



JOINT CITY-COUNTY PLANNING COMMITTEE

DRAFT MINUTES

June 2, 2021
Zoom Virtual Meeting

1. Call to Order

Chair Jacobs called the meeting to order at 9:30 a.m.

MOTION: To excuse Mark-Anthony Middleton.

ACTION: Motion carried, 6-0. (Freelon, Caballero 2nd)

MOTION: To excuse Charlie Reece.

ACTION: Motion carried, 6-0. (Buzby, Freelon 2nd)

Voting Members Present: Wendy Jacobs, Chair, Board of County Commissioners
Nimasheena Burns, Board of County Commissioners
Brian Buzby, Planning Commission
Javiera Caballero, City Council
Pierce Freelon, Council Member, Alternate
Brenda Howerton, Board of County Commissioners

Voting Members Absent: Mark-Anthony Middleton, Vice Chair, City Council
Charlie Reece, City Council

Nonvoting Members Present: Sara Young, AICP, Planning Director

Nonvoting Members Absent: Claudia Hager, Interim County Manager
Wanda Page, City Manager

Staff Present: Grace Smith, AICP, Assistant Planning Director
Bryan Wardell, Senior Assistant County Attorney
Don O'Toole, Deputy City Attorney
Crista Cuccaro, Senior Assistant City Attorney
Kayla Seibel, AICP, Senior Planner
Michael Stock, AICP, Planning Manager
Lisa Miller, AICP, Senior Planner
Brooke Ganser, Planner
Susan Cole, Administrative Specialist
Chris Peterson, Administrative Specialist

2. Adjustments to the Agenda

None

3. Approval of the Minutes from April 7, 2021

Motion: To Approve the Minutes from April 7, 2021. (Freelon, Caballero 2nd)

Action: Carried, 6-0.

4. City and County Managers' Priority Items

None

5. Comprehensive Plan Update

Brooke Ganser presented the Durham Comprehensive Plan project update which focused on the upcoming work scope and schedule for the Comprehensive Plan along with a report on the Southeast Durham Focus Area online engagement results. Over the last two months, while the Community Goals and Objectives have been in the adoption process, planning staff has shifted focus to create a detailed scope and schedule for work on the remainder of the plan. These key portions of work include a Place Type Guide, Place Type Map, and policies.

For the Southeast Durham Focus Area engagement, staff received over 1,000 visits to the Social Pinpoint site and residents left 85 comments on the map and 35 survey responses. Most respondents listed 27703 as their zip code, reported they have reliable access to a car, have lived in Durham for 10 or fewer years, and listed household incomes of \$75,000 or more. Staff is now specifically trying to reach communities of color, renters, and low-income communities to name a few. Staff is now specifically trying to reach communities of color, renters, and low-income communities through focused interview sessions.

After the presentation, there was discussion surrounding the Comprehensive Plan's implementation schedule, how staff will center the Bragtown Community Association's priorities in this work, and the similarities and differences between the anticipated Place Type Map and the current Future Land Use Map.

6. Legislative Update

Michael Stock, along with Don O'Toole, Crista Cuccaro, and Bryan Wardell, updated JCCPC members regarding pending state legislation. No action further action was requested.

7. TC2100004 Article 3 Update

Michael Stock present a draft set of amendments primarily to Article 3 of the UDO that re-organize, establish, or update certain application processes, including street closings/withdrawals, street naming/renaming, annexation, statutory development agreements, and zoning map changes, including any amendments to other sections of the UDO associated with these processes. Review by both the city and county attorneys is still underway, and it is anticipated to begin the adoption process with the Planning commission in either July or August. Questions focused on zoning map change amendments and notification/signage amendments.

8. Adjournment

The meeting adjourned at 11:25 a.m. The next meeting will be August 4, 2021.

Respectfully Submitted,
Susan Cole, Administrative Specialist