

Durham Cultural Advisory Board

AGENDA

Wednesday, April 21, 2021 at 3:00 p.m. to 4:30 p.m.

Zoom Meeting

Public Meeting Zoom Link located: <https://durhamnc.gov/452/Durham-Cultural-Advisory-Board>

Durham Cultural Advisory Board Member

Katy A. Clune, Vice-Chair	Tom Jaynes	<i>Student Members</i>
E'Vonne Coleman	Joseph Jordan	Ava Navarro
Saira Estrada	Angela Lee, Chair	Daisy Calixtro
Valerie Gillispie	Cynthia Penn-Halal	Mason Pickett
Marcus Hawley	Lavesh Pritmani	
Zena Howard	Mitchell E. Sava	* Public Art Committee member
	Katie Seiz**	** Ex-officio, Cultural Advisory Board member

- I. **Call to Order & Guest Introductions** (3:00 – 3:10; 10 minutes)
- II. **Approval of Minutes – March 2021** (3:10 – 3:15; 5 minutes)
- III. **Adjustments to the Agenda**
- IV. **Announcements** (3:15 – 3:25; 10 minutes)
 - a. New DCAB Member Application
 - i. Member applications will be reviewed during DCAB's May monthly meeting. DCAB will provide one new member recommendation for City Council to appoint to the board. DCAB members will provide experience and/or occupation to inform gaps in the board's composition. Applications will be available for online review on May 3, 2020. An online initial poll will be provided by City Staff to assist the discussion. Term for new City-Council appointment: July 1, 2021- June 30, 2024.
- V. **Updates/Old Business** (3:25 – 3:45; 20 minutes)
 - a. Updates from the Durham Arts Council on the Big Night for the Arts and Arts Advocacy Day.
 - b. Updates from Task Forces on actions and upcoming meetings.
- VI. **New Business**
 - a. Chair & Vice Chair Nominations (3:45 – 3:55; 10 minutes)
 - i. DCAB members will provide nominations during this meeting and via email for Chair & Vice-Chair for the term beginning on July 1, 2021 and ending June 30, 2022. DCAB will vote during the May meeting.
 - b. Festivals & Special Event RFP (3:55– 4:25; 30 minutes)
 - i. Staff will provide background on the Festival & Special Event RFP process & criteria review. City Staff will share past RFP materials for review on g-drive.
 - ii. Request for feedback on RFP application and review process.

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1. Website FY20/21:

<https://durhamnc.gov/4270/FY2021-Festival-Funding>

2. RFQ Document:

<https://durhamnc.gov/DocumentCenter/View/32408/FY21-RFP-Documents-Festivals-Special-Events-for-website>

3. Application:

<https://durhamnc.gov/DocumentCenter/View/32884/FY21-Application-Fillable-PDF-AYB-Update-July29?bidId=>

4. Review Criteria:

<https://durhamnc.gov/DocumentCenter/View/32407/FY21-Review-Criteria-RFP-Festivals-Special-Events>

- iii. DCAB members are encouraged to share examples of other funding programs and/or applications during the meeting.

VII. Public Questions (4:25 – 4:30; 5 minutes)

VIII. Adjournment

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