

**DURHAM, NORTH CAROLINA  
MONDAY, JANUARY 7, 2019  
7:00 P.M.**

The Durham City Council met in a regular session on the above date and time in the Council Chambers at 101 City Hall Plaza with the following members present: Mayor Steve Schewel, Mayor Pro Tempore Jillian Johnson and Council Members Vernetta Alston, Javiera Caballero, DeDreana Freeman, Mark-Anthony Middleton and Charlie Reece. Absent: None.

Also Present: City Manager Tom Bonfield, City Attorney Patrick Baker, City Clerk Diana Schreiber and Deputy City Clerk Ashley Wyatt.

Mayor Schewel called the meeting to order, welcomed everyone in attendance, and called for a moment of silent meditation.

Council Member Reece led the Pledge of Allegiance.

**[CEREMONIAL ITEMS]**

Council Member Reece read into the record the proclamation recognizing the Parks and Recreation Accreditation Designation and presented it to Rhonda Parker- Director of Parks and Recreation, Gina Morais- Recreation Manager and Michelle Wells of the North Carolina Recreation and Parks Association.

Mayor Schewel read into the record the proclamation Honoring U.S. Chess Champion Sabina-Francesca Foisor and presented it to Sabina- Francesca Foisor.

Council Member Middleton read into the record the proclamation Celebrating and Honoring the Life and Service of Dr. Martin Luther King, Jr. and presented it to DeWarren Langley, Secretary to the Durham Community Martin Luther King Jr. Steering Committee.

Council Member Caballero read into the record the proclamation regarding National Mentoring Month and presented it to DeWarren Langley, Executive Director of Charles Hamilton Houston Foundation, Inc.

**[ANNOUNCEMENTS BY COUNCIL]**

Council Member Freeman congratulated all of the newly elected officials that took office in the New Year.

**[PRIORITY ITEMS BY THE CITY MANAGER, CITY ATTORNEY AND CITY CLERK]**

City Manager Bonfield advised Council that Item 9, Uniformed, Unarmed Security Guard Services for the City's Parking Facilities, needed to be referred back to administration.

**MOTION** by Council Member Middleton, seconded by Council Member Reece, to accept the City Manager's Priority Item was approved at 7:34 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Alston, Caballero, Freeman, Middleton and Reece. Noes: None. Absent: None.

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City Attorney Baker read a statement into the record and advised that he had accepted a position with the City of Charlotte as their City Attorney.

Dear Steve,

Pursuant to Section 13 of my employment contract with the City of Durham, please accept this memorandum as my notice of intent to resign my position as City Attorney of Durham effective March 8, 2019. Serving you, this and past City Councils and administrations as well as all of the past and current residents of the City of Durham over the last 21 years has been the honor of a lifetime. On behalf of my wife Rae Ann and my children Griffin and Chloe, we cannot express enough our appreciation for all of the opportunities afforded to us in this amazing community. I will have much more to say about my tenure with this organization and community as we get closer to my departure date.

Sincerely,  
Patrick W. Baker

Mayor Schewel stated that Mr. Baker had served the City of Durham for 21 years with incredible distinction and wished him well in his new endeavor.

City Clerk Schreiber had no priority items.

**[CONSENT AGENDA]**

**SUBJECT: APPROVAL OF CITY COUNCIL MINUTES (ITEM 1/ PR #12910)**

**MOTION** by Council Member Middleton, seconded by Mayor Pro Tempore Johnson, to approve the City Council Minutes for December 3, 2018 and December 6, 2018, was approved as amended at 7:40 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Alston, Caballero, Freeman, Middleton and Reece. Noes: None. Absent: None.

**SUBJECT: DURHAM HISTORIC PRESERVATION COMMISSION – APPOINTMENT (ITEM 2/ PR #12854)**

**MOTION** by Council Member Middleton, seconded by Mayor Pro Tempore Johnson, to appoint April M. Johnson to the Durham Historic Preservation Commission representing Historian with the term to expire on September 1, 2019 (due to the resignation of Le'Andre Blakeney), was approved as amended at 7:40 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Alston, Caballero, Freeman, Middleton and Reece. Noes: None. Absent: None.

**SUBJECT: ELECTED OFFICIALS' TRAVEL AUTHORIZATION AND EXPENSE REIMBURSEMENT POLICY (ITEM 4/ PR #12915)**

**MOTION** by Council Member Middleton, seconded by Mayor Pro Tempore Johnson, to adopt the proposed revised Elected Officials' Travel Authorization and Expense Reimbursement Policy, was approved as amended at 7:40 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro

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Tempore Johnson and Council Members Alston, Caballero, Freeman, Middleton and Reece.  
Noes: None. Absent: None.

**SUBJECT: EXPANSION OF THE ENVIRONMENTAL AFFAIRS BOARD (EAB) (ITEM 6/ PR #12909)**

**MOTION** by Council Member Middleton, seconded by Mayor Pro Tempore Johnson, to authorize the City Manager to execute an amendment of the Inter-Local Cooperation Agreement for the Environmental Affairs Board (EAB), Section III, Membership, to increase the EAB to 15 voting members, by the addition of three at-large seats and one equity and environmental justice seat, was approved as amended at 7:40 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Alston, Caballero, Freeman, Middleton and Reece.  
Noes: None. Absent: None.

**SUBJECT: DEVELOPER AGREEMENT AND OPTION CONTRACT FOR PHASE II OF THE WILLARD STREET APARTMENTS WITH SELF-HELP VENTURES FUND AND DHIC, INC. (ITEM 7/ PR #12880)**

**MOTION** by Council Member Middleton, seconded by Mayor Pro Tempore Johnson, to authorize the expenditure of \$85,060.00 in Dedicated Housing Funds for Phase II predevelopment costs;

To exempt the Jackson/Pettigrew Street Development project from the professional services procurement requirements of Article 3D of Chapter 143 of the General Statutes, pursuant to N.C.G.S. 143-64.32;

To authorize the City Manager to negotiate and enter into a Developer Agreement with Self-Help Ventures Fund and DHIC, Inc. to include survey services not to exceed \$18,300.00 and Low Income Housing Tax Credit pre-application preparation services not to exceed \$66,760.00;

To authorize the City Manager to execute an Option Contract with Self-Help Ventures Fund and DHIC, Inc. for the deeding from the City to Self-Help Ventures Fund and DHIC, Inc., or to a development entity that Self-Help Ventures Fund and DHIC, Inc. control, of approximately .6 acres of land at the Durham Station Transportation Center for the sum of One and No/100 Dollars (\$1.00) subject to conditions in the Option Contract; and

To receive a presentation on the Willard Street Apartments development, was approved as amended at 7:40 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Alston, Caballero, Freeman, Middleton and Reece. Noes: None. Absent: None.

**SUBJECT: AGREEMENT WITH THE DURHAM-CHAPEL HILL-CARRBORO METROPOLITAN PLANNING ORGANIZATION AND THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION FOR THE CONGESTION MANAGEMENT PROCESS WEB APPLICATION AND GRANT PROJECT ORDINANCE (ITEM 10/ PR #12889)**

**MOTION** by Council Member Middleton, seconded by Mayor Pro Tempore Johnson, to adopt the City of Durham and North Carolina Department of Transportation (NCDOT) Congestion

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Management Process Web Application Revenue Agreement Grant Project Ordinance; and to authorize the City Manager to execute the Congestion Management Process Web Application agreement with North Carolina Department of Transportation (NCDOT) and the Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC MPO), was approved as amended at 7:40 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Alston, Caballero, Freeman, Middleton and Reece. Noes: None. Absent: None.

**ORDINANCE #15421**

**SUBJECT: AGREEMENT WITH THE DURHAM-CHAPEL HILL-CARRBORO METROPOLITAN PLANNING ORGANIZATION AND THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION FOR THE UPDATE OF THE WEB-BASED TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AND GRANT PROJECT ORDINANCE (ITEM 11/ PR #12890)**

**MOTION** by Council Member Middleton, seconded by Mayor Pro Tempore Johnson, to adopt the City of Durham and North Carolina Department of Transportation (NCDOT) TIP Web Application Revenue Agreement Grant Project Ordinance; and to authorize the City Manager to execute the TIP Web Application agreement with North Carolina Department of Transportation (NCDOT) and the Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC MPO), was approved as amended at 7:40 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Alston, Caballero, Freeman, Middleton and Reece. Noes: None. Absent: None.

**ORDINANCE #15422**

**SUBJECT: BID REPORT - NOVEMBER 2018 (ITEM 12/ PR #12906)**

**MOTION** by Council Member Middleton, seconded by Mayor Pro Tempore Johnson, to receive a report on the bids acted upon by the City Manager in November 2018, was approved as amended at 7:40 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Alston, Caballero, Freeman, Middleton and Reece. Noes: None. Absent: None.

**Date:** 11/27/2018  
**To:** Thomas J. Bonfield, City Manager  
**Through:** Wanda S. Page, Deputy City Manager  
**From:** David Boyd, Finance Director  
Jonathan Hawley, Purchasing Supervisor  
**Subject:** Bid Report – November 2018

**Recommendation:**

**To receive a report on the bids that were acted upon by the City Manager in November 2018. Apparatus, Supplies, Materials, Equipment, Construction and Repair work:**

1. **Bid:** Fire Gear Equipment

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**Purpose of Bid:** Provides the Fire Department with various types of fire turnout gear.

**Comments:** Priced in accordance with purchasing cooperative program - NPPGov Contract # 0000168 (Firefighting Equipment).

Opened:10/19/2018

Bidders:

Vendor	Qty	Price	Total Cost
Municipal Emergency Services Charlotte, NC	1	\$ 226,335.56	\$ 226,335.56

Award Based on:  Low Bid  Other (See Comments)

**Workforce Statistics**

TOTAL WORKFORCE			
Employment Category	Employees	Males	Females
Project Mgr.	2	2	0
Professional	10	9	1
Technical	0	0	0
Clerical	0	0	0
Labor	7	7	0
<b>Total</b>	19	18	1

UBE/SLBE REQUIREMENTS - MALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	2	0	0	0	0
Professional	9	0	0	0	0
Technical	0	0	0	0	0
Clerical	0	0	0	0	0
Labor	2	5	0	0	0
<b>Total</b>	13	5	0	0	0

UBE/SLBE REQUIREMENTS - FEMALES					
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Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	0	0	0	0	0
Professional	1	0	0	0	0
Technical	0	0	0	0	0
Clerical	0	0	0	0	0
Labor	0	0	0	0	0
<b>Total</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

2. **Bid:** Traffic Signs

**Purpose of Bid:** Provides the Transportation Department with various traffic signs and accessories for the Signal and Sign Shop.

**Comments:**

**Opened:** 10/25/2018

**Bidders:**

Vendor	Qty	Price	Total Cost
<b>Vulcan Foley, AL</b>	<b>1</b>	<b>\$ 45,288.75</b>	<b>\$ 45,288.75</b>
Newman Signs Inc. Jamestown, ND	1	\$ 49,490.10	\$ 49,490.10
Korman Signs Inc. Richmond, VA	1	\$ 56,680.00	\$ 56,680.00

**Award Based on:**  **Low Bid**  **Other (See Comments)**

**Workforce Statistics**

TOTAL WORKFORCE			
Employment Category	Employees	Males	Females
Project Mgr.	15	14	1
Professional	1	1	0
Technical	8	8	0
Clerical	23	11	12
Labor	136	120	16

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Total	183	154	29
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UBE/SLBE REQUIREMENTS - MALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	14	0	0	0	0
Professional	1	0	0	0	0
Technical	8	0	0	0	0
Clerical	10	1	0	0	0
Labor	67	47	6	0	0
<b>Total</b>	100	48	6	0	0

UBE/SLBE REQUIREMENTS - FEMALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	1	0	0	0	0
Professional	0	0	0	0	0
Technical	0	0	0	0	0
Clerical	12	0	0	0	0
Labor	8	8	0	0	0
<b>Total</b>	21	8	0	0	0

3. **Bid:** Air Masks

**Purpose of Bid:** Provides the Police Department with various sizes of Avon masks and accessories.

**Comments:** Priced in accordance with purchasing cooperative program – US Communities Contract # 4400008468.

**Opened:** 10/26/2018

**Bidders:**

Vendor	Qty	Price	Total Cost
Safeware Inc. Richmond, VA	1	\$ 11,094.52	\$ 11,094.52

**Award Based on:**  Low Bid  Other (See Comments)

**Workforce Statistics**

<b>TOTAL WORKFORCE</b>			
<b>Employment Category</b>	<b>Employees</b>	<b>Males</b>	<b>Females</b>
<b>Project Mgr.</b>	3	3	0
<b>Professional</b>	113	79	34
<b>Technical</b>	20	15	5
<b>Clerical</b>	86	48	38
<b>Labor</b>	8	2	6
<b>Total</b>	230	147	83

<b>UBE/SLBE REQUIREMENTS - MALES</b>					
<b>Employment Category</b>	<b>White</b>	<b>Black</b>	<b>Hispanic</b>	<b>Asian or Pacific Islander</b>	<b>Indian or Alaska Native</b>
<b>Project Mgr.</b>	3	0	0	0	0
<b>Professional</b>	67	8	0	4	0
<b>Technical</b>	10	5	0	0	0
<b>Clerical</b>	36	10	0	2	0
<b>Labor</b>	1	1	0	0	0
<b>Total</b>	117	24	0	6	0

<b>UBE/SLBE REQUIREMENTS - FEMALES</b>					
<b>Employment Category</b>	<b>White</b>	<b>Black</b>	<b>Hispanic</b>	<b>Asian or Pacific Islander</b>	<b>Indian or Alaska Native</b>
<b>Project Mgr.</b>	0	0	0	0	0
<b>Professional</b>	31	2	0	1	0
<b>Technical</b>	3	0	2	0	0
<b>Clerical</b>	30	6	2	0	0
<b>Labor</b>	0	5	1	0	0
<b>Total</b>	64	13	5	1	0

4. **Bid:** Vehicle Purchase

**Purpose of Bid:** Provides the Police Department with two (2) 2018 Dodge Durango SSV.



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**Comments:** Priced in accordance with purchasing cooperative program – North Carolina Sherriff Association Contract 19-05-0911 SPEC 149.

One (1) 2018 Dodge Durango SSV with spotlight \$33,025.00  
 One (1) 2018 Dodge Durango SSV without spotlight \$32,640.90

**Opened:** 10/29/2018

**Bidders:**

Vendor	Qty	Price	Total Cost
Performance Automotive Group Raleigh, NC	2	\$ 65,665.90	\$ 65,665.90

**Award Based on:**       Low Bid       Other (See Comments)

**Workforce Statistics**

TOTAL WORKFORCE			
Employment Category	Employees	Males	Females
Project Mgr.	3	2	1
Professional	12	8	4
Technical	21	17	4
Clerical	3	0	3
Labor	1	1	0
<b>Total</b>	40	28	12

UBE/SLBE REQUIREMENTS - MALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	2	0	0	0	0
Professional	6	1	1	0	0
Technical	9	3	5	0	0
Clerical	0	0	0	0	0
Labor	1	0	0	0	0
<b>Total</b>	18	4	6	0	0

UBE/SLBE REQUIREMENTS - FEMALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	1	0	0	0	0
Professional	4	0	0	0	0
Technical	3	1	0	0	0
Clerical	2	0	1	0	0
Labor	0	0	0	0	0
<b>Total</b>	10	1	1	0	0

5. **Bid:** Vehicle Accessories

**Purpose of Bid:** Provides the Police Department with various accessories for Police vehicles (light bars, programmable push buttons, and flashlight cradle).

**Comments:**

**Opened:** 10/29/2018

**Bidders:**

Vendor	Qty	Price	Total Cost
<b>B&amp;G Electronics Dover, NC</b>	<b>1</b>	<b>\$ 48,567.49</b>	<b>\$ 48,567.49</b>
Dana Safety Supply Greensboro, NC	1	\$ 53,259.23	\$ 53,259.23
Code 3 Inc. Saint Louis, MO	1	\$ 60,143.30	\$ 60,143.30

**Award Based on:**  **Low Bid**  **Other (See Comments)**

**Workforce Statistics**

TOTAL WORKFORCE			
Employment Category	Employees	Males	Females
Project Mgr.	1	1	0
Professional	2	0	2
Technical	5	5	0
Clerical	0	0	0

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<b>Labor</b>	0	0	0
<b>Total</b>	8	6	2

<b>UBE/SLBE REQUIREMENTS - MALES</b>					
<b>Employment Category</b>	<b>White</b>	<b>Black</b>	<b>Hispanic</b>	<b>Asian or Pacific Islander</b>	<b>Indian or Alaska Native</b>
<b>Project Mgr.</b>	1	0	0	0	0
<b>Professional</b>	0	0	0	0	0
<b>Technical</b>	4	0	1	0	0
<b>Clerical</b>	0	0	0	0	0
<b>Labor</b>	0	0	0	0	0
<b>Total</b>	5	0	1	0	0

<b>UBE/SLBE REQUIREMENTS - FEMALES</b>					
<b>Employment Category</b>	<b>White</b>	<b>Black</b>	<b>Hispanic</b>	<b>Asian or Pacific Islander</b>	<b>Indian or Alaska Native</b>
<b>Project Mgr.</b>	0	0	0	0	0
<b>Professional</b>	2	0	0	0	0
<b>Technical</b>	0	0	0	0	0
<b>Clerical</b>	0	0	0	0	0
<b>Labor</b>	0	0	0	0	0
<b>Total</b>	2	0	0	0	0

6. **Bid:** Vehicle Accessories

**Purpose of Bid:** Provides the Police Department with various accessories for Police vehicles (light brackets, Code 3 Wingman mounting kit charger, printer mount, lower pole base, computer cradle and GJ Quad Motion TS3 attachments).

**Comments:**

**Opened:** 10/30/2018

**Bidders:**

Vendor	Qty	Price	Total Cost
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Dana Safety Supply Greensboro, NC	1	\$ 15,039.96	\$ 15,039.96
B&G Electronics Dover, NC	1	\$ 18,446.62	\$ 18,446.62
Batteries of NC LLC. Angier, NC	1	\$ N/A	\$ N/A

Award Based on:  Low Bid  Other (See Comments)

**Workforce Statistics**

TOTAL WORKFORCE			
Employment Category	Employees	Males	Females
Project Mgr.	2	1	1
Professional	3	1	2
Technical	5	5	0
Clerical	14	4	10
Labor	5	5	0
<b>Total</b>	29	16	13

UBE/SLBE REQUIREMENTS - MALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	1	0	0	0	0
Professional	1	0	0	0	0
Technical	5	0	0	0	0
Clerical	4	0	0	0	0
Labor	3	2	0	0	0
<b>Total</b>	14	2	0	0	0

UBE/SLBE REQUIREMENTS - FEMALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	1	0	0	0	0

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<b>Professional</b>	1	1	0	0	0
<b>Technical</b>	0	0	0	0	0
<b>Clerical</b>	8	1	1	0	0
<b>Labor</b>	0	0	0	0	0
<b>Total</b>	10	2	1	0	0

7. **Bid:** IT Equipment

**Purpose of Bid:** Provides the Technology Solutions Department with various IT equipment for the Police Department Headquarters.

**Comments:** Priced in accordance with purchasing cooperative program –General Service Administration (GSA) –Contract GS-35F-303DA.

**Opened:** 10/31/2018

**Bidders:**

Vendor	Qty	Price	Total Cost
<b>Carolina IT Raleigh, NC</b>	<b>1</b>	<b>\$ 16,480.00</b>	<b>\$ 16,480.00</b>

**Award Based on:**       **Low Bid**                       **Other (See Comments)**

**Workforce Statistics**

<b>TOTAL WORKFORCE</b>			
<b>Employment Category</b>	<b>Employees</b>	<b>Males</b>	<b>Females</b>
<b>Project Mgr.</b>	3	0	3
<b>Professional</b>	15	11	4
<b>Technical</b>	42	39	3
<b>Clerical</b>	8	0	8
<b>Labor</b>	0	0	0
<b>Total</b>	68	50	18

<b>UBE/SLBE REQUIREMENTS - MALES</b>					
<b>Employment Category</b>	<b>White</b>	<b>Black</b>	<b>Hispanic</b>	<b>Asian or Pacific Islander</b>	<b>Indian or Alaska Native</b>
<b>Project Mgr.</b>	0	0	0	0	0
<b>Professional</b>	11	0	0	0	0

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<b>Technical</b>	34	3	1	1	0
<b>Clerical</b>	0	0	0	0	0
<b>Labor</b>	0	0	0	0	0
<b>Total</b>	45	3	1	1	0

<b>UBE/SLBE REQUIREMENTS - FEMALES</b>					
<b>Employment Category</b>	<b>White</b>	<b>Black</b>	<b>Hispanic</b>	<b>Asian or Pacific Islander</b>	<b>Indian or Alaska Native</b>
<b>Project Mgr.</b>	3	0	0	0	0
<b>Professional</b>	3	1	0	0	0
<b>Technical</b>	3	0	0	0	0
<b>Clerical</b>	8	0	0	0	0
<b>Labor</b>	0	0	0	0	0
<b>Total</b>	17	1	0	0	0

8. **Bid:** IT Equipment

**Purpose of Bid:** Provides the Water Management Department with one (1) server for the MUNIS ERP System.

**Comments:** Priced in accordance with purchasing cooperative program – General Service Administration (GSA) –Contract GS-35F-025DA-COOP.

**Opened:** 11/02/2018

**Bidders:**

Vendor	Qty	Price	Total Cost
<b>Hewlett Packard Palo Alto, CA</b>	1	\$ 55,615.75	\$ 55,615.75

**Award Based on:**  Low Bid  Other (See Comments)

**Workforce Statistics**

<b>TOTAL WORKFORCE</b>			
<b>Employment Category</b>	<b>Employees</b>	<b>Males</b>	<b>Females</b>
<b>Project Mgr.</b>	40	36	4
<b>Professional</b>	4	3	1

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<b>Technical</b>	101	101	0
<b>Clerical</b>	35	10	25
<b>Labor</b>	41	38	3
<b>Total</b>	221	188	33

<b>UBE/SLBE REQUIREMENTS - MALES</b>					
<b>Employment Category</b>	<b>White</b>	<b>Black</b>	<b>Hispanic</b>	<b>Asian or Pacific Islander</b>	<b>Indian or Alaska Native</b>
<b>Project Mgr.</b>	34	1	0	0	1
<b>Professional</b>	3	0	0	0	0
<b>Technical</b>	86	10	3	0	2
<b>Clerical</b>	10	0	0	0	0
<b>Labor</b>	32	6	0	0	0
<b>Total</b>	165	17	3	0	3

<b>UBE/SLBE REQUIREMENTS - FEMALES</b>					
<b>Employment Category</b>	<b>White</b>	<b>Black</b>	<b>Hispanic</b>	<b>Asian or Pacific Islander</b>	<b>Indian or Alaska Native</b>
<b>Project Mgr.</b>	3	1	0	0	0
<b>Professional</b>	1	0	0	0	0
<b>Technical</b>	0	0	0	0	0
<b>Clerical</b>	22	2	1	0	0
<b>Labor</b>	2	1	0	0	0
<b>Total</b>	28	4	1	0	0

**9. Bid:** Vehicle Purchase-Hybrid

**Purpose of Bid:** Provides the Transportation Department with three (3) 2019 Toyota Camry LE Hybrid for GoDurham and Traffic Operations Division.

**Comments:** Asheville Ford quoted a 2019 Fusion Hybrid SE.

**Opened:** 10/11/2018

**Bidders:**

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Vendor	Qty	Price	Total Cost
<b>Fred Anderson Toyota Raleigh, NC</b>	<b>3</b>	<b>\$ 25,746.00</b>	<b>\$ 77,238.00</b>
Asheville Ford Asheville, NC	3	\$ 26,217.34	\$ 78,652.02

Award Based on:             Low Bid                             Other (See Comments)

**Workforce Statistics**

TOTAL WORKFORCE			
Employment Category	Employees	Males	Females
Project Mgr.	0	0	0
Professional	1	1	0
Technical	4	4	0
Clerical	12	0	12
Labor	129	118	11
<b>Total</b>	<b>146</b>	<b>123</b>	<b>23</b>

UBE/SLBE REQUIREMENTS - MALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	0	0	0	0	0
Professional	1	0	0	0	0
Technical	4	0	0	0	0
Clerical	0	0	0	0	0
Labor	73	32	11	1	1
<b>Total</b>	<b>78</b>	<b>32</b>	<b>11</b>	<b>1</b>	<b>1</b>

UBE/SLBE REQUIREMENTS - FEMALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	0	0	0	0	0
Professional	0	0	0	0	0



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<b>Technical</b>	0	0	0	0	0
<b>Clerical</b>	6	5	1	0	0
<b>Labor</b>	6	5	0	0	0
<b>Total</b>	12	10	1	0	0

10. **Bid:** Digital Cameras

**Purpose of Bid:** Provides the Police Department with twenty-two (22) digital cameras and accessories.

**Comments:**

**Opened:** 11/8/2018

**Bidders:**

Vendor	Qty	Price	Total Cost
<b>Adorama Camera New York, NY</b>	<b>22</b>	<b>\$ 596.95</b>	<b>\$ 13,132.90</b>
B&H Photo Video Asheville, NC	22	\$ 624.95	\$ 13,748.90

**Award Based on:**       **Low Bid**                       **Other (See Comments)**

**Workforce Statistics**

<b>TOTAL WORKFORCE</b>			
<b>Employment Category</b>	<b>Employees</b>	<b>Males</b>	<b>Females</b>
<b>Project Mgr.</b>	1	1	0
<b>Professional</b>	21	19	2
<b>Technical</b>	2	2	0
<b>Clerical</b>	1	0	1
<b>Labor</b>	5	4	1
<b>Total</b>	30	26	4

<b>UBE/SLBE REQUIREMENTS - MALES</b>					
<b>Employment Category</b>	<b>White</b>	<b>Black</b>	<b>Hispanic</b>	<b>Asian or Pacific Islander</b>	<b>Indian or Alaska Native</b>
<b>Project Mgr.</b>	1	0	0	0	0

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<b>Professional</b>	16	1	1	1	0
<b>Technical</b>	1	0	1	0	0
<b>Clerical</b>	0	0	0	0	0
<b>Labor</b>	4	0	0	0	0
<b>Total</b>	22	1	2	1	0

<b>UBE/SLBE REQUIREMENTS - FEMALES</b>					
<b>Employment Category</b>	<b>White</b>	<b>Black</b>	<b>Hispanic</b>	<b>Asian or Pacific Islander</b>	<b>Indian or Alaska Native</b>
<b>Project Mgr.</b>	0	0	0	0	0
<b>Professional</b>	1	0	0	1	0
<b>Technical</b>	0	0	0	0	0
<b>Clerical</b>	0	1	0	0	0
<b>Labor</b>	1	0	0	0	0
<b>Total</b>	2	1	0	1	0

**11. Bid:** IT Equipment

**Purpose of Bid:** Provides the Police Department with twelve (12) Dell Latitude 5414 rugged laptops.

**Comments:** Priced in accordance with purchasing cooperative program – North Carolina CCPA Technology Products Contract (2017001034).

**Opened:** 11/8/2018

**Bidders:**

Vendor	Qty	Price	Total Cost
<b>CDW Government, Inc. Vernon Hills, IL</b>	<b>12</b>	<b>\$ 1,515.00</b>	<b>\$ 18,180.00</b>

**Award Based on:**       Low Bid       Other (See Comments)

**Workforce Statistics**

<b>TOTAL WORKFORCE</b>			
<b>Employment Category</b>	<b>Employees</b>	<b>Males</b>	<b>Females</b>

<b>Project Mgr.</b>	2	1	1
<b>Professional</b>	37	22	15
<b>Technical</b>	0	0	0
<b>Clerical</b>	165	128	37
<b>Labor</b>	0	0	0
<b>Total</b>	204	151	53

<b>UBE/SLBE REQUIREMENTS - MALES</b>					
<b>Employment Category</b>	<b>White</b>	<b>Black</b>	<b>Hispanic</b>	<b>Asian or Pacific Islander</b>	<b>Indian or Alaska Native</b>
<b>Project Mgr.</b>	1	0	0	0	0
<b>Professional</b>	20	0	0	2	0
<b>Technical</b>	0	0	0	0	0
<b>Clerical</b>	121	3	0	4	0
<b>Labor</b>	0	0	0	0	0
<b>Total</b>	142	3	0	6	0

<b>UBE/SLBE REQUIREMENTS - FEMALES</b>					
<b>Employment Category</b>	<b>White</b>	<b>Black</b>	<b>Hispanic</b>	<b>Asian or Pacific Islander</b>	<b>Indian or Alaska Native</b>
<b>Project Mgr.</b>	1	0	0	0	0
<b>Professional</b>	10	5	0	0	0
<b>Technical</b>	0	0	0	0	0
<b>Clerical</b>	23	10	0	4	0
<b>Labor</b>	0	0	0	0	0
<b>Total</b>	34	15	0	4	0

12. **Bid:** Radio Equipment

**Purpose of Bid:** Provides the Emergency Communication Department with one (1) backup 911 radio system for the 911 call center.

**Comments:** Priced in accordance with North Carolina State Contract # 725G.

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Opened: 11/8/2018

Bidders:

Vendor	Qty	Price	Total Cost
Motorola Solutions Inc. Charlotte, NC	1	\$ 21,706.00	\$ 21,706.00

Award Based on:  Low Bid  Other (See Comments)

**Workforce Statistics**

TOTAL WORKFORCE			
Employment Category	Employees	Males	Females
Project Mgr.	1024	812	212
Professional	3832	2916	916
Technical	767	698	69
Clerical	373	129	244
Labor	61	31	30
<b>Total</b>	<b>6057</b>	<b>4586</b>	<b>1471</b>

UBE/SLBE REQUIREMENTS - MALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	628	19	68	96	1
Professional	2102	131	200	476	7
Technical	521	64	66	44	3
Clerical	99	8	12	10	0
Labor	9	4	6	12	0
<b>Total</b>	<b>3359</b>	<b>226</b>	<b>352</b>	<b>638</b>	<b>11</b>

UBE/SLBE REQUIREMENTS - FEMALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	159	5	20	28	0

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<b>Professional</b>	563	54	86	210	3
<b>Technical</b>	44	9	5	11	0
<b>Clerical</b>	162	31	39	12	0
<b>Labor</b>	8	7	8	7	0
<b>Total</b>	936	106	158	268	3

13. **Bid:** Truck Purchase

**Purpose of Bid:** Provides the Solid Waste Department with two (2) 2019 Hino Diesel 195COE Cab/Chassis trucks.

**Comments:** Priced in accordance with purchasing cooperative program – North Carolina Sherriff Association Contract # 19-03-0504.

**Opened:** 11/14/2018

**Bidders:**

Vendor	Qty	Price	Total Cost
Transource Inc. Raleigh, NC	2	\$ 107,171.00	\$ 214,342.00

**Award Based on:**       Low Bid       Other (See Comments)

**Workforce Statistics**

TOTAL WORKFORCE			
Employment Category	Employees	Males	Females
Project Mgr.	40	36	4
Professional	4	3	1
Technical	101	101	0
Clerical	35	10	25
Labor	41	38	3
<b>Total</b>	221	188	33

UBE/SLBE REQUIREMENTS - MALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native

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<b>Project Mgr.</b>	34	1	0	0	1
<b>Professional</b>	3	0	0	0	0
<b>Technical</b>	86	10	3	0	2
<b>Clerical</b>	10	0	0	0	0
<b>Labor</b>	32	6	0	0	0
<b>Total</b>	165	17	3	0	3

<b>UBE/SLBE REQUIREMENTS - FEMALES</b>					
<b>Employment Category</b>	<b>White</b>	<b>Black</b>	<b>Hispanic</b>	<b>Asian or Pacific Islander</b>	<b>Indian or Alaska Native</b>
<b>Project Mgr.</b>	3	1	0	0	0
<b>Professional</b>	1	0	0	0	0
<b>Technical</b>	0	0	0	0	0
<b>Clerical</b>	22	2	1	0	0
<b>Labor</b>	2	1	0	0	0
<b>Total</b>	28	4	1	0	0

14. **Bid:** Mini Hydraulic Excavator

**Purpose of Bid:** Provides the General Services Department with one (1) Mini Hydraulic Excavator for the Cemeteries Division.

**Comments:** Priced in accordance with North Carolina State Contract # 760H.

**Opened:** 11/14/2018

**Bidders:**

Vendor	Qty	Price	Total Cost
<b>Gregory Poole Equipment Inc. Raleigh, NC</b>	<b>1</b>	<b>\$ 81,809.00</b>	<b>\$ 81,809.00</b>

**Award Based on:**  Low Bid  Other (See Comments)

**Workforce Statistics**

<b>TOTAL WORKFORCE</b>			
<b>Employment Category</b>	<b>Employees</b>	<b>Males</b>	<b>Females</b>

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<b>Project Mgr.</b>	11	10	1
<b>Professional</b>	13	12	1
<b>Technical</b>	146	141	5
<b>Clerical</b>	19	10	9
<b>Labor</b>	7	6	1
<b>Total</b>	196	179	17

<b>UBE/SLBE REQUIREMENTS - MALES</b>					
<b>Employment Category</b>	<b>White</b>	<b>Black</b>	<b>Hispanic</b>	<b>Asian or Pacific Islander</b>	<b>Indian or Alaska Native</b>
<b>Project Mgr.</b>	9	1	0	0	0
<b>Professional</b>	12	0	0	0	0
<b>Technical</b>	125	9	4	2	1
<b>Clerical</b>	10	0	0	0	0
<b>Labor</b>	5	0	1	0	0
<b>Total</b>	161	10	4	2	1

<b>UBE/SLBE REQUIREMENTS - FEMALES</b>					
<b>Employment Category</b>	<b>White</b>	<b>Black</b>	<b>Hispanic</b>	<b>Asian or Pacific Islander</b>	<b>Indian or Alaska Native</b>
<b>Project Mgr.</b>	0	0	1	0	0
<b>Professional</b>	1	0	0	0	0
<b>Technical</b>	5	0	0	0	0
<b>Clerical</b>	7	2	0	0	0
<b>Labor</b>	1	0	0	0	0
<b>Total</b>	14	2	1	0	0

15. **Bid:** Police Body Armor

**Purpose of Bid:** Provides the Police Department with twenty-two (22) police body armor sets.

**Comments:** Priced in accordance with purchasing cooperative program –NASPO (National Association of State Procurement Officials) ValuePoint Master Agreement 2016-183.

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Opened: 11/16/2018

Bidders:

Vendor	Qty	Price	Total Cost
Dana Safety Supply Raleigh, NC	22	\$ 1,411.15	\$ 31,045.30

Award Based on:  Low Bid  Other (See Comments)

**Workforce Statistics**

TOTAL WORKFORCE			
Employment Category	Employees	Males	Females
Project Mgr.	2	1	1
Professional	3	1	2
Technical	5	5	0
Clerical	14	4	10
Labor	5	5	0
<b>Total</b>	<b>29</b>	<b>16</b>	<b>13</b>

UBE/SLBE REQUIREMENTS - MALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	1	0	0	0	0
Professional	1	0	0	0	0
Technical	5	0	0	0	0
Clerical	4	0	0	0	0
Labor	3	2	0	0	0
<b>Total</b>	<b>14</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>

UBE/SLBE REQUIREMENTS - FEMALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	1	0	0	0	0



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<b>Professional</b>	1	1	0	0	0
<b>Technical</b>	0	0	0	0	0
<b>Clerical</b>	8	1	1	0	0
<b>Labor</b>	0	0	0	0	0
<b>Total</b>	10	2	1	0	0

16. **Bid:** Brush and Tree Chipper

**Purpose of Bid:** Provides the General Services Department with one (1) brush and tree clipper for the Urban Forestry Division.

**Comments:** Priced in accordance with purchasing cooperative program –NJPA (National Joint Power Association) Contract # 062117-BAN.

**Opened:** 11/19/2018

**Bidders:**

Vendor	Qty	Price	Total Cost
<b>Vesco Material Handling Equipment Inc. Winston- Salem, NC</b>	1	\$ 70,389.20	\$ 70,389.20

**Award Based on:**             Low Bid                                     Other (See Comments)

**Workforce Statistics**

<b>TOTAL WORKFORCE</b>			
<b>Employment Category</b>	<b>Employees</b>	<b>Males</b>	<b>Females</b>
<b>Project Mgr.</b>	10	10	0
<b>Professional</b>	23	21	2
<b>Technical</b>	56	56	0
<b>Clerical</b>	26	11	15
<b>Labor</b>	4	4	0
<b>Total</b>	119	102	17

<b>UBE/SLBE REQUIREMENTS - MALES</b>					
<b>Employment Category</b>	<b>White</b>	<b>Black</b>	<b>Hispanic</b>	<b>Asian or Pacific Islander</b>	<b>Indian or Alaska Native</b>

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<b>Project Mgr.</b>	9	1	0	0	0
<b>Professional</b>	21	0	0	0	0
<b>Technical</b>	51	2	3	0	0
<b>Clerical</b>	11	0	0	0	0
<b>Labor</b>	3	1	0	0	0
<b>Total</b>	95	4	3	0	0

<b>UBE/SLBE REQUIREMENTS - FEMALES</b>					
<b>Employment Category</b>	<b>White</b>	<b>Black</b>	<b>Hispanic</b>	<b>Asian or Pacific Islander</b>	<b>Indian or Alaska Native</b>
<b>Project Mgr.</b>	0	0	0	0	0
<b>Professional</b>	2	0	0	0	0
<b>Technical</b>	0	0	0	0	0
<b>Clerical</b>	14	1	0	0	0
<b>Labor</b>	0	0	0	0	0
<b>Total</b>	16	1	0	0	0

17. **Bid:** Truck Purchase

**Purpose of Bid:** Provides the Police Department with one (1) 2019 Chevrolet Traverse AWD LS.

**Comments:** Priced in accordance with purchasing cooperative program – North Carolina Sherriff Association Contract # 19-05-0911.

**Opened:** 11/19/2018

**Bidders:**

Vendor	Qty	Price	Total Cost
Capital Chevrolet Raleigh, NC	1	\$ 27,509.50	\$ 27,509.50

**Award Based on:**  Low Bid  Other (See Comments)

**Workforce Statistics**

<b>TOTAL WORKFORCE</b>			
<b>Employment Category</b>	<b>Employees</b>	<b>Males</b>	<b>Females</b>

<b>Project Mgr.</b>	17	17	0
<b>Professional</b>	43	38	5
<b>Technical</b>	55	54	1
<b>Clerical</b>	10	2	8
<b>Labor</b>	20	18	2
<b>Total</b>	145	129	16

<b>UBE/SLBE REQUIREMENTS - MALES</b>					
<b>Employment Category</b>	<b>White</b>	<b>Black</b>	<b>Hispanic</b>	<b>Asian or Pacific Islander</b>	<b>Indian or Alaska Native</b>
<b>Project Mgr.</b>	14	2	1	0	0
<b>Professional</b>	26	10	2	0	0
<b>Technical</b>	42	7	4	1	0
<b>Clerical</b>	2	0	0	0	0
<b>Labor</b>	7	9	2	0	0
<b>Total</b>	91	28	9	1	0

<b>UBE/SLBE REQUIREMENTS - FEMALES</b>					
<b>Employment Category</b>	<b>White</b>	<b>Black</b>	<b>Hispanic</b>	<b>Asian or Pacific Islander</b>	<b>Indian or Alaska Native</b>
<b>Project Mgr.</b>	0	0	0	0	0
<b>Professional</b>	4	0	1	0	0
<b>Technical</b>	1	0	0	0	0
<b>Clerical</b>	6	0	2	0	0
<b>Labor</b>	2	0	0	0	0
<b>Total</b>	13	0	3	0	0

18. **Bid:** Radio Equipment

**Purpose of Bid:** Provides the Transportation Department with forty-three (43) Dash Mount Mobile mounts and accessories.

**Comments:** Priced in accordance with North Carolina State Contract # 725G.

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Opened: 11/19/2018

Bidders:

Vendor	Qty	Price	Total Cost
Motorola Solutions Inc. Siler City, NC	43	\$ 4,302.36	\$ 185,001.48

Award Based on:  Low Bid  Other (See Comments)

**Workforce Statistics**

TOTAL WORKFORCE			
Employment Category	Employees	Males	Females
Project Mgr.	1024	812	212
Professional	3832	2916	916
Technical	767	698	69
Clerical	373	129	244
Labor	61	31	30
<b>Total</b>	<b>6057</b>	<b>4586</b>	<b>1471</b>

UBE/SLBE REQUIREMENTS - MALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	628	19	68	96	1
Professional	2102	131	200	476	7
Technical	521	64	66	44	3
Clerical	99	8	12	10	0
Labor	9	4	6	12	0
<b>Total</b>	<b>3359</b>	<b>226</b>	<b>352</b>	<b>638</b>	<b>11</b>

UBE/SLBE REQUIREMENTS - FEMALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	159	5	20	28	0

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<b>Professional</b>	563	54	86	210	3
<b>Technical</b>	44	9	5	11	0
<b>Clerical</b>	162	31	39	12	0
<b>Labor</b>	8	7	8	7	0
<b>Total</b>	936	106	158	268	3

**SUBJECT: HAZARD MITIGATION GRANT PROGRAM (HMGP 4167-0014-R) GRANT PROJECT ORDINANCE (ITEM 13/ PR #12903)**

**MOTION** by Council Member Middleton, seconded by Mayor Pro Tempore Johnson, to adopt the City of Durham Fiscal Year 2018-19 Hazard Mitigation Grant Program (HMGP 4167-0014-R) Grant Project Ordinance;

To adopt a Resolution Approving Administrative Guidelines and Policies for HMGP Grant Projects;

To authorize the City Manager to execute the grant agreements and other documents that are required or appropriate in order for the City to receive the HMGP grant and to undertake the project; and

To adopt an ordinance amending the Stormwater Capital Improvement Program (CIP) Ordinance, Fiscal Year 2018-19, the same being ordinance #15329, for the purpose of receiving the federal (\$1,306,826.00) and state (\$435,608.00) funds as well as establishing a contingency fund (\$174,243.00), was approved as amended at 7:40 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Alston, Caballero, Freeman, Middleton and Reece. Noes: None. Absent: None.

**ORDINANCE #15423, #15424  
RESOLUTION #10119**

**SUBJECT: HAZARD MITIGATION GRANT PROGRAM PROJECT MANAGEMENT (HMGP 4167) AMENDMENT NO. ONE (ITEM 14/ PR #12904)**

**MOTION** by Council Member Middleton, seconded by Mayor Pro Tempore Johnson, to authorize the City Manager to amend the existing Hazard Mitigation Grant Program Project Management (HMGP 4167), with Wood Environment & Infrastructure Solutions, Inc. in the amount of \$42,962.50;

To amend the contingency fund in the amount of \$6,444.38.00; and

To authorize the City Manager to negotiate additional change orders for Hazard Mitigation Grant Program Project Management (HMGP 4167) provided that the cost of all change orders does not exceed \$11,840.63 and the total contract cost does not exceed \$90,778.13, was approved as amended at 7:40 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Alston, Caballero, Freeman, Middleton and Reece. Noes: None. Absent: None.

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**[ITEMS PULLED FROM THE AGENDA]**

**SUBJECT: BLOOMBERG MAYORS CHALLENGE GRANT (ITEM 3/ PR #12865)**

**MOTION** by Mayor Pro Tempore Johnson, seconded by Council Member Alston, to adopt the Mayors Challenge Grant Project Ordinance in the amount of \$1,000,000.00; and to authorize the City Manager to execute the Mayors Challenge Grant Agreement, was approved as at 7:47 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Alston, Caballero, Freeman, Middleton and Reece. Noes: None. Absent: None.

Victoria Peterson, a resident of Durham stated that she was concerned regarding the amount of money the City would be receiving through the grant and not having a job program attached to it. She stated that the grant should have had a component for job development for local men and women.

**ORDINANCE #15425**

**SUBJECT: HABITAT FOR HUMANITY OF DURHAM AFFORDABLE HOUSING DEVELOPMENT PROJECT (ITEM 8/ PR #12907)**

**MOTION** by Council Member Alston, seconded by Council Member Reece, to approve the expenditure of up to \$497,000.00 in Dedicated Housing Funds to support the construction of 25 new homes located in the Northeast Central Durham Target Area, Southside Target Area and Priority Census Tracts 13.01 and 13.03; and

To authorize the City Manager to execute a grant agreement in the amount of \$497,000.00, was approved at 7:52 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Alston, Caballero, Freeman, Middleton and Reece. Noes: None. Absent: None.

Victoria Peterson, a resident of Durham, stated that she was concerned that there were no job training programs for construction and GED's within the city. She suggested that the proposed work for the affordable housing units should be done by local men and women in the community to mitigate some of the crime in the city.

Mayor Schewel stated that the Council acknowledged Ms. Peterson's concerns and that they were engaged in addressing the root of some of the problems she mentioned in various ways, with special mention of affordable housing efforts.

Council Member Freeman acknowledged Ms. Peterson's concerns and requested that someone from staff reach out to her to inform her of what programs and initiatives the City had in place.

Being no further business to come before Council, the meeting adjourned at 7:52 p.m.

Ashley Wyatt  
Deputy City Clerk

Diana Schreiber  
City Clerk

**January 7, 2019**