blueprint, developed by the City's Neighborhood Improvement Services Department, and will further inform that document's evolution. To encourage participation in the various avenues for community engagement (different types of in-person events, digital opportunities, etc.), the consultant is convening two groups: the Outreach Team and the Communications Team. The Outreach Team members will help shape the engagement efforts and connect people to the process through their personal relationships. A subset of the Outreach Team, referred to as Engagement Ambassadors, will be connecting to hard-to-reach groups, and will be compensated in recognition of their expertise and efforts. The Communications Team will develop the messaging and collateral items for the process, in response to and consultation with the Outreach Team.

Staff plans to provide at least one update to the JCCPC at every phase of the project. The JCCPC is anticipated to: provide early discussion and guidance in each project phase; receive a summary of each completed phase; provide input moving into the next phase; and ensure adherence to the adopted community-based values/guiding principles for the plan. The next update will take place at the August JCCPC meeting.

VIII. Adjournment

The meeting adjourned at 11:07 a.m.

Respectfully Submitted,

Susan Cole, Administrative Specialist