



## DURHAM CITY-COUNTY APPEARANCE COMMISSION

### AGENDA

June 16, 2021 5:00pm  
VIRTUAL MEETING VIA ZOOM

Register in advance for this webinar:

[https://zoom.us/webinar/register/WN\\_MW85ZhFIT0qu-i7FJrNYdA](https://zoom.us/webinar/register/WN_MW85ZhFIT0qu-i7FJrNYdA)

- I. **Call to Order**
  - a. Welcome new member, Jerry Guerrier

- II. **Approval of Minutes**

- III. **Adjustments to the Agenda**

- IV. **Treasurer's Report**

- V. **Subcommittee Reports**

- a. Golden Leaf Awards
- b. Design Policy
- c. Digital Outreach
- d. Education & Engagement

- VI. **New Business & Announcements**

- a. New Member Application
  - i. Maysieo Tanks
- b. June 15<sup>th</sup> Joint Public Hearing  
[https://engagedurham.com/adoption\\_process/](https://engagedurham.com/adoption_process/)
- c. Planning July Retreat

- VII. **Adjournment**

**Notice under the Language Access Plan**

Persons requiring language assistance to effectively participate in this event may contact the City-County Planning Department at 919-560-4137, or [kayla.seibel@durhamnc.gov](mailto:kayla.seibel@durhamnc.gov) to request interpretation and/or translation services as soon as possible but no later than 48 hours before the event or deadline date.

**Aviso bajo el Plan de Acceso al Idioma**

Personas que requieran asistencia lingüística para participar efectivamente en este evento pueden comunicarse con el Departamento de Planificación de la Ciudad y el Condado al 919-560-4137 o [kayla.seibel@durhamnc.gov](mailto:kayla.seibel@durhamnc.gov) para solicitar los

Staff Contact: Kayla Seibel, Senior Planner  
919.560.4137 x28271 ▪ [Kayla.Seibel@DurhamNC.gov](mailto:Kayla.Seibel@DurhamNC.gov)

servicios de interpretación y / o traducción tan pronto como sea posible pero no menos de 48 horas antes del evento o fecha límite.

**Notice under the Americans with Disabilities Act (ADA)**

<b>FY 20 Action Agenda</b>			
	<i>Item</i>	<i>Subcommittee Responsible</i>	<i>Point Person (Chair)</i>
1	<b>Host 2020 Golden Leaf Awards.</b>	Golden Leaf Awards	Anne Lebo
2	<b>Build a robust digital outreach platform (e.g. enhanced website, re-tool social media, develop contact list, post blog articles, etc.).</b>	Digital Outreach	Brandt Smith
3	<b>Develop and maintain sponsorships.</b>	Education & Engagement Digital Outreach Golden Leaf Awards	Anne Lebo
4	<b>Host at least 2 educational events.</b>	Education & Engagement	Dan Harrop and Martha Scotford
5	<b>Participate in the development of a new Comprehensive Plan.</b>	Design Policy	

Persons with disabilities may receive an auxiliary aid or service to effectively participate in city government activities by contacting the ADA Coordinator, voice 919-560-4197, fax 560-4196 or [ADA@durhamnc.gov](mailto:ADA@durhamnc.gov), as soon as possible but no later than 48 hours before the event or deadline date.

**Aviso bajo la Ley sobre Estadounidenses con Discapacidades (ADA, siglas en Ingles)**

Personas con discapacidades pueden recibir asistencia para participar efectivamente en actividades del gobierno de la ciudad al comuníquense con el Coordinador de ADA al 919-560-4197, fax 560-4196 o [ADA@durhamnc.gov](mailto:ADA@durhamnc.gov), tan pronto como sea posible pero no menos de 48 horas antes del evento o fecha límite.

<b>FY 20 Subcommittee Rosters</b>		
<i>Subcommittee</i>	<i>Chair</i>	<i>Other Members</i>
Design Policy		Kai Kelley Jr., Kiarash Rahmanian, Araba Awotwi,
Digital Outreach	Brandt Smith	Anne Lebo
Education & Engagement	Dan Harrop and Martha Scotford	Lyn McClay, Kai Kelly Jr., Kiarash Rahmanian, Jamie Tindal
Golden Leaf Awards	Anne Lebo	Lyn McClay, Martha Scotford, Araba Awotwi, Brandt Smith, Katina Rogers

<b>FY 20 Available Funds</b>	
<i>Account</i>	<i>Starting Balance</i>
City-County Planning	\$2,500.00
Keep Durham Beautiful	\$4,270.24
<b>TOTAL</b>	<b>\$7,088.24</b>

## FY 22 Deadlines & Events

<i>Month</i>	<i>Design Policy</i>	<i>Digital Outreach</i>	<i>Education &amp; Engage.</i>	<i>Golden Leaf Awards</i>
<b>Jul 2021</b>	FY 23 Retreat & Election of Officers			
<b>Aug 2021</b>				
<b>Sep 2021</b>				
<b>Oct 2021</b>				
<b>Nov 2021</b>				
<b>Dec 2021</b>	Off – Happy Holidays!			
<b>Jan 2022</b>				
<b>Feb 2022</b>				
<b>Mar 2022</b>				
<b>Apr 2022</b>				
<b>May 2022</b>				
<b>June 2022</b>				