



*The following provision under Section IV of the Durham Workforce Development Board Bylaws reads:  
“All Board and Committee meetings shall be open to the public, except in cases specifically outlined in the North Carolina Public Records Act. All public comments shall be at the discretion of the Board Chair and be limited up to three minutes per action item.” Under the discretion of the Board Chair, public comment shall be received at the beginning of each official meeting of the Durham Workforce Development Board. The public will be required to submit a notice in writing to the Board Chair on each action item in which they are requesting to provide comment on.”*

## **DURHAM WORKFORCE DEVELOPMENT BOARD (DWDB) MEETING**

**January 24, 2019  
Durham County Human Services Complex  
Conference Room C, 2<sup>nd</sup> Floor  
414 East Main Street  
8:30AM – 10:00AM**

### **MEETING AGENDA**

#### **WELCOME AND CALL TO ORDER**

#### **ANNOUNCEMENTS**

1. Chair’s Updates – Paul Grantham
2. Executive Director’s Updates – Andre Pettigrew

#### **CONSENT AGENDA ACTION ITEM**

1. Review and Approval of Meeting Minutes from the September 27, 2018, DWDB Meeting (See Exhibit B) and the November 15, 2018 Meeting (See Exhibit C)

#### **SUBCOMMITTEE REPORTS**

1. Rebecca Axford, Chair, **Youth Council**
2. Wade Smedley, Chair, **NCWorks Career Center Subcommittee**
3. George Hining, Chair, **Business Services Subcommittee**
4. Paul Grantham, Chair, **Marketing and Communications Subcommittee**

#### **PRESENTATION AND DISCUSSION**

1. Presentation: “Expanding Paid Youth Internships in Durham”
2. Discussion: DWDB Members

#### **ADJOURNMENT**