



DURHAM CITY-COUNTY APPEARANCE COMMISSION

AGENDA

November 17, 2021 5:00pm
VIRTUAL MEETING VIA ZOOM

Register in advance for this webinar:

https://zoom.us/webinar/register/WN_MW85ZhFIT0qu-i7FJRNyda

- I. **Call to Order**
- II. **Approval of Minutes**
- III. **Adjustments to the Agenda**
- IV. **Treasurer's Report**
- V. **Subcommittee Reports**
 - a. Golden Leaf Awards
 - b. Design Policy
 - c. Digital Outreach
 - d. Education & Engagement
- VI. **New Business & Announcements**
 - a. Follow up from October Retreat and gauge interest in visit from Planning Director, Sara Young in January or February
 - b. Survey about returning to in-person meetings
 - i. <https://forms.office.com/g/byV0HP6UQh> (respond before Mon, Nov 29)
 - c. Approve 2022 Calendar (emailed)
 - d. New member applications for 1 City seat
 - i. Michael Bell Application
 - ii. Thomas Flynn Application
 - e. Reminder about the Clerk's 2021 Racial and Social Equity Survey (closes Dec 17th)
 - i. <https://forms.office.com/g/e2aRPX6nSB>
- VII. **Adjournment**
 - a. No meeting in December, see you January 19!

Notice under the Language Access Plan

Persons requiring language assistance to effectively participate in this event may contact the City-County Planning Department at 919-560-4137, or kayla.seibel@durhamnc.gov to request interpretation and/or translation services as soon as possible but no later than 48 hours before the event or deadline date.

Aviso bajo el Plan de Acceso al Idioma

Personas que requieran asistencia lingüística para participar efectivamente en este evento pueden comunicarse con el Departamento de Planificación de la Ciudad y el Condado al 919-560-4137 o kayla.seibel@durhamnc.gov para solicitar los servicios de interpretación y / o traducción tan pronto como sea posible pero no menos de 48 horas antes del evento o fecha límite.

Notice under the Americans with Disabilities Act (ADA)

Persons with disabilities may receive an auxiliary aid or service to effectively participate in city government activities by contacting the ADA Coordinator, voice 919-560-4197, fax 560-4196 or ADA@durhamnc.gov, as soon as possible but no later than 48 hours before the event or deadline date.

Aviso bajo la Ley sobre Estadounidenses con Discapacidades (ADA, siglas en Ingles)

Personas con discapacidades pueden recibir asistencia para participar efectivamente en actividades del gobierno de la ciudad al comunicarse con el Coordinador de ADA al 919-560-4197, fax 560-4196 o ADA@durhamnc.gov, tan pronto como sea posible pero no menos de 48 horas antes del evento o fecha límite.

2021-2022 Subcommittee Rosters		
<i>Subcommittee</i>	<i>Chair</i>	<i>Other Members</i>
Design Policy	Katina Rogers	Anne Lebo, Dan Harrop, Jerry Guerrier
Digital Outreach	Brandt Smith	Anne Lebo, Kera’ Robinson
Education & Engagement	Dan Harrop and Martha Scotford	Lyn McClay, Kai Kelly Jr., Jamie Tindal
Golden Leaf Awards	Anne Lebo	Lyn McClay, Martha Scotford, Brandt Smith, Katina Rogers, Jerry Guerrier

2021- 2022 Action Agenda			
	<i>Item</i>	<i>Subcommittee Responsible</i>	<i>Point Person (Chair)</i>

2021-2022 Deadlines & Events				
<i>Month</i>	<i>Design Policy</i>	<i>Digital Outreach</i>	<i>Education & Engage.</i>	<i>Golden Leaf Awards</i>
Jul 2021				
Aug 2021	Cancelled			
Sep 2021	FY 22 Retreat & Election of Officers			
Oct 2021				
Nov 2021				
Dec 2021	Off – Happy Holidays!			
Jan 2022				
Feb 2022				
Mar 2022				
Apr 2022				
May 2022				
June 2022				

2021-2022 Available Funds	
<i>Account</i>	<i>Starting Balance</i>
City-County Planning	\$2,500.00
Keep Durham Beautiful	\$4,270.24
	\$6,452.24*