



**January 21, 2020
7:00 PM**

**Committee Room
Second Floor, Durham City Hall**

I. Call to Order, Introductions, Excused Absences

-Emily called the meeting to order at 7:02pm.

Present: Emily Egge, Tricia Smar, Susanne Schmal, Ed Rizzuto, Cecilia Gonzales, Dan Clever, Michael Moorman, Amanda De Hoedt, Heidi Carter

Excused Absences: David Fellerath, George Tait, Aidil Ortiz, Javiera Caballero

Unexcused Absences: None

Staff: Dale McKeel, Evan Tenenbaum

Public: Jen McDuffie

II. Adjustments to the Agenda

-none

III. Approval of Minutes from January Meeting

-Dan discussed amendments to the minutes. Motion to approve minutes as amended made by Tricia and seconded by Dan. Minutes were approved unanimously.

IV. Public Comments

-None

V. Presentations

- Shared Active Transportation Program Update and Ordinance Revision (Evan Tenenbaum)
 - o Evan Tenenbaum provided a presentation, sharing statistics on the use of electric scooters in Durham since June 2019, results of a survey of the Durham community, and proposed changes to the city ordinances and fees for Shared Active Transportation
 - o BPAC members and meeting attendees asked questions and provided comments about the presentation, including (1) clarification on equity compliance, (2) whether the fee is tied to the number of deployed devices. (3) average lifespan for scooters and concern about sustainability, (4) cost of the program to the city and whether fees cover costs, (5) age limits and enforcement, (6) the range for an electric scooter on one charge
 - o In summary, Emily stated that BPAC would like to see the ordinance (1) address concerned about sustainability and environmental waste and (2) that fees should cover all costs and preferably generate revenue for the community. She also noted that BPAC is interested in ways to ensure that children under 18 do not ride electric scooters.
 - o Emily thanked Evan for his presentation and work on the program.

VI. Committee Reports

Education, Encouragement and Engagement Committee Report (Susanne Schmal)

- Susanne stated that at its January meeting the committee discussed the opportunity for BPAC to build relationships with officials and residents regarding important issues in the community and ways that both safe bicycle, pedestrian, and transit transportation options and safe, affordable housing could be seen as important needs to the Durham community
- Heidi noted that BPAC is welcome to present to elected boards anytime

Development Review Committee Report (Dan Clever)

- Dan said that at its January meeting the committee prepared for the retreat site plan review exercise
- Dan discussed the Westpoint site plan which is located on the route of the Warren Creek Trail between Horton Road and West Point on the Eno park and the meeting with Lindsay Smart of DPR to discuss the site plan and questions of the committee regarding trail routing and street crossings
- Amanda asked when BPAC members could begin reviewing plans and Dan stated that an invitation to Trello would be sent within the next day or two
- Dan said a question for the committee to discuss in 2020 is whether the UDO is asking the right questions

Bike & Pedestrian Plan Implementation / Evaluation Committee Report (Michael Moorman)

- Michael discussed a letter to the Parks and Recreation Department related to the widening of Fayetteville Street and the need for a sidewalk along the driveway into Solite Park and the need for more room for bicyclists who are pausing at the street crossing areas waiting for WALK signal. BPAC members suggested several changes to enhance the letter.
- Michael discussed a second letter recommending that bicycle lanes be provided in the Meridian development as the roads are resurfaced this year. BPAC members recommended that bollards be included in the bike lanes especially near intersections
- Motion to approve both letters as amended made by Susanne and seconded by Amanda. Letters were approved unanimously.

Updates from Liaisons

- Duke University (George Tait)
 - none
- Durham Open Space and Trails (TBD)
 - Dan provided a presentation to DOST on development review in November
 - Emily reported that DOST received a presentation on a plastic bag fee in Durham and that 39% of businesses strongly favor and 9% strongly oppose
- NC Central University (TBD)
 - none
- Planning Commission (TBD)
 - none
- Recreation Advisory Commission (David Fellerath)
 - none

Other Community Updates (All)

-none

VII. Old Business

-Annual Retreat (Emily Egge)

- Emily will send out 2020 BPAC Guiding Principles by the end of the week and asked each committee to review in February and develop annual committee goals
- Emily noted that BPAC prepares an annual report showing the work of the commission for the year

VIII. New Business

-none

IX. Announcements and Updates

- Michael reported on a show (Amanpour and Company) he had viewed on Dan Buettner, a National Geographic fellow and founder of The Blue Zones Project, a well-being improvement initiative launched in over 40 cities across the United States.

X. Communication Priorities from Meeting and Committees

- Dale to send out retreat photo
- Emily to send 2020 Guiding Principles and 2019 Goals
- Michael to revise letters and provide to Emily for distribution
- Emily to send out retreat presentation slides

XI. Adjourn 8:59