



JOINT CITY-COUNTY PLANNING COMMITTEE

APPROVED MINUTES

February 3, 2021
Zoom Virtual Meeting

1. Call to Order

Chair Reece called the meeting to order at 9:30 a.m.

Voting Members Present: Brian Buzby, Planning Commission
Brenda Howerton, Board of County Commissioners
Wendy Jacobs, Vice Chair, Board of County Commissioners
Charlie Reece, Chair, City Council
Mark-Anthony Middleton, City Council
Javiera Caballero, City Council
Nimasheena Burns, Board of County Commissioners

Voting Members Absent: None

Nonvoting Members Present: Sara Young, AICP, Planning Director

Nonvoting Members Absent: Wendell Davis, County Manager
Wanda Page, Acting City Manager

Staff Present: Grace Smith, AICP, Acting Assistant Planning Director
Bryan Wardell, Senior Assistant County Attorney
Don O'Toole, Deputy City Attorney
Scott Whiteman, AICP, Planning Manager
Carl Kolosna, Senior Planner
Kayla Seibel, AICP, Senior Planner
Michael Stock, AICP, Senior Planner
Lisa Miller, AICP, Senior Planner
Susan Cole, Administrative Specialist
Ami Mejia, ENGAGEDurham Program Assistant

Election of 2021 Officers

MOTION: Howerton made a motion that Wendy Jacobs serve as Chair and Mark-Anthony Middleton serve as Vice Chair.

ACTION: Motion carried, 6-0 (Burns not yet present) Caballero 2nd

2. Adjustments to the Agenda

None.

3. Approval of the Minutes from December 2, 2020

Motion: To Approve Minutes from December 2, 2020. (Howerton, Buzby 2nd)

Action: Carried, 6-0. (Burns not yet present)

4. City and County Managers' Priority Items

None

5. 2020 Annual Report

a. Board of Adjustment

Jacob Rogers presented the 2020 Board of Adjustment Annual Report.

b. Historic Preservation Commission 2020 Annual Report

Katie Hamilton presented the 2020 Historic Preservation Annual Report along with Grace Smith.

c. Planning Commission 2020 Annual Report

Brian Buzby presented the 2020 Planning Commission Annual Report along with Grace Smith who updated the JCCPC on the past year's activities.

The Appearance Commission and the Durham Open Space and Trails 2020 Annual Reports will be presented at the next meeting in April.

6. Comprehensive Plan Update

Lisa Miller and Kayla Seibel presented an update on the Comprehensive Plan progress to receive guidance and direction on the current work on the comprehensive plan. Staff presented the list of objectives and sought direction on a proposed approach to include objectives that cover topics loosely affected by policies in a Comprehensive Plan. Members of JCCPC are comfortable with the proposed approach and noted the importance of educating residents on land use planning and working towards greater clarity about constraints and possibilities for achieving this vision with a Comprehensive Plan.

Lisa Miller introduced Ami Mejia. She is working on Hispanic and Latino outreach for the Comprehensive Plan.

7. TC2100001 Omnibus 16

Michael Stock updated JCCPC on the proposed technical revisions and minor policy changes to various provisions of the Unified Development Ordinance (UDO). A presentation highlighted specific, proposed revisions. Mr. Stock answered questions and various supportive comments were made by committee members regarding various provisions. Mr. Stock also indicated that the riparian buffer variance changes may be removed for future inclusion in a more comprehensive riparian buffer rules update set of amendments. No specific concerns were raised.

8. Adjournment

The meeting adjourned at 11:25 a.m. The next meeting will be April 7, 2020. Council Member Middleton reminded JCCPC and staff that he hoped we would all be able to attend the Employee Observance of Martin Luther King Celebration.

Respectfully Submitted,
Susan Cole, Administrative Specialist