



# Durham Bicycle & Pedestrian Advisory Commission

Durham Transportation Department · 101 City Hall Plaza · Durham, NC 27701

March 16, 2021  
Meeting via Zoom  
7:00 PM  
on reverse

Virtual

Meeting access instructions

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## AGENDA

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| <b><u>I.</u></b>   | <b>Call to Order, Roll Call, Introductions, Excused Absences</b>   | <b>7:05</b> |
|                    | <ul style="list-style-type: none"><li>▪ Meeting called to order by Susanne Schmal</li><li>▪ Present: Aidil Ortiz, Susanne Schmal, George Tait, Emily Egge, Michael Moorman, Dan Clever, Ed Rizzuto, Amanda De Hoedt, David Fellerath, Tony Patterson, Mike Shepherd, Heidi Carter, Javiera Caballero</li><li>▪ Absent: None</li><li>▪ Staff: Dale McKeel, Leslie Tracey</li><li>▪ Public: Ed Pikaart</li><li>▪ Update on new members and openings: current vacancies are being advertised on city and county web site and application deadline is April 8 (city) and March 31 (county)</li></ul> |             |
| <b><u>II.</u></b>  | <b>Adjustments to the Agenda</b>   | <b>7:14</b> |
|                    | <ul style="list-style-type: none"><li>- no adjustments</li></ul>   |             |
| <b><u>III.</u></b> | <b>Approval of Minutes from February Meeting</b>   | <b>7:15</b> |
|                    | <ul style="list-style-type: none"><li>- Add in dev. rev report that the second bullet is in reference to Southpoint Mall redevelopment</li><li>- Motion to approve with changes by Dan. Motion passed.</li></ul>   |             |
| <b><u>IV.</u></b>  | <b>Public Comments</b>   | <b>7:16</b> |
|                    | <ul style="list-style-type: none"><li>- Leslie came to speak about Vision Zero and how UNC is having a leadership institute to consider short-term and long-term goals and strategies towards this and wants someone from BPAC to be on the team. Deadline to apply is this Friday. Wants to make sure that there are people who represent the pedestrian and biking community. June 21, 23, 28, and 30th. Emily expressed interest in participating.</li><li>- Ed Pikaart moved from Connecticut and is concerned about safe biking and walking in the City of Durham.</li></ul>                |             |
| <b><u>V.</u></b>   | <b>Presentations</b>   | <b>7:26</b> |
|                    | <ul style="list-style-type: none"><li>▪ Review of Interlocal Agreement and Bylaws (Dale McKeel)<ul style="list-style-type: none"><li>i. Basically, the charter that creates BPAC has to be renewed every 4</li></ul></li></ul>   |             |

years. It expires November 30th this year. It is an opportunity to review it and make changes to the agreement. Suggested revisions are requested at this time to bring them to next meeting.

- ii. May want to discuss things along the following topics: ex-officio members, seat designations, people working with transit, geography of membership, and which seats can vote or not
- iii. Bylaws are adopted by BPAC and they are meant to clarify procedures and expand on interlocal agreement. Ours have not been changed since 2011. Offices, committees, absences, removal of members, and conflicts of interest are also topics covered in the bylaws. Changes of the interlocal agreement are going to impact the language of the bylaws. The interlocal agreement should be done first.
- iv. Bylaws can be changed at any time.
- v. Each committee should look at the bylaws and agreement and give feedback for next meeting.

## **VI. Committee Reports**

**7:57**

- Education, Encouragement and Engagement Committee Report (Susanne Schmal)
  - Discussed the Bike/Walk NC Summit and believe it will be a hybrid. Looking for a Durham co-planner.
  - Aidil moved and Ed seconded to write a letter on behalf of BPAC (alongside any other interested parties) to the organizers of the Bike Walk NC Summit to include equity more in their theme. Motion passed.
  - Shared Streets evaluation will be in April instead of March 2021.
- Development Review Committee Report (Dan Clever)
  - Discussed Southpoint Mall rezoning. Felt they should add another connection to American Tobacco trails and improved connections to other destinations.
  - Discussed a connection between ATC and Durham Beltline as part of the redevelopment of the University Ford site.
- Bike & Pedestrian Plan Implementation / Evaluation Committee Report (Michael Moorman)
  - Haven't had a meeting yet. Having it come up on this Thursday. Still working on Willard St. restriping and Bragtown issues.
  - The sidewalk survey for SW-77 demonstrated several places where sidewalks were missing and that data will be shared with the appropriate parties. Michael Moorman shared a lot of entries in the survey. A story map will be shared soon with a summary of the data.
- Updates from Liaisons
  - Duke University (George Tait) - none
  - Durham Open Space and Trails (TBD) - none
  - NC Central University (Tony Patterson) - none
  - Planning Commission (TBD) - none
  - Recreation Advisory Commission (David Fellerath) - none
  - Comprehensive Plan (Aidil Ortiz & Ed Rizzuto) - The Comp Plans goals and objectives are undergoing revision after feedback from community all winter. They'll be presented to the planning commission on April 27th at 5:30pm.

Public is welcome to attend.

- Other Community Updates (All) – None

**VII. Old Business 8:39**

- BPAC 2021 Retreat Follow-Up (Susanne Schmal) - Thanks to everyone who made this work beautifully and for all the personal touches.
  - Some follow up items have been sent after the meeting. Please see Aidil's email message and google doc.
- BPAC 2020 Annual Report (Dale McKeel) - Needs a screenshot from tonight's meeting for the report and has sent a draft to the whole commission.
  - i. Mike had feedback on the very last PIE item. Felt it should go under Dev Rev.
  - ii. Susanne wanted a note on the absences to make a note about COVID, to correct the date of the retreat in 2021, and to include Dale as the preparer of the report.
  - iii. Motion made by Emily to approve 2020 report with minor edits. Seconded by Amanda. Motion passed.

**VIII. New Business 8:56**

- None

**IX. Announcements and Updates 8:57**

- Transit scenarios for the Durham County Transit Plan update are coming out in late April
- For Bike Month, Bike Durham is doing smaller events throughout Durham instead of big events

**X. Communication Priorities from Meeting and Committees 8:58**

- Following up on retreat items
- Letter to Bike Walk NC Summit
- Interlocal agreement and bylaw edits
- Circulating the planning commission meeting about the comp plan
- Connecting with EAB and DOST about development review - may be a good place to discuss how we can work together without the same people having to attend multiple meetings

**XI. Adjourn 8:57**

- Aidil moved to adjourn. Dan seconded. Motion passed.

**Next BPAC Meeting –  
April 20, 2021**