



DURHAM CITY-COUNTY APPEARANCE COMMISSION

MINUTES

January 15, 2020, 6:00pm
Committee Room GA, Ground Floor, City Hall
101 City Hall Plaza, Durham, NC

I. Call to Order

- a. Members Present: Mike Miller-VChair (MM), Mitch Tuchman (MT), Rick Crawford (RC), Martha Scotford (MS) Jenna Bailey (JB), Anne Lebo (AL), Leslie Mason (LM), Araba Awotwi (AA), Kai Kelley, Jr. (KK), Fred Jernigan (FJ), Bronwyn Charlton (BC), Brandt Smith (BS)
- b. Members Absent (Excused) Lyn McClay-Chair (LMc), Kiarash Rahmanian (KR)
- c. Members Absent/Tardy:
- d. Staff Liaison: Kayla Seibel (KS)
- e. Guest(s): None

II. Approval of Minutes

- a. Martha motioned and seconded by Rick
- b. Approved unanimously

III. Adjustments to the Agenda – none

- 2020 Calendar review
- Motion to cancel July 15 meeting Rick motioned, Leslie seconded
- Approved unanimously
- Kayla will follow up on new member term of service and if need for reapplication

IV. Treasurer's Report

- a. City County \$2500.00
- b. KDB \$4,106.08

V. Subcommittee Reports

- a. Golden Leaf Awards (April 23rd)
 - Press release issued and letter of request for donations distributed since last meeting
 - Spreadsheet will be shared with commission
 - Submissions will be accepted until March 3, 2020
 - Donations will be accepted up until date of event
 - Venue in progress likely Chesterfield
 - Grub will provide food



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- Juror selection in progress
 - Send juror suggestions to the subcommittee
 - Consider designing for children as an award type for future GLA
- b. Design Policy
- Boards and Commission meeting
 - Mitch and Leslie will attend Jan 30 @ 7pm at City Hall Room 2300
- c. Digital Outreach
- Please direct feedback on the website to the subcommittee
 - GLA submissions to be compiled and displayed on website
- d. Education & Engagement
- Potential events in March & May 2020
- VI. **New Business & Announcements**
- a. New Member Applications for 1 Durham County seat
- Commission recommends candidate K. Rogers as her background and experience are more relevant to the work of the commission than the other candidate
 - Mitch motioned recommending K. Rogers Anne seconded
 - Unanimous approval
- VII. **Adjournment** – meeting adjourned