



## DURHAM CITY-COUNTY APPEARANCE COMMISSION

### MINUTES

June 16, 2021 5:00pm  
Zoom

#### I. Call to Order

- a. Members Present: Martha Scotford (MS), Jamie Tindal (JT), Dan Harrop (DH), Kera' Robinson (KR) Lyn McClay-Chair (LMc), Anne Lebo (AL), Kai Kelley, Jr. (KK), Jerry Guerrier (JG), Brandt Smith (BS),
- b. Members Absent (Excused) Members Absent/Tardy: Katina Rogers (KR)
- c. Staff Liaison: Kayla Seibel (KS)
- d. Guest(s): None

#### II. New member introductions: Welcome Jerry Guerrier!

#### III. Approval of Minutes

- a. Martha motioned and seconded by Kera'
- b. Approved unanimously

#### IV. Adjustments to the Agenda

- a. Discuss resuming in-person meetings

#### V. Treasurer's Report

- a. City County \$2500.00
- b. KDB \$4,160.08

#### VI. Subcommittee Reports

- a. Golden Leaf Awards
  - i. Subcommittee met recently and working on form submissions. Moving towards taking submissions through email
  - ii. Soliciting submissions now- have a preliminary timeline but waiting on confirming the venue for a Thursday or Wednesday afternoon—looking at end of September or early October
  - iii. Have some small assignments pending
    1. Working on 2020 and 2021 awards and changes to the website and confirm the People's Choice Award
    2. Need to finalize press release and confirm timeline for Durham Central Park reservation and then figure out catering
    3. Need to finalize the press release and jury selection
    4. Consider an RSVP in the press release
- b. Design Policy
  - i. No updates

- c. Digital Outreach
  - i. Wordpress subscription comes up in October
  - ii. Kera' can help with the website
- d. Education & Engagement
  - i. No updates

**VII. New Business & Announcements**

- a. New Member Application
  - i. Maysieo Tanks
  - ii. Commission recommends Maysieo Tanks for the vacant seat
- e. June 15<sup>th</sup> Joint Public Hearing
  - i. [https://engagedurham.com/adoption\\_process/](https://engagedurham.com/adoption_process/)
- f. Planning July Retreat
  - i. Move retreat to August potentially in person

**VIII. Adjournment**

Next Meeting July 21, 2021 at 5PM