



January 15, 2019  
7:00 PM

Committee Room  
Second Floor, Durham City Hall

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## MINUTES

### 7:00 I. Call to Order

-Introductions

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-Members Present: Gene Carleton, Dan Clever, Jeremy Thornhill, Julia Katz, Ivona Piper, Emily Egge, Susanne Schmal, Aidil Ortiz, Greg Stewart, Frank Glover, Mike Moorman, Heidi Carter

Excused Absences: Amanda De Hoedt, Cha'ssem Anderson, Jillian Johnson

Unexcused Absences: Rawlins Clarke

Staff: Dale McKeel, Leslie Tracey

Members of the Public: Tom Ten Eyck, Jen McDuffie, Eric Troll, John Kent

### 7:04 II. Adjustments to the Agenda

-Since there is no representative from Byrd present, Emily requested time to create a list of questions and concerns to send them in advance so that they can shape their future presentation towards what we really want to know.

-Want to spend some presentation time approving a letter to city council, city manager and mayor about what we'd like to ask in the interview for and see in our next transportation director.

### 7:05 III. Approval of Minutes from December Meeting

-Jeremy submitted a motion to approve and notes were unanimously approved.

### 7:08 IV. Public Comments

-None

### 7:09 V. Presentations

-Discussion about Byrd scooters. Byrd staff could not be present so we decided to take the time to go over what we might want to know about them so that when they do come, we can send them our questions and concerns in advance. -What are their efforts to ensure that users know where it is legal to use them and

How to do so safely?

-Is there any way to track if users are performing illegal behavior with scooters?

-How will you ensure that you underage users are not utilizing the scooters?

-Can they provide data on how scooters in other urban settings? (I.e. data from Raleigh? Frequency of use, violations, crashes, # of users)

- What are they planning to work with the city to ensure proper storage/parking when not in use?
- Is there a local team to do a nightly sweep and general management of the scooters?
- How will rebalancing happen so that they are located where they are needed?
- How do you determine drop offs and how will you determine who many go in a particular area?
- How responsive are you to public feedback? (i.e., hotline for issues or questions)
- If you require a driver's license to operate, how do you make this equitable for people who are of age but do not have a driver's license.

\*\*Ask City of Raleigh staff: Is there a city of Raleigh staff person who can share their experience with the scooters?

*There are five companies that are submitting permits for scooters and no companies that are submitting permits for bikes. The current bike share programs have permits that can still operate until about the fall of 2019. It looks like the scooter model is more profitable. The business model for bike share is very difficult to run a bike share program.*

Potentially reach out to Durham's Bike Co-Op to see if they can absorb the bikes should Lime Bike and Spin want to donate them locally. Should get in touch with both bike shares to inquire about their plans should they pull out of Durham with bikes.

- Review of Letter about the Transportation Director's Interview/Search
  - Dale mentioned that the position is officially posted publicly. BPAC can reach out to Deputy City Manager Keith Chadwell directly and express interest to be involved.
  - Dan wants to see the statement about complete streets experience and not just commitment.
  - Julia provided an edit about the second paragraph needing to be more inclusive of wheelchair users.
  - Suzanne requested an addition around the engagement of diverse stakeholders and meaningful partnerships.
  - Ivona asks to have more to say about greenways and trails as part of our transportation picture.

Add the following questions to the list:

- Emily will add Dan's questions about the NACTO guide.
- Dan wants a question about the top priority in Durham and why.
- Do you know our challenges and opportunities for transportation in Durham?
- Greg wants to see a question about what they recommend that Durham not do.
- Ivona is interested in a question about how we should address parking in the city. What is the future of parking and the interim solution?
- Eric (from the community) wants a question about their experience or commitment to see a Minimum Viable Grid for biking.
- Gene wants a question about their experience with partnering with the NC DOT.

-Suzanne wants to know what were their key partnerships in the place where they last worked.

-Jeremy moved that we approve the letter with edits as discussed. Unanimously approved. Emily will share all the questions once they are typed up and when the letter has been edited.

## **7:52 VI. Committee Reports**

\*Education, Encouragement and Engagement Committee Report (Julia Katz)

-nothing to report and will just send out the minutes

\*Development Review Committee Report (Jeremy Thornhill)

-reviewed three rezoning requests

-majority of time was spent on how to review plans in the new year

-created some work flow changes

-discussed a development that put our bike racks that did not conform to our ordinance (comments for this have been shared with the planning staff)

\*Bike and Pedestrian Plan Implementation and Evaluation Committee Report (Frank Glover)

-Discussed Cornwallis Rd in RTP. NC DOT plans to build a bridge that goes over Miami Blvd. Dan and Dale helped draft a letter that was shared at the meeting with questions about this plan. PIE seeks approval from BPAC for this letter to be shared with NC DOT. This letter ultimately asks for more information to get clarity on the plans by NC DOT.

-Julia suggests that a question should be asked on who will maintain the side path.

-Emily suggests that the bullets each have a requested response. This would mean that the first bullet would need an added request for action and explanation.

-Jeremy moved to approve the letter and unanimously approved with edits.

\*Homework for Committees: At next agenda update your goals and be ready to share at our February meeting. If scribes from small group discussions share their summaries with Aidil, she can finalize notes from the retreat to share with everyone quickly to help inform the goal setting for committees.

\*Updates from Liaisons

- Duke University (Jeremy Thornhill) - there is a new person at Duke but that person has not gotten back to Jeremy.

- Durham Open Space and Trails (TBD) - 1) no DOST liaison to be on BPAC and Dale has asked if anyone wants to serve in this role 2) DOST has also asked if we have someone that wants to serve on their board. The interlocal agreement will be brought back up for revisions in 2 years and we may at that time decide to not require a DOST person to have a dedicated seat on BPAC. Gene expressed the importance of DOST liaison being part of BPAC.

- NC Central University (Cha'ssem Anderson) - none

- Planning Commission (Akram Al-Turk) - Akram feels his schedule is not free up and is looking for someone else to fill his seat.
- Recreation Advisory Commission (Gene Carleton) - CIP projects for the R Kelly Bryant Bridge and Creek Trail are moving forward now with design contracts. Rock Quarry Park is in the design process and want it completed for Summer of 2020 to host large festivals in all types of weather.
- Other Community Updates (All)

### **8:26 VII. Old Business**

Annual Retreat Follow-up (Emily Egge)

- take what was discussed to influence your goal from the following year
- turn your small group discussion notes back to Aidil
- wants to tie what we learned from retreat and what we request for presentations in future BPAC meetings.

### **8:29 VIII. New Business**

- We have an opening on our commission for County and City residents. We should forward any candidates that can fill Frank's old position and the open City position.
- Invitation to participate in Jan 29-30 Safe Cities, Smart Streets workshop (Emily Egge)
  - Anne Phillips sent an invitation about a conference they are doing in Durham. The two corridors they are looking at are Fayetteville St. and Club Blvd. (near Northgate mall). Have not selected the final site of project. Would love if some BPAC members could attend during some of this time. Looks like several can make it at various times and our commitment will be quite visible.
- Response to BPAC equitable engagement letter (Emily Egge)
  - Ellen Beckman responded to the letter sent to Alta. They shared more details about the process for contracting and that the scope of work has not been breached.
- Budget request for Jan 31 equitable engagement meeting (Aidil Ortiz)
  - Julia moved to approve up to \$300 for the Jan 31 meeting. Passed Unanimously.
- Feedback on signs

### **9:06 X. Communication Priorities from Meeting and Committees**

- Old BPAC web site is still up and we need to remove it from the internet.
- Promote open seats on commission to general public.
- Write letters to stakeholders to kick off 2019.

### **9:09 XI. Adjourn**

- Jeremy moved to adjourn meeting. Unanimously passed.