



HISTORIC PRESERVATION COMMISSION

APPROVED MINUTES

February 5, 2019, 8:30 a.m.
Committee Room, 2nd Floor, City Hall
101 City Hall Plaza, Durham, NC

I. Call to Order

Chair Jordan called the meeting to order at 8:32 a.m.

II. Roll Call

Members Present:

Joseph Jordan, Chair
Tad DeBerry, Vice Chair
Matt Bouchard
Jonathan Dayan
Joe Fitzsimons
April Johnson
Tom Kreger

Excused Members Absent:

Wanda Waiters

Unexcused Members Absent:

Katie Hamilton

Staff Present:

Grace Smith, Planning Supervisor
Karla Rosenberg, Planner
Terri Elliott, Clerk
Crista Cuccaro, City Attorney's Office

III. Adjustments to the Agenda

- a. The presentation by Local Government Federal Credit Union was postponed until further notice and replaced with the introduction of the new Commission member, April Johnson.
- b. Mr. Jordan added an update regarding the Annual Report.
- c. Staff verified that an application for the architect position is pending City Council approval. The Commission thanked Mr. Fitzsimons for continuing to serve during the interim.

IV. Approval of Summary Minutes for January 8, 2019

MOTION: Approve the minutes from January 8, 2019 as amended (Bouchard, DeBerry 2nd).

ACTION: Approved, 6-0

V. Swearing-In of Witnesses – N/A, no public hearings

VI. Certificates of Appropriateness – N/A, no public hearings

VII. New Business

- a) Administrative COAs
- b) 10-Minute Topic #2: Brick Masonry Walls

- c) Annual Report – Mr. Jordan informed staff that he has completed his draft statement to include with the annual report. Staff informed Mr. Jordan that he should plan to attend the JCCPC meeting in April.
- d) The Commission requests a 10-minutes topic for signs, specifically addressing compatibility with architectural styles (showing examples).

VIII. Old Business

- a) Local Review Criteria Update – Mr. Kreger offered to assist staff with drafting language in paragraph H.3 of the criteria.

IX. Adjournment After an exciting fire alarm drill, the meeting concluded on North Church Street at 10:15 a.m.

Respectfully Submitted,

Terri Elliott, Clerk
Historic Preservation Commission