

## DURHAM WORKFORCE DEVELOPMENT BOARD (DWDB) MEETING

**September 23, 2021**  
**Virtual Zoom Meeting**  
**8:30 – 10:00 AM**  
**MEETING AGENDA**

### WELCOME AND CALL TO ORDER

Roll Call

### ANNOUNCEMENTS

1. Chair's Updates – Jeff Frederick
  - Welcome New Board Member Appointees:
    1. Susan Amey, President/CEO Discover Durham
    2. Mark Atkinson, Executive Director, Durham Opportunity & Justice Incubator
2. Executive Director's Updates – Andre Pettigrew

### ACTION ITEMS

1. Approval of March 25, 2021, Board Retreat Minutes
2. Approval of May 27, 2021, Meeting Minutes
3. Approval of July 22, 2021, Meeting Minutes

### PRESENTATIONS

#### Regional Workforce Analysis

- Jeffrey DeBellis, Director of Economic & Policy Analysis  
NC Commerce Labor & Economic Analysis Division (LEAD)

### STAFF UPDATES

#### Workforce Development Program Updates

1. WIOA Adult/Dislocated Worker Program - Russell Ingram, DWDB
2. Business Services - Jennifer Fox, DWDB
3. Justice Involved Program – Courtney McCollum  
Welcome Home Program – Chuk Manning, Sharon Lassiter, Tony Carrington
4. Youth Program – Adria Graham Scott, DWDB; Yolanda Chisolm, WIOA NextGen Youth

### SUBCOMMITTEE CHAIR REPORTS

1. Rebecca Axford: Youth Council Subcommittee
2. Ashley McKenna: NCWorks Career Center Subcommittee
3. Nicole Thompson: Business Services Subcommittee
4. Jeff Frederick: Marketing and Communication Subcommittee

### ADJOURNMENT

**NEXT DWDB VIRTUAL MEETING, NOVEMBER 18\* 2021, FROM 8:30 – 10:00 AM**

\*Rescheduled to reflect holiday schedule