



DURHAM CITY-COUNTY APPEARANCE COMMISSION

MINUTES

January 16, 2019, 6:00pm
Committee Room GA, Ground Floor, City Hall
101 City Hall Plaza, Durham, NC

- I. **Call to Order**
 - a. Members Present: Mike Miller-Chair(MM), Lyn McClay-VChair(LMc), Erik Mehlman-Sec(EM), Ellen Weinstein(EW), Fred Jernigan(FJ), Pam Porter(PP), Rick Crawford(RC), Mitch Tuchman(MT), Miguel Jackson(MJ), Leslie Mason (LM), Charles Douglas (CD), Jessica Braverman(JB)
 - b. Members Absent (Excused): Anne Lebow (AL)
 - c. Members Absent/Tardy:
 - d. Staff Liaison: Kayla Seibel (KS)
 - e. Guest(s): None

- II. **Approval of Minutes**
 - a. One minor change and approved

- III. **Adjustments to the Agenda** – none

- IV. **Treasurer's Report**
 - a. Same as last month: \$2,500.00 CCPD and \$2,299.84 KDB + \$2500 in GL sponsorships

- V. **Durham Downtown Wayfinding Project**
 - a. MM attended event run by Merje
 - Thought they were a bit out of touch with the greater Durham area
 - They were interested in our commission and approval processes
 - They discussed presenting to our commission before finalizing
 - Public presentation of analysis at Durham Armory on 2/20 at 10:30am-12:30pm or 4pm-6pm

- VI. **Expanding Housing Choices**
 - a. RC requests Expanding Housing Choices Draft for review as soon as it is available

- VII. **Subcommittee Reports**
 - a. Design Policy
 - Nothing to report
 - b. Digital Outreach



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- Current website format will remain for now due to some glitches with Facebook business page structure
 - Paid up for \$220 to 1/19/2020
 - Committee will consider updating the website for use for all our needs
 - c. Education and Engagement Committee
 - ASLA CE credits may be approved before event
 - AIA 1.5 HSW approved
 - EM presents draft agenda
 - Add MM to introductions
 - Shall we promote Golden leaf awards and sponsors
 - EW to send a few slides to EM to sort into a PPT to run before the event on conference room screens
 - d. Golden Leaf Committee
 - Website up and running and ready for submittals to 2/15
 - Press release went out
 - Awards set for 4/18 at mutual life building in lobby or patio
 - We have 10 donations of \$250 each
 - No plan for any significant change of the award type
 - Received one submittal
- VIII. New Business & Announcements**
- Happy belated new year

IX. Adjournment