The Durham City Council met in a regular session on the above date and time virtually via Zoom with the following members present: Mayor Steve Schewel, Mayor Pro Tempore Jillian Johnson and Council Members Javiera Caballero, DeDreana Freeman, Mark-Anthony Middleton, and Charlie Reece. Absent: None.

Also Present: City Manager Tom Bonfield, City Attorney Kim Rehberg, City Clerk Diana Schreiber and Deputy City Clerk Ashley Wyatt.

Mayor Schewel called the meeting to order, welcomed everyone in attendance, and thanked all of the technical staff for their assistance with the virtual meeting.

Mayor Schewel acknowledged that there had be 37 deaths in Durham due to COVID-19 and asked for a moment of silent meditation.

Council Member Reece led the Pledge of Allegiance.

[CEREMONIAL ITEMS]

Mayor Schewel read into the record the proclamation recognizing Children’s Mental Health Awareness Month.

[ANNOUNCEMENTS BY COUNCIL]

There were no announcements by Council.

[PRIORITY ITEMS]

City Manager Bonfield advised that additional information had been added to Item 3 on the agenda, pursuant to the request made by Council at the previous Work Session.

City Attorney Rehberg and City Clerk Schreiber had no priority items.

[CONSENT AGENDA]

SUBJECT: FY2020-21 BUDGET DEVELOPMENT GUIDELINES (ITEM 1/ PR #13280)

MOTION by Council Member Caballero, seconded by Council Member Reece, to adopt the FY2020-21 Budget Development Guidelines, was approved at 8:01 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Caballero, Freeman, Middleton, and Reece. Noes: None. Absent: None.
SUBJECT: AFFORDABLE HOUSING LOAN PORTFOLIO SERVICING (ITEM 3/ PR #13936)

MOTION by Council Member Caballero, seconded by Council Member Reece, to approve the selection of AmeriNational Community Services, LLC d/b/a AmeriNat as the Contractor to provide Loan Portfolio Servicing of the Affordable Housing Loan Portfolio managed by the City of Durham Community Development Department; and

To authorize the City Manager to execute a contract with AmeriNational Community Services, LLC d/b/a AmeriNat in the amount of $241,626 for Loan Portfolio Servicing of the Affordable Housing Loan Portfolio managed by the City of Durham Community Development Department, was approved at 8:01 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Caballero, Freeman, Middleton, and Reece. Noes: None. Absent: None.

SUBJECT: MUNICIPAL AGREEMENT FOR EAST CLUB BOULEVARD SIDEWALK SPOT SAFETY FUNDS (ITEM 4/ PR #13940)

MOTION by Council Member Caballero, seconded by Council Member Reece, to authorize the City Manager to execute a municipal agreement with the NC Department of Transportation for the purpose of receiving $150,000 of Spot Safety Program funding to construct the East Club Boulevard sidewalk, was approved at 8:01 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Caballero, Freeman, Middleton, and Reece. Noes: None. Absent: None.

SUBJECT: SUPERVISORY CONTROL AND DATA ACQUISITION (SCADA) ON-CALL SERVICES CONTRACT (ITEM 5/ PR #13912)

MOTION by Council Member Caballero, seconded by Council Member Reece, to authorize the City Manager to execute a service contract with CITI, LLC to provide on-call services for maintenance and updates of plant Supervisory Control and Data Acquisition (SCADA) systems for a cost not to exceed $180,000 for a three-year term, was approved at 8:01 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Caballero, Freeman, Middleton, and Reece. Noes: None. Absent: None.

SUBJECT: SOUTH DURHAM WATER RECLAMATION FACILITY ADMINISTRATION BUILDING RENOVATIONS - AWARD OF PROFESSIONAL ARCHITECTURAL SERVICES CONTRACT TO DTW ARCHITECTS & PLANNERS, LTD. (ITEM 6/ PR #13924)

MOTION by Council Member Caballero, seconded by Council Member Reece, to authorize the City Manager to execute a contract with DTW Architects & Planners, LTD., for professional architectural services for the South Durham Water Reclamation Facility Administration Building Renovations in an amount not to exceed the contract cost of $30,780;
To establish a contingency fund in the amount of $5,000; and

To authorize the City Manager to negotiate change orders provided the cost of all change orders does not exceed $5,000 and the total project cost does not exceed $35,780, was approved at 8:01 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Caballero, Freeman, Middleton, and Reece. Noes: None. Absent: None.

**SUBJECT:** PROPOSED ADVANCE ACQUISITION FOR THE FUTURE EXPANSION OF LAKE MICHIE, PROPERTY OF RUSSELL ELLIS ESTATE (PARCEL #192276) (ITEM 7/ PR #13938)

**MOTION** by Council Member Caballero, seconded by Council Member Reece, to approve the fee simple acquisition of +/- 20.217 acres (Parcel ID 192276) from the Russell Ellis Estate for $200,000, was approved at 8:01 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Caballero, Freeman, Middleton, and Reece. Noes: None. Absent: None.

**SUBJECT:** CITY OF DURHAM EMPLOYMENT TRAINING 2018-2020 GRANT PROJECT ORDINANCE SUPERSEDING PROJECT ORDINANCE #15305 (ITEM 8/ PR #13925)

**MOTION** by Council Member Caballero, seconded by Council Member Reece, to adopt the City of Durham Employment Training 2018-2020 Grant Project Ordinance Superseding Project Ordinance #15305; and

To authorize execution of the City of Durham Employment and Training 2018-2020 Grant agreement, was approved at 8:01 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Caballero, Freeman, Middleton, and Reece. Noes: None. Absent: None.

**ORDINANCE #15613**

**SUBJECT:** ORDINANCE RECOGNIZING THE REFERENCE GUIDE FOR DEVELOPMENT AND ESTABLISHING A RELATED FEE (ITEM 9/ PR #13913)

**MOTION** by Council Member Caballero, seconded by Council Member Reece, to adopt an ordinance to add a new Section 1-16 to Chapter 1 of the Durham City Code of Ordinances, recognizing the "Reference Guide for Development" as the City's standards for infrastructure development and construction; and

To adopt a fee ordinance establishing a new fee pursuant to Applications for Alternatives related to the Reference Guide for Development, was approved at 8:01 p.m. by the
following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Caballero, Freeman, Middleton, and Reece. Noes: None. Absent: None.

ORDINANCES #15614 & #15615

SUBJECT: CONTRACT AMENDMENT NO. 1 FOR ST-302, STREET REPAIRS AND REPAVING 2020 PROJECT (ITEM 10/ PR #13928)

MOTION by Council Member Caballero, seconded by Council Member Reece, to authorize the City Manager to execute Contract Amendment No. 1 for ST-302, Street Repairs and Repaving 2020 with FSC II, LLC in the amount of $1,600,000 for a total revised contract amount of $5,897,944.50; and

To authorize the City Manager to negotiate and execute change orders to the contract provided that the total revised cost of the contract, including established contingency funds, does not exceed $6,542,636.18, was approved at 8:01 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Caballero, Freeman, Middleton, and Reece. Noes: None. Absent: None.

SUBJECT: CONTRACT AMENDMENT NO. 1 FOR ST-300C, UTILITY LOCATION SERVICES (ITEM 11/ PR #13926)

MOTION by Council Member Caballero, seconded by Council Member Reece, to authorize the City Manager to execute Contract Amendment No. 1 for ST-300C, Utility Locate Service with WSE of North Carolina, PC in the amount of $277,000 for a total revised contract amount not to exceed $637,000, was approved at 8:01 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Caballero, Freeman, Middleton, and Reece. Noes: None. Absent: None.

SUBJECT: CONTRACT AMENDMENT NO. 1 FOR ST-301C, PAVING SERVICES 2020 (ITEM 12/ PR #13927)

MOTION by Council Member Caballero, seconded by Council Member Reece, to authorize the City Manager to execute Contract Amendment No. 1 for ST-301C, Inspections for Paving Services 2020 with AECOM Technical Services of North Carolina, Inc. in the amount of $174,929.56 for a total revised contract amount not to exceed $830,369.76, was approved at 8:01 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Caballero, Freeman, Middleton, and Reece. Noes: None. Absent: None.

SUBJECT: CONTRACT AMENDMENT NO. 1 SW-39C FOR ADDITIONAL CONSTRUCTION ENGINEERING AND INSPECTION FOR SW-39, UNIVERSITY DRIVE BICYCLE AND PEDESTRIAN FACILITIES PROJECT (TIP# 5514) (ITEM 13/ PR # 13929)
MOTION by Council Member Caballero, seconded by Council Member Reece, to authorize the City Manager to execute Contract Amendment No. 1 for SW-39C, University Drive Bicycle and Pedestrian Facilities (TIP# EB-5514) with A. Morton Thomas and Associates, Inc. in the amount of $108,703.60; and

To authorize the City Manager to execute change orders to the contract so long as the total contract does not exceed $376,642.04, was approved at 8:01 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Caballero, Freeman, Middleton, and Reece. Noes: None. Absent: None.

SUBJECT:  UTILITY EXTENSION AGREEMENT WITH 919 STORAGE NC 98, LLC TO SERVE CARTHAGE INDUSTRIAL (ITEM 14/ PR #13935)

MOTION by Council Member Caballero, seconded by Council Member Reece, to authorize the City Manager to enter into a Utility Extension Agreement with 919 Storage NC 98, LLC to serve Carthage Industrial, was approved at 8:01 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Caballero, Freeman, Middleton, and Reece. Noes: None. Absent: None.

SUBJECT:  STREET AND INFRASTRUCTURE ACCEPTANCES (ITEM 15/ PR #13939)

MOTION by Council Member Caballero, seconded by Council Member Reece, to accept certain streets and infrastructure in Amberlynn Valley Townhomes Phase 2, Brightleaf at the Park Tract 7 Phases 2, 3, and 4, Cardinal Oaks Phases 1, 2, and 3, Creekside at Bethpage Phases 2A, 2B, 2C and 2D, Farrington Place at Southpoint, Ganyard Towns, Valley Springs Subdivision Phases 1 and 2, West Brier Townes at Alexander Park, Phases 1A and 1B, Coral Drive Outfall, Durham 2” Waterline replacement – Sinnott Circle sewer extension, Durham.ID North, South Buildings and P1.1 Garage – sewer extension, and Grandin Trace – sewer outfall for maintenance by the City of Durham, was approved at 8:01 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Caballero, Freeman, Middleton, and Reece. Noes: None. Absent: None.

[GENERAL BUSINESS AGENDA]

SUBJECT:  FY2020-21 PROPOSED BUDGET AND FY2021-26 CAPITAL IMPROVEMENT PLAN (CIP) (ITEM 16/ PR #13910)

Mayor Schewel commended the work of the Administration and Budget Department regarding the proposed budget.

City Manager Bonfield made the following prepared remarks:

"Mayor Schewel, Mayor Pro-Tem Johnson, Members of the City Council, City staff, and those viewing on Durham Television Network, the website, or on one of our social media live streams."
I am pleased to be with you this evening, virtually presenting the proposed 2020-2021 fiscal year budget for the City of Durham, the 12th budget that I have had the privilege to present to the community, but certainly the most unique in my 42 year career.

At this time last year Durham was concluding its celebratory ses-qui-cen-ten-ni-al year and my budget message celebrated the city’s foundation of inclusivity, diversity, and innovation that continued to successfully propel our city into the future. Even only a couple of months ago our budget and community trajectories were on a path to significantly ramp up these efforts and initiatives.

Of course our world, country, state, and community have, almost overnight, been rocked by the ravages of COVID-19. While our values and aspirations have not waivered, our immediate attention and budget priorities have had to shift to COVID response, recovery, and restoration, along with routine service delivery, while at the same time acknowledging the resource limitations, which depth and duration remains uncertain.

As always, the City’s Strategic Plan and the five goals remain the framework for the City’s programs and services as we develop budget recommendations, however immediate needs require pivoting Strategic Planning initiative priorities and activities to respond to COVID impacts.

As we have quickly had to adjust how we conduct City business, provide services, and begin to reimagine our work we are truly appreciative of the trust and support we have received from Mayor Schewel and City Council Members and I thank you for your leadership and direction during this difficult time in our City’s history.

Additionally, the City Council’s collaborative development of clear budget guidelines for the administration and budget staff continues to be incredibly helpful in the budget development process.

While my previous recommended budget presentations have been integrated into a topical theme, this year it is difficult to focus on much more than the numbers, the numbers that reflect the devastating financial impact that COVID19 will have on our budget.

The total proposed budget for FY2020-21 is $504.3 million dollars, compared to $477.8 million dollars for FY2019-20, an increase of $26.5 million dollars.

This increase is primarily in the Debt Service Fund ($24.3 million) due to an accounting requirement related to a debt refunding anticipated in October 2020 and the Transit Fund increase of $4.1 million related to service expansion/enhancements that will be paid through intergovernmental revenues such as the Durham County Transit Tax and grants.

The proposed property tax rate is 53.17 cents per $100 of assessed value, segmented for designated uses, and is the same tax rate from the prior fiscal year.
Due to continued growth in Durham, total new real property value is projected to increase 2.31% generating an additional $2.5M compared to FY19-20. Actual property tax revenue will likely not increase at that rate due to expected personal and business financial COVID19 impacts within the community, resulting in likely lower collection rates and tax revenues from personal property.

Total property tax revenues are projected at $189,143,923 allocated among the five funds noted. This reflects an estimated $1.1 million less in property tax revenues from the prior year.

What this means for the average homeowner their property tax bill should be similar to last year, about $1,229, or about $102 per month, on a house valued at the median house value of $231,000 dollars.

The proposed General Fund budget, which includes the City's core services, is $214.6 million dollars – a 0.6% decrease from last year. I will discuss the details of this decrease later in the presentation.

Total sales tax collections are estimated at $64.2 million, a 6.6% decrease resulting in $4.4 million less revenue than the current fiscal year.

COVID19 is expected to have a continued negative impact on sales tax collections due to closures, job loss, and changing social gathering patterns. The depth and duration of this decline in sales tax remains to be seen and will have to be closely monitored throughout the year with the potential for further mid-year budget expenditure adjustments.

Of note is the difference between anticipated sales tax collection pre-COVID19 to the proposed budget – a reduction of $9.3 million.

While many business sectors have been negatively impacted by COVID-19, the hospitality industry has been starkly impacted. The impacts are likely to extend well beyond phase 3 of the State’s reopening plan. While not as significant as sales tax in absolute dollars, the revenues from occupancy tax are projected to decline by 30% or over $1 million from pre-COVID projections.

Additionally, while we are still waiting for confirmation, it is anticipated that State Shared Revenues will also decrease between 10%-25%, or as much as $1.5 million. These revenue reductions are not yet included in these budget numbers and will hopefully be available by the upcoming budget work sessions.

Over the last decade, the City has prudently managed to build up Fund Balance as a continuity cushion for unexpected situations and natural disasters. I would never be so bold to suggest these reserves were anticipating a pandemic as well, but we must look to these reserves to offset the significant revenue losses just discussed to avoid property tax increases or significant reduction in service and staff.
Fund Balance is projected at the end of this fiscal year at 20.6 percent, or $42.5 million dollars, which is approximately $8.3 million dollars above fund balance reserve policy of 16.7%.

While over the years the use of Fund Balance has been limited to one-time expenditures, the budget proposed draws $7.2 million from Fund Balance for one-time funding expenses of $100,000 and to cover revenue losses related to COVID-19, which is approximately $7 million.

Proposed total General Fund expenditures of $214.6 million is a decrease of .55% or $1.2 million dollars.

Personnel expenditures increased by $2.5 million dollars including a full year of funding for 6 additional Police Gang Unit officers as well as employee health and retirement benefit increases.

Net operating expenditures increased by $487,000 after reductions in travel and conference budgets, fuel savings, and suspended program costs totaling approximately $12.6 million.

These increases were further offset but other personnel and operating cost reductions as referenced on the next slide.

Some of the most significant expenditure reductions are noted here.

Other budget items of note:

While city street paving and maintenance continues to be a significant concern for residents responding to the 2019 Resident Satisfaction survey, the proposed budget reduces funding for street paving from $10 million to $6 million. This limited level of funding is not sustainable for more than one year.

The City will be able to continue to invest $68.5 million in upgrading and increasing capacity for water and sewer improvements including water and sewer rehabilitation, future water supply, and Jordan Lake reconstruction.

A modest increase of about 2.9 percent for the average customer in the water and sewer rates are also included to continue to support ongoing capital, operating, and sustainability efforts.

As has been stated many times in this presentation, we are yet to know the depth, breadth, and duration of the impacts of COVID-19 on our community.

We can anticipate that the City will likely need to provide additional resources to support small and disadvantaged business, community non-profits, and families, and to cover increased costs associated with hygiene and space modifications in City facilities.
In addition to funding that may be forthcoming through Federal and State channels, I am proposing a $5 million Covid-19 response and recovery fund be included in the City’s debt model and available for use in Fiscal Year 2020-21.

At this time, I do not have recommendations on specific allocations or programs for the use of these funds, but I believe it is prudent to set aside funding for what we know will be significant gaps in recovery and response needs.

I anticipate we will begin work in the near future regarding potential allocations and programs.

As I conclude this abbreviated budget presentation, I want to talk about the most anguishizing and difficult recommendation that I have had to make associated with this proposed budget – that being suspending employee compensation adjustments for the next fiscal year.

Our employees have been the backbone of every success I and we have enjoyed for the last many years. Well in advance of this COVID-19 pandemic, Durham City employees have shown their dedication to public service and serving our residents with care, responsiveness, creativity, and compassion. Their response to unprecedented needs COVID-19 has imposed has shined an even more significant spotlight on their commitment to service.

Over 1,251 employees continue to provide service front and center, exposed to dangers that the community was told to avoid. Over 700 other employees, within a very few days, pivoted their work and their workplace to the confines of their homes, never missing a beat of service even while some had added responsibilities for helping their school-age children learn while they work. I have never been prouder of our employees and the leaders of this organization.

The City has strived to put our employees first for their dedication and commitment. I am pleased that we have been able to provide premium pay to employees who have been at the front line of service and additional leave benefit to all employees, including part-time employees.

Even said however, the challenge of finding an additional $7 million to provide compensation adjustments could not be overcome. I am confident that the City Council will continue to support future opportunities to support and recognize the incredible work of our employees in the brighter days that I know lie ahead.

While it will be different this year, we invite residents to take a closer look over the next few weeks at the full recommended budget as I am sure the Mayor and Councilmembers will.

Staff looks forward to delving deeper into the details of the proposed budget at next week’s virtual budget work sessions. Please watch for times and topics for these sessions.
Developing the budget is always a collaborative process, relying on the groundwork of long-term financial and strategic plans, however the emergent impacts of COVID-19 has made this budget development process one for the ages.

As always, special recognition to Director Bertha Johnson and her Budget and Management Services team, department directors for their leadership as well as Public Affairs Director Beverly Thompson and her staff, and Kerry Goode and the Technology Solutions staff for their assistance with this virtual presentation.

It is now time for the elected leadership and residents to review and scrutinize the proposed budget. Residents are invited to submit their thoughts for the Virtual Public Hearing on Monday, June 1. The web portal to submit comments along with the deadline for when comments must be received to be included in the official public record can be found on the City’s website at the address provided on the slide.

We remain committed to transparency in the budget as well as in total operations. Copies of the proposed budget are now available on the City’s website as well.

I also want to encourage our residents to continue to engage with us on any of the social media platforms listed here.

We work hard to communicate what we’re doing on these platforms and want to engage with you, particularly during these challenging times.

In closing let me again say how appreciative I am for the leadership of Mayor Schewel, making very difficult decisions over the last few months, and for his continued support to me, our executive team, and our employees.

Mayor Schewel, while it seems like an eternity ago, just a few months ago you spoke during your State of the City Address about the two big crises the City had faced in the past year. Little did we know! These truly are very difficult and unimaginable times for all of us and our community. Durham was riding a wave of greatness filled with diversity, inclusivity, and innovation. We all remain hopeful and prayerful that personal behaviors and actions, no matter how inconvenient in the short-term, and medications and vaccines in the long-term, will get us through this crisis, and that Durham and our lives will emerge more committed to our values and priorities.

May God Bless Durham and us all. Thank you.”

[GENERAL BUSINESS AGENDA - PUBLIC HEARINGS]

Mayor Schewel opened the public hearing and advised that there was a sign language interpreter to comply with the applicable regulations.

Wilmur Conyers, Program Coordinator for the Department of Community Development, gave the following staff report and advised that the public hearing had been properly noticed:

“The purpose of the Public Hearing was to receive citizen comments on the proposed amendments to the FY 2015-2016, 2016-2017, 2017-2018, 2018-2019 and 2019-2020 Annual Action Plans. The Citizen Participation Plan contained in the adopted 2015-2020 Consolidated Plan required that a public hearing be conducted for formal amendments that add, delete or substantially change the Consolidated Plan or Annual Action Plan. Notice of the meeting was properly advertised in the Herald Sun, Carolina Times, and Que Pasa? Newspapers, and was distributed via a general list serve and posted on the Community Development Department’s website.

The proposed amendments represented a reconciliation of the Community Development Block Grant funds which were needed to bring the City in compliance to satisfy the outstanding annual expenditure test. The proposed amendments represented a reconciliation of $2,853,191 in CDBG funds.

The proposed amendments were made available for public review from April 17, 2020 through May 18, 2020 on the Community Development's website, and was distributed via a general list serve.

Comments from the public hearing and a summary of written comments received from citizens concerning the proposed amendments will be included in the final amendments.

The request was for Council approval on the proposed amendments to the FY 2015-2016, 2016-2017, 2017-2018, 2018-2019 and 2019-2020 Annual Action Plans for submission to HUD.”

Mayor Schewel called the names of the registrants that signed up prior to the meeting to make public comments.

No one spoke. Mayor Schewel acknowledged that the Council had received previous written public comments through the city’s online public comments portal. He stated that the majority of these comments were in regards to rent relief and calling for a moratorium on rent.

Mayor Pro Tempore Johnson added there was currently a moratorium on evictions in the state.

Council Member Reece stated that www.nccourts.gov would be a good resource for any parties interested in information on specific moratoriums related to COVID-19 or any other judicial actions.
Council Member Middleton inquired about the people that pre-registered for public comments not speaking and if there was a technology issue that would hinder the council from taking action on the item.

Reginald Johnson, Director of Community Development advised that the Council could have still taken action on the item and that the written public comments were still be accepted for 24hrs following the public hearing.

City Attorney Rehberg concurred with the response by Director Johnson.

Council Member Reece requested that the Clerk send the public comments portal to the people that signed up previously, but were not in attendance at the meeting to speak.

Mayor Schewel asked if the item could be taken up by one roll call vote.

City Attorney Rehberg advised that the item could be taken up by one roll call vote.

Council Member Freeman advised that there were people in the YouTube chat room looking to make public comments.

Mayor Schewel asked if the public comment information to enter the meeting was available to provide to the public.

Deputy City Manager Wanda Page provided the information and Mayor Schewel read aloud the following information:

Phone Number- 1-312-626-6799  
Meeting ID- 94527460295  
Password- 278064

Stella Adams a resident of Durham, stated that she supported the work that was being done with the CDBG funds and asked if those funds could be allocated to affected communities. She also suggested that any additional funding in the city should be supporting the tax relief program and creating mixed income communities.

Mayor Schewel called for any additional public comments. Seeing none, the Mayor declared the public hearing closed.

Mayor Pro Tempore Johnson asked for an update at the next meeting regarding the sale of 505 W. Chapel Hill Street.

**MOTION** by Council Member Caballero, seconded by Council Member Reece, to receive a presentation on the Fiscal Year 2020-21 Proposed Budget and Capital Improvement Plan (CIP), was approved at 8:01 p.m. by the following vote:  Ayes: Mayor Schewel, Mayor Pro
Tempore Johnson and Council Members Caballero, Freeman, Middleton, and Reece.
Noes: None. Absent: None.

**MOTION** by Council Member Middleton, seconded by Council Member Reece, to conduct a public hearing and receive comments regarding proposed amendments to the FY 2015-2016, 2016-2017, 2017-2018, 2018-2019 and 2019-2020 Annual Action Plans as it relates to Community Development Block Grant (CDBG) funds;

To approve the draft proposed amendments for submission to the U.S. Department of Housing and Urban Development (HUD) Attachment; and

To authorize the City Manager to execute all administrative requirements and contractual documents for the implementation of the amended Annual Action Plans, was approved at 8:00 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Caballero, Freeman, Middleton, and Reece. Noes: None. Absent: None.

City Attorney Rehberg advised that the council retake the vote approving the consent agenda, by a roll call vote.

*[ADJOURNMENT]*

Seeing no further business to come before the council, Mayor Schewel adjourned the meeting at 8:02 p.m.