



DURHAM CITY-COUNTY APPEARANCE COMMISSION

MINUTES

May 15, 2019, 6:00pm
Committee Room GA, Ground Floor, City Hall
101 City Hall Plaza, Durham, NC

I. Call to Order

- a. Members Present: Mike Miller-Chair(MM), Fred Jernigan(FJ) Mitch Tuchman(MT), Miguel Jackson(MJ), Anne Lebow (AL), Lyn McClay-VChair(LMc), Kai Kelley, Jr. (KK)
- b. Members Absent (Excused): Jessica Braverman(JB), Rick Crawford(RC), Leslie Mason (LM)
- c. Members Absent/Tardy:
- d. Staff Liaison: Kayla Seibel (KS)
- e. Guest(s): None

II. Approval of Minutes

- a. Approved

III. Adjustments to the Agenda – none

IV. Treasurer's Report

- a. City County \$616.18
- b. KDB \$4,346.08
- c. KS will share budget report with each agenda

V. Subcommittee Reports

- a. Golden Leaf Awards
 - Commission members reflected on the 2019 Golden Leaf Awards. The space worked out well and the format was interactive. The attendance, food, and certificates/posters were good this year too. Next time the Commission could look into a PA system and microphone.
- b. Design Policy
 - MT shared reflections on the Planning Commission public hearings for Expanding Housing Choices
 - KS will follow up with links to EHC memo and Planning Commission recordings.
 - Next public hearing will be on June 11, 2019. This item will likely be before City Council in August or September.



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- c. Digital Outreach
 - Commission members reflected on lessons learned this year about the existing website and interest in a social media presence.
 - AL noted that if the Commission would like to explore a new website in time for the next Golden Leaf Awards, the decisions will have to be made in the Fall.
 - d. Education & Engagement
 - Nothing to report
- VI. New Business & Announcements**
- a. New Application – County
 - Martha Scotford
 - Motion made for positive recommendation and approved
 - b. 2019 Retreat
 - MM shared a draft agenda with the Commission for next month's retreat. Will follow a similar format as last year
 - MM encouraged members to bring reflections from this past year to the retreat
- VII. Adjournment** – meeting adjourned