



Durham Cultural Advisory Board

SUMMARY MINUTES

Wednesday, January 15, 2020 at 3:00PM
2011 Fay Street, Durham, NC 27704

Committee Members Present

Katy A. Clune
Margaret DeMott*
Valerie Gillispie
Marcus Hawley
Tom Jaynes, Chair
Jillian Johnson

Angela Lee, Vice-Chair
Cynthia Penn-Halal
Lavesh Pritmani
Mitchell E. Sava
Katie Spencer Wright
Meg Stein

Katie Seiz*
Rachel Wexler
** Public Art Committee member*
*** Ex-officio, Cultural Advisory
Board Member*

City of Durham Staff and Representatives Present

Alexandra Benson, GSD
Rebecca Brown, GSD
Stacey Poston, GSD

Jina Propst, GSD
Annette Smith, DPR

Amber Wade, Office of
the Mayor

Others Present

Marshall Botvinick
Monica Bryne

Dan Ellison
Brenda Miller Holmes

Laura Ritchie

I. **Call to Order**

The meeting was called to order at 3:05pm by Tom Jaynes.

II. **Approval of Minutes**

MOTION: To approve the December DCAB summary minutes with corrections.
(Gillespie, Wright 2nd)

ACTION: Motion approved. (13-0).

III. **Adjustments to the Agenda**

None.

IV. Announcements

- a. Comprehensive Planning Process
 - i. Katy Clune and Mitchell Sava have volunteered to attend the Comprehensive Planning Process meeting and be an official liaison for the Durham Cultural Advisory Board as the Planning Department develops this process.
- b. Black Legends Walk of Fame Request
 - i. The Durham Cultural Advisory Board has been requested to write a letter of support for the “Black Legends Walk of Fame”, however, with an application deadline of January 31, will have to deny this request.

V. New Business

- a. 2020 Planning Calendar: Review of 2020 DCAB Goals and Calendar
 - i. The DCAB reviewed the following proposed goals for 2020:
 1. The Cultural Advisory Board will provide a recommendation to the Mayor that addresses the Durham Artists’ Proposal, considers potential alignment of an artist/historian-in-residence, and encourages greater access to local artist spaces by February 1, 2020.
 2. All (100%) Cultural Advisory Board members will participate in training designed to promote equity in art and culture by May 1, 2020 and by November 1, DCAB will develop a framework on applying the training in conjunction with the City’s Equitable Engagement Blueprint.*
 3. The Cultural Advisory Board will re-evaluate the festival and special events funding process with an equity lens by July 1, 2020.
 4. The Cultural Advisory Board will review and recommend changes to the by-laws to consider how we will serve both the City and County by October 1, 2020.
 5. The Cultural Advisory Board will support various City and County arts and cultural initiatives (e.g. SmART, Public Art, etc.) throughout the year.
 - ii. Action Item: Adopt the Goals outlined and finalized for 2020.
 1. Modification to include the Public Art Committee at equity Training in Goal 2: “All (100%) Cultural Advisory Board members will participate in training designed to promote equity in art and culture by May 1, 2020 and by November 1, DCAB will develop a framework

on applying the training in conjunction with the City's Equitable Engagement Blueprint.*"

2. Modification to include an operations manual in Goal 4: The Cultural Advisory Board will review and recommend changes to the by-laws *and operational guidelines* to consider how we will serve both the City and County by October 1, 2020."
 3. Modification for Goal 5 to be an activity for the DCAB to complete throughout 2020, rather than a goal.
 4. **ACTION:** Adopt the Goals outlined and finalized for 2020 with modifications to Goals 2, 4, and 5. (Sava, Lee 2nd)
 5. **MOTION:** Approved. (13-0).
- iii. Action Item: Adopt the 2020 Calendar of Meetings
1. **ACTION:** Adopt the 2020 Calendar of Meetings. (Sava, Lee 2nd)
 2. **MOTION:** Approved. (13-0).
- b. Local Artist Proposal Discussion
- i. Action Item: Approve recommendations to be listed in the official DCAB letter to the Mayor.
 1. **ACTION:** Approve recommendations with modifications to be listed in the official DCAB letter to the Mayor.
 2. **MOTION:** Approved. (13-0).
 - ii. Tom Jaynes will send out an updated draft of the DCAB letter to the Mayor to the Board for final review and edits before being sent to the City.

VI. Updates / Old Business

None.

VII. Adjournment

5:15pm

Respectfully submitted,
Alexandra Benson