



## Durham Cultural Advisory Board

### SUMMARY MINUTES

**Wednesday, February 19, 2020 at 3:00PM**  
**Durham Parks and Recreation Office**  
**400 Cleveland St, Durham, NC 27701**

#### Committee Members Present

Katy A. Clune  
Margaret DeMott\*  
Valerie Gillispie  
Marcus Hawley

Angela Lee, Vice-Chair  
Lavesh Pritmani  
Mitchell E. Sava  
Katie Spencer Wright

Meg Stein  
*\* Public Art Committee member*  
*\*\* Ex-officio, Cultural Advisory  
Board Member*

#### City of Durham Staff and Representatives Present

Rebecca Brown, GSD  
Stacey Poston, GSD

Jina Propst, GSD  
Linda Salguero, DCE

Annette Smith, DPR  
Fallon Thompson, GSD

#### Others Present

E'Vonne Coleman  
Daniel Ellison

Connor Nielson  
Wilbur Jesse Wright

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#### **I. Call to Order**

The meeting was called to order at 3:05pm by Angela Lee.

#### **II. Approval of Minutes**

**MOTION:** To approve the January DCAB summary minutes.  
(Sava, Gillispie 2<sup>nd</sup>)

**ACTION:** Motion approved. (13-0).

#### **III. Adjustments to the Agenda**

None.

#### **IV. Announcements**

- a. Festival & Special Event Criteria Review

- i. The Cultural and Public Art Program has not yet received approval for the FY20-21 festival funds. City staff are currently working through deliverables and contract development for recipients of the FY19-20 grant cycle. Updates will be made at the March DCAB meeting.
- b. Update on DCAB's recommendations for the Independent Artists Proposal
  - i. The Independent Artists Proposal will not be entered as an official agenda item for City Council work session but recommendations made by CAB will be presented to both the City Manager and Council. City staff will keep the Board updated on the process.

**V. New Business**

- a. Comprehensive Plan Update
  - i. Mitchell Sava acted as a liaison for the Durham Cultural Advisory Board at the City-County Comprehensive Planning meeting. The Comprehensive Plan is a guiding document for future growth and development that seeks to balance community goals for land use, transportation, infrastructure, environmental protection, housing, economic development, and equity, etc.
  - ii. DCAB is able to assist in this process by forming a vision for the representation of culture in the plan, providing policy recommendations from a cultural perspective, and ensuring that work is done to look forward while actively preserving history. Sharing the importance of public art and public spaces for creative collaborations, advocating for property/space for creative or cultural individuals/organizations, and emphasizing the contribution of the cultural sector to Durham's social and economic development are all ways for the Board to get involved with this process.
  - iii. An agenda item surrounding the Comprehensive Plan will be included at the March DCAB meeting. [Engage Durham](#) is arranging another meeting with the City-County Boards and Commissions for April for other DCAB members interested in participating.
- b. County DCAB Applications Review
  - i. The Board collectively reviewed and voted on the 9 applications for the two County-appointed vacancies on the DCAB.

- ii. Action Item: To approve E’Vonne Coleman-Cook and JaMeeka Holloway-Burrell as the recommended new County-appointed members of the Durham Cultural Advisory Board.
  - 1. **ACTION:** Approve recommendations with modifications to be listed in the official DCAB letter to the Mayor.
  - 2. **MOTION:** Approved. (13-0).
  
- c. Review of 2020 Goals’ Action Items
  - i. DCAB members are to continue signing up for task force subcommittees focused on achieving the 2020 Goals. Sharon Williams was suggested to assist in facilitating a process improvement meeting surrounding the established goals.

**VI. Updates / Old Business**

None.

**VII. Adjournment**

4:30pm

*Durham Cultural Advisory Board’s March meeting will be held at Durham Parks & Recreation Office at 400 Cleveland Street, Durham, NC 27701 from 3:00pm to 4:30pm. The April meeting will resume its location at the General Services Department Conference Room 114.*

Respectfully submitted,  
Alexandra Benson