

**DURHAM, NORTH CAROLINA
MONDAY, FEBRUARY 4, 2019
7:00 P.M.**

The Durham City Council met in a regular session on the above date and time in the Council Chambers at 101 City Hall Plaza with the following members present: Mayor Steve Schewel, Mayor Pro Tempore Jillian Johnson and Council Members Vernetta Alston, Javiera Caballero, DeDreana Freeman, Mark-Anthony Middleton and Charlie Reece. Absent: None.

Also Present: City Manager Tom Bonfield, Interim City Attorney Kimberly Rehberg, City Clerk Diana Schreiber and Deputy City Clerk Ashley Wyatt.

Mayor Schewel called the meeting to order, welcomed everyone in attendance, and called for a moment of silent meditation.

Council Member Reece deferred to Cub Scouts Pack 451 who led the Pledge of Allegiance.

[CEREMONIAL ITEMS]

Mayor Schewel read into the record a proclamation recognizing Together For Resilient Youth (TRY) Prevention Month and presented it to Mr. Earl Boone, Co-Founder of TRY.

Council Member Reece read into the record a proclamation recognizing Fred Korematsu Day of Civil Liberties and The Constitution and presented it to Dr. Chiyoko Lord of the Japan-American Society of North Carolina.

[ANNOUNCEMENTS BY COUNCIL]

Council Member Middleton congratulated his council colleagues that attended an event over the prior weekend recognizing the LGBTQ community; recognized Council Member Caballero for being featured in Durham Magazine; and recognized his attendance at the Greater Durham Black Chamber of Commerce- 2019 Black Business Gala. He also thanked City Manager Bonfield for arranging a presentation on shot spotter.

Council Member Reece acknowledged Jackie Wagstaff in the audience, a former Durham City Council Member.

Council Member Caballero advised the meeting of an upcoming Public Forum regarding safety in the community. She announced that date as February 24, 2019 at 3pm at Immaculata.

[PRIORITY ITEMS BY THE CITY MANAGER, CITY ATTORNEY AND CITY CLERK]

City Manager Bonfield, Senior Assistant City Attorney Rehberg, and City Clerk Schreiber had no priority items.

[CONSENT AGENDA]

February 4, 2019

SUBJECT: APPROVAL OF CITY COUNCIL MINUTES (ITEM 1/ PR #12939)

MOTION by Council Member Freeman, seconded by Council Member Middleton, to approve the City Council Minutes for December 17, 2018 and December 20, 2018 was approved at 7:21 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Alston, Caballero, Freeman, Middleton and Reece. Noes: None. Absent: None.

SUBJECT: DECEMBER 2018 BID REPORT (ITEM 3/ PR #12938)

MOTION by Council Member Freeman, seconded by Council Member Middleton, to receive a report on the bids that were acted upon by the City Manager in December 2018, was approved at 7:21 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Alston, Caballero, Freeman, Middleton and Reece. Noes: None. Absent: None.

Date: 1/3/2019
To: Thomas J. Bonfield, City Manager
Through: Wanda S. Page, Deputy City Manager
From: David Boyd, Finance Director
Jonathan Hawley, Purchasing Supervisor
Subject: Bid Report – December 2018

Apparatus, Supplies, Materials, Equipment, Construction and Repair work:

1. **Bid:** Ammunition

Purpose of Bid: Provides the Police Department with ammunition for the training division.

Comments: Priced in accordance with North Carolina State Contract-680A.

Opened: 11/30/2018

Bidders:

Vendor	Qty	Price	Total Cost
Lawmen's Safety Supply Inc. Raleigh, NC	300	\$ 207.57	\$ 62,271.00

Award Based on: Low Bid Other (See Comments)

Workforce Statistics

TOTAL WORKFORCE

February 4, 2019

Employment Category	Employees	Males	Females
Project Mgr.	8	5	3
Professional	18	9	9
Technical	0	0	0
Clerical	4	2	2
Labor	1	0	1
Total	31	16	15

UBE/SLBE REQUIREMENTS - MALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	5	0	0	0	0
Professional	7	2	0	0	0
Technical	0	0	0	0	0
Clerical	2	0	0	0	0
Labor	0	0	0	0	0
Total	14	2	0	0	0

UBE/SLBE REQUIREMENTS - FEMALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	3	0	0	0	0
Professional	8	1	0	0	0
Technical	0	0	0	0	0
Clerical	2	0	0	0	0
Labor	0	1	0	0	0
Total	13	2	0	0	0

2. **Bid:** Office Furniture Purchase

Purpose of Bid: Provides the Technology Solutions Department with office furniture for the TS Lab.

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Comments: Priced in accordance with purchasing cooperative program – US Communities Contract # 4400003402.

Opened: 11/30/2018

Bidders:

Vendor	Qty	Price	Total Cost
PMC Commercial Interiors Morrisville, NC	1	\$ 58,879.08	\$ 58,879.08

Award Based on: Low Bid Other (See Comments)

Workforce Statistics

TOTAL WORKFORCE			
Employment Category	Employees	Males	Females
Project Mgr.	16	5	11
Professional	50	14	36
Technical	29	4	25
Clerical	15	0	15
Labor	27	27	0
Total	137	50	87

UBE/SLBE REQUIREMENTS - MALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	4	1	0	0	0
Professional	13	0	0	1	0
Technical	3	1	0	0	0
Clerical	0	0	0	0	0
Labor	18	6	2	1	0
Total	38	8	2	2	0

UBE/SLBE REQUIREMENTS - FEMALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	0	0	0	0	0
Professional	0	0	0	0	0
Technical	0	0	0	0	0
Clerical	0	0	0	0	0
Labor	0	0	0	0	0
Total	0	0	0	0	0

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					Native
Project Mgr.	10	0	0	1	0
Professional	35	0	0	1	0
Technical	23	1	1	0	0
Clerical	11	3	0	1	0
Labor	0	0	0	0	0
Total	79	4	1	3	0

3. **Bid:** 3D Scanner

Purpose of Bid: Provides the Police Department with one (1) Faro Focus 3D Scanner and accessories for the Traffic and Forensics Services Divisions.

Comments: Priced in accordance with purchasing cooperative program – General Services Administration (GSA) Schedule 84-GS07F197GA.

Opened: 12/21/2018

Bidders:

Vendor	Qty	Price	Total Cost
FARO Technologies Inc. Lake Mary, FL	1	\$ 67,494.62	\$ 67,494.62

Award Based on: **Low Bid** **Other (See Comments)**

Workforce Statistics

TOTAL WORKFORCE			
Employment Category	Employees	Males	Females
Project Mgr.	5	4	1
Professional	529	428	101
Technical	91	77	14
Clerical	43	17	26
Labor	42	17	25
Total	710	543	167

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UBE/SLBE REQUIREMENTS - MALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	3	0	1	0	0
Professional	318	19	48	43	0
Technical	54	6	11	6	0
Clerical	10	1	4	2	0
Labor	7	3	5	2	0
Total	392	29	69	53	0

UBE/SLBE REQUIREMENTS - FEMALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	1	0	0	0	0
Professional	62	4	30	5	0
Technical	6	5	1	2	0
Clerical	18	4	4	0	0
Labor	11	3	6	5	0
Total	98	16	41	12	0

4. **Bid:** Truck Purchase

Purpose of Bid: Provides the General Services Department with two (2) 2019 Ford F-250 Super cab 4x4 Trucks for the Building Maintenance and Urban Forestry Divisions.

Comments: Priced in accordance with North Carolina State Contract 0701 Item # 9 and Bid No. 201500915.

One (1) 2019 Ford F-250 Super cab 4x4 Truck (2-Door)	\$32,341.00
One (1) 2019 Ford F-250 Super cab 4x4 Truck (4-Door)	\$33,615.00

Opened: 12/21/2018

Bidders:

Vendor	Qty	Price	Total Cost
Piedmont Truck Center Inc. Greensboro, NC	2	\$ 65,956.00	\$ 65,956.00

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Award Based on:

Low Bid

Other (See Comments)

Workforce Statistics

TOTAL WORKFORCE			
Employment Category	Employees	Males	Females
Project Mgr.	9	8	1
Professional	9	9	0
Technical	55	55	0
Clerical	4	0	4
Labor	5	5	0
Total	82	77	5

UBE/SLBE REQUIREMENTS - MALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	7	0	0	0	1
Professional	9	0	0	0	0
Technical	50	1	4	0	0
Clerical	0	0	0	0	0
Labor	4	1	0	0	0
Total	70	2	4	0	1

UBE/SLBE REQUIREMENTS - FEMALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	1	0	0	0	0
Professional	0	0	0	0	0
Technical	0	0	0	0	0
Clerical	4	0	0	0	0
Labor	0	0	0	0	0

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Total	5	0	0	0	0
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5. **Bid:** Excavators

Purpose of Bid: Provides the Public Works Department with two (2) CAT308E2 Excavators for the Street Maintenance Division.

Comments: Priced in accordance with North Carolina State Contract 760H.

One (1) CAT308E2 Excavator with metal belt track \$126,104.26
 One (1) CAT308E2 Excavator with rubber belt track \$132,917.30

Opened: 12/21/2018

Bidders:

Vendor	Qty	Price	Total Cost
Gregory Poole Equipment Co Raleigh, NC	2	\$ 259,021.56	\$ 259,021.56

Award Based on: **Low Bid** **Other (See Comments)**

Workforce Statistics

TOTAL WORKFORCE			
Employment Category	Employees	Males	Females
Project Mgr.	11	10	1
Professional	13	12	1
Technical	146	141	5
Clerical	19	10	9
Labor	7	6	1
Total	196	179	17

UBE/SLBE REQUIREMENTS - MALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	9	1	0	0	0
Professional	12	0	0	0	0

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Technical	125	9	4	2	1
Clerical	10	0	0	0	0
Labor	5	0	1	0	0
Total	161	10	5	2	1

UBE/SLBE REQUIREMENTS - FEMALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	0	0	1	0	0
Professional	1	0	0	0	0
Technical	5	0	0	0	0
Clerical	7	2	0	0	0
Labor	1	0	0	0	0
Total	14	2	1	0	0

6. Bid: IT Equipment

Purpose of Bid: Provides the Technology Solutions Department with various IT equipment for the Fiber Backbone project.

Comments: Priced in accordance with purchasing cooperative program – General Service Administration (GSA) –Contract GS-35F-0143R.

Opened: 12/21/2018

Bidders:

Vendor	Qty	Price	Total Cost
Carolina IT Raleigh, NC	1	\$ 287,212.60	\$ 287,212.60

Award Based on: Low Bid Other (See Comments)

Workforce Statistics

TOTAL WORKFORCE			
Employment Category	Employees	Males	Females
Project Mgr.	3	0	3

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Professional	15	11	4
Technical	42	39	3
Clerical	8	0	8
Labor	0	0	0
Total	68	50	18

UBE/SLBE REQUIREMENTS - MALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	0	0	0	0	0
Professional	11	0	0	0	0
Technical	34	3	1	1	0
Clerical	0	0	0	0	0
Labor	0	0	0	0	0
Total	45	3	1	1	0

UBE/SLBE REQUIREMENTS - FEMALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	3	0	0	0	0
Professional	3	1	0	0	0
Technical	3	0	0	0	0
Clerical	8	0	0	0	0
Labor	0	0	0	0	0
Total	17	1	0	0	0

7. **Bid:** IT Equipment

Purpose of Bid: Provides the Technology Solutions Department with various IT equipment (Cisco Commerce Workspace).

Comments: Priced in accordance with purchasing cooperative program – General Service Administration (GSA) – Contract GS-35F-0143R.

Opened: 12/21/2018

Bidders:

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Vendor	Qty	Price	Total Cost
Carolina IT Raleigh, NC	1	\$ 289,516.60	\$ 289,516.60

Award Based on: Low Bid Other (See Comments)

Workforce Statistics

TOTAL WORKFORCE			
Employment Category	Employees	Males	Females
Project Mgr.	3	0	3
Professional	15	11	4
Technical	42	39	3
Clerical	8	0	8
Labor	0	0	0
Total	68	50	18

UBE/SLBE REQUIREMENTS - MALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	0	0	0	0	0
Professional	11	0	0	0	0
Technical	34	3	1	1	0
Clerical	0	0	0	0	0
Labor	0	0	0	0	0
Total	45	3	1	1	0

UBE/SLBE REQUIREMENTS - FEMALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	3	0	0	0	0
Professional	3	1	0	0	0
Technical	3	0	0	0	0
Clerical	8	0	0	0	0
Labor	0	0	0	0	0

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Total	17	1	0	0	0
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8. Bid: IT Equipment

Purpose of Bid: Provides the Technology Solutions Department with various IT equipment (Flexible Service Start Delay FSSD).

Comments: Priced in accordance with purchasing cooperative program – General Service Administration (GSA) – Contract GS-35F-0143R.

Opened: 12/21/2018

Bidders:

Vendor	Qty	Price	Total Cost
Carolina IT Raleigh, NC	1	\$ 293,726.46	\$ 293,726.46

Award Based on: Low Bid Other (See Comments)

Workforce Statistics

TOTAL WORKFORCE			
Employment Category	Employees	Males	Females
Project Mgr.	3	0	3
Professional	15	11	4
Technical	42	39	3
Clerical	8	0	8
Labor	0	0	0
Total	68	50	18

UBE/SLBE REQUIREMENTS - MALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	0	0	0	0	0

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Professional	11	0	0	0	0
Technical	34	3	1	1	0
Clerical	0	0	0	0	0
Labor	0	0	0	0	0
Total	45	3	1	1	0

UBE/SLBE REQUIREMENTS - FEMALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	3	0	0	0	0
Professional	3	1	0	0	0
Technical	3	0	0	0	0
Clerical	8	0	0	0	0
Labor	0	0	0	0	0
Total	17	1	0	0	0

9. **Bid:** Truck Purchase

Purpose of Bid: Provides the Community Development Department with one (1) 2019 Ford F-150 Crew Cab 4 x 2 truck.

Comments: Priced in accordance with North Carolina State Term Contract # 070A.

Opened: 12/21/2018

Bidders:

Vendor	Qty	Price	Total Cost
Capital Ford, Inc. Raleigh, NC	1	\$ 23,993.00	\$ 23,993.00

Award Based on: **Low Bid** **Other (See Comments)**

Workforce Statistics

TOTAL WORKFORCE			
Employment Category	Employees	Males	Females
Project Mgr.	17	17	0

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Professional	39	36	3
Technical	55	54	1
Clerical	11	3	8
Labor	14	10	4
Total	136	120	16

UBE/SLBE REQUIREMENTS - MALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	16	0	1	0	0
Professional	28	7	0	0	1
Technical	41	9	3	1	0
Clerical	3	0	0	0	0
Labor	4	6	0	0	0
Total	92	22	4	1	1

UBE/SLBE REQUIREMENTS - FEMALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	0	0	0	0	0
Professional	2	0	1	0	0
Technical	1	0	0	0	0
Clerical	6	0	0	0	2
Labor	3	0	0	0	1
Total	12	0	1	0	3

10. Bid: Vehicle Purchase

Purpose of Bid: Provides the Police Department with one (1) 2019 Dodge Charger Pursuit V-8.

Comments: Priced in accordance with North Carolina State Term Contract # 070A Item # 21.

Opened: 12/21/2018

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Bidders:

Vendor	Qty	Price	Total Cost
Horace G. Ilderton LLC High Point, NC	1	\$ 26,652.00	\$ 26,652.00

Award Based on: Low Bid Other (See Comments)

Workforce Statistics

TOTAL WORKFORCE			
Employment Category	Employees	Males	Females
Project Mgr.	14	10	4
Professional	19	15	4
Technical	5	5	0
Clerical	13	1	12
Labor	44	43	1
Total	95	74	21

UBE/SLBE REQUIREMENTS - MALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	8	2	0	0	0
Professional	7	6	2	0	0
Technical	3	2	0	0	0
Clerical	1	0	0	0	0
Labor	34	7	2	0	0
Total	53	17	4	0	0

UBE/SLBE REQUIREMENTS - FEMALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	2	1	1	0	0
Professional	3	1	0	0	0

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Technical	0	0	0	0	0
Clerical	10	1	1	0	0
Labor	1	0	0	0	0
Total	16	3	2	0	0

11. **Bid:** Truck Purchases

Purpose of Bid: Provides the Transportation Department with two (2) 2019 Ford F-250 Regular cab 4 x 2 trucks for the Traffic Operations Division.

Comments: Priced in accordance with North Carolina State Term Contract # 0701 Item # 9 and Bid No. 201500915.

One (1) 2019 Ford F-250 Regular cab 4 x 2 truck w/ Tow Package \$33,615.00
 One (1) 2019 Ford F-250 Regular cab 4 x 2 truck \$32,979.18

Opened: 12/21/2018

Bidders:

Vendor	Qty	Price	Total Cost
Piedmont Truck Center Inc. Greensboro, NC	2	\$ 66,594.18	\$ 66,594.18

Award Based on: **Low Bid** **Other (See Comments)**

Workforce Statistics

TOTAL WORKFORCE			
Employment Category	Employees	Males	Females
Project Mgr.	9	8	1
Professional	9	9	0
Technical	55	55	0
Clerical	4	0	4
Labor	5	5	0
Total	82	77	5

UBE/SLBE REQUIREMENTS - MALES

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Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	7	0	0	0	1
Professional	9	0	0	0	0
Technical	50	1	4	0	0
Clerical	0	0	0	0	0
Labor	4	1	0	0	0
Total	70	2	4	0	1

UBE/SLBE REQUIREMENTS - FEMALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	1	0	0	0	0
Professional	0	0	0	0	0
Technical	0	0	0	0	0
Clerical	4	0	0	0	0
Labor	0	0	0	0	0
Total	5	0	0	0	0

SUBJECT: SECOND RENEWAL OF RIGHT OF WAY MAINTENANCE AND MOWING CONTRACT, RENEWAL OF THREE-YEAR PERIOD (ITEM 4/ PR #12940)

MOTION by Council Member Freeman, seconded by Council Member Middleton, to authorize the City Manager to execute a second Contract Amendment with Dixie Lawn Service, Inc. for Right of Way Maintenance with a three-year estimated cost of \$1,006,000.00;

To authorize the City Manager to modify the agreement before execution provided that the modifications do not increase the dollar amount of the agreement and are consistent with the general intent of the existing version of the agreement; and

To authorize the City Manager to extend the Contract at any point where extensions are authorized by agreement of both parties for a period equal to the original contract for the same terms and conditions was approved at 7:21 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Alston, Caballero, Freeman, Middleton and Reece. Noes: None. Absent: None.

February 4, 2019

SUBJECT: BUILDING INSPECTIONS LAND DEVELOPMENT OFFICE SOFTWARE WEB PORTAL UPGRADE (ITEM 6/ PR # 12918)

MOTION by Council Member Freeman, seconded by Council Member Middleton, to authorize the City Manager to execute a contract with Conduent Government Systems, LLC in the amount of \$99,000.00 to upgrade the existing Land Development Office System portal. was approved at 7:21 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Alston, Caballero, Freeman, Middleton and Reece. Noes: None. Absent: None.

SUBJECT: ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE SOFTWARE MAINTENANCE SERVICE AGREEMENT (ITEM 7/ PR 12942)

MOTION by Council Member Freeman, seconded by Council Member Middleton, to authorize the City Manager to execute an agreement with Environmental Systems Research Institute, Inc. in the amount of \$107,622.75 to cover the period of one year for software license and maintenance service, was approved at 7:21 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Alston, Caballero, Freeman, Middleton and Reece. Noes: None. Absent: None.

Being no further business to come before Council, the meeting adjourned at 7:23 p.m.

Ashley Wyatt
Deputy City Clerk

Diana Schreiber
City Clerk