



Development Services Center

Date: \_\_\_\_\_

Complete all fields in the application below and submit all documentation to [DSCFloodplain@durhamnc.gov](mailto:DSCFloodplain@durhamnc.gov).

**PROJECT INFORMATION**

Project Name: \_\_\_\_\_

Phase: \_\_\_\_\_ Floodplain Permit #: \_\_\_\_\_

Site Plan or Public Works Plan #: \_\_\_\_\_

Previous Project Name/s: \_\_\_\_\_

PIN numbers: \_\_\_\_\_

**APPLICANT INFORMATION**

Certifying Engineer: \_\_\_\_\_ Company: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

**SUBMITTAL CHECKLIST**

Check all required submittal items:

- Initial Submittal, No Fee**
  - Floodplain As-built Documentation (**Electronic format only**):
    - CD/DVD or  USB drive or  Link (date sent: \_\_\_\_\_)
    - General Checklist.
    - Executed General Certification.
    - Set of approved construction drawings.
    - Floodplain as-built drawings.
    - Floodplain as-built survey.
    - Approved construction cost estimate.
    - Revised construction cost estimate.
    - Photos of All Floodplain Construction.
    - Copy of Signed/Issued Floodplain Permit.
    - LOMR Documentation from FEMA (where required).
    - Elevation Certificate (where required).

- Resubmittal, No Fee**
  - Floodplain As-built Documentation (**Electronic format only**):
    - CD/DVD or  USB drive or  Link (date sent: \_\_\_\_\_)
  - Revised As-built Documentation (noted above)
  - 1st or Subsequent Submittal As-built Redlines with **response to comments**.

Comments: