

Minutes for Durham City Participatory Budgeting Steering Committee

Call to Order

Durham City Participatory Budgeting Steering Committee March Meeting was held on *Monday, May 13th, 2019* at City Hall. It began at 6:12 pm and was presided over by Raymond Palma.

Attendees

Members in attendance included: Susan Goodman, Marion Johnson, Raymond Palma, Henry McKoy, Chantelle Fisher-borne, AJ Williams, Tom Fletcher, Jessica Uba, Sarah Mye, Natalie Murdock, and Kyla Hartsfield

Others in attendance included: Robin Baker, Andrew Holland

Approval of Minutes

Motion: Raymond Palma moved to approve the minutes from the previous meeting on Wednesday, February 11th (2/11/19)

Seconded by Marion Johnson

Vote: Motion passed (consensus)

Officers' Reports

Chair Report - Tiffany Elder was not in attendance at time of report. Raymond Palma, being the highest member in attendance, presided over the meeting. Raymond Palma had nothing to report.

Other Reports

None

Agenda Items

Welcome and Introductions

- Acting-chair Raymond Palma called the meeting to order and welcomed everyone in attendance.

Review and Approval of Meeting Minutes (see above)

Chair Report (see above)

Subcommittee Reports

Outreach - Susan Goodman (subcommittee chair)

- Brought up issue of volunteers at PB voting tables/locations

Evaluations

- none

Communications - Marion Johnson

- none

Voting Guide Powerpoint Presentation - Robin Baker

Robin gave a “how-to” powerpoint presentation on volunteering and staffing PB voting sites

- Registration
 - Asking if the voter is **13 years of age or older** and a **resident or student in the City of Durham**
 - If yes, ask for their name and Ward, add voter’s name to registration spreadsheet
 - If they do not know their ward you can find at http://bit.ly/pb_mapping or by using a paper map
 - If electronic ballot is being completed:
 - Get a 10 digit code sticker, input the code into the registration spreadsheet and give the code to the voter.
 - If paper ballot is being completed:
 - Get a 10 digit code sticker, input the code into the registration spreadsheet and give the ballot to the voter (with the sticker applied to the upper right corner of the front page) and a paper copy of the survey
- Robin went over the current PB numbers and upcoming PB voting sites/events
- Robin asked everyone to a) brainstorm possible events/venues to hold PB pop up sites as well as b) volunteer and spread the word about the voting sites/process

Discussion:

- Susan Goodman noted that a good number of people have thought they cannot vote in the PB process because they are not citizens when this is in fact not true, any/all Durham *residents* above the age of 13 can participate

Post Ballot Survey Review

Robin went over the numbers/data of who has voted so far **electronically** (does NOT include paper ballot data):

- A lot of people have incomes over \$100,000
- The majority of voters identified as female
- The most common length of residency in Durham was between 11 and 20 years.
- Over 35% of voters held a graduate degree or higher

List Serve and Outreach Brainstorm

Members came up with potential list serves and groups to reach out to.

Next Steps

- Next meeting: *Monday, June 17th, @ 6-8pm, City Hall*

Announcements

None besides keep reaching out to the community and volunteering!

Adjournment

Motion: Raymond Palma

Seconded: by Marion Johnson

Discussion: none

Vote: Motion passed (consensus)

Meeting was adjourned at 7:25 pm