



FLOODPLAIN DEVELOPMENT REVIEW
FLOODPLAIN DETERMINATION FORM

Development Services Center
 101 City Hall Plaza | Durham, NC 27701
 919-560-4137 or 919-560-4144 | dscfloodplain@durhamnc.gov
www.durhamnc.gov

Development
 Services Center

Date: _____

INSTRUCTIONS:

This form is required to accompany all types of plan and permit applications/ submittals where Floodplain has been identified or is unknown on the property. Fill out all sections noted and use: **N/A** -or- **UNKNOWN** where applicable).
 (Floodplain As-Built are required for all Floodplain Permits)

Visit [Floodplain Process](#) for information regarding the floodplain review process and email dscfloodplain@durhamnc.gov for questions about the submittal process. **Floodplain review fees** (see below) shall be paid at time of the initial submittal and includes a 4% technology surcharge fee.

Fill out the Floodplain Checklist that is relevant to the proposed project and submit it with all required items. All floodplain submittals are digital submittals and should include the corresponding checklists. After the digital submittal is received, you will receive an email notifying you of your application status. If the project is reviewed and is determined to be at a different level of Floodplain Permitting, fees will be adjusted accordingly and depending upon the project, additional items may be required.

Note: In some instances items maybe requested in addition to the those required on the permit.

PROJECT INFORMATION (Completed by Owner/Applicant)

Project Name: _____

Phase: _____

*Floodplain Located Onsite: YES NO UNKNOWN
 *Structure Located in Floodplain: YES NO UNKNOWN

Project Address/Identifiers (Ex. Linear Utility): _____

Project Description/Comments: _____

Parcel Identification Numbers (PINs/PIDs): _____

Previous Project Name(s): _____

Site Plan Case Number: _____

Associated Public Works Case Numbers: _____

Associated As-Built Case Number(s): _____

Previous Floodplain Permit Number(s): _____

CLOMR/LOMR Number: _____

Building Permit Number(s): _____

OWNER/APPLICANT INFORMATION (Completed by Owner/Applicant)

Contact Person: _____

Company: _____

Email Address: _____

Phone: _____

ENGINEER OF RECORD INFORMATION (Completed by Owner/Applicant)

Contact Person: _____

Company: _____

Email Address: _____

Phone: _____

SUBMITTAL INFORMATION (to be filled out by DSC Staff)

1st Floodplain Submittal Type (Resubmittals have no additional fees) – Include the required checklist below:

- Floodplain Information Request, No Review Fee Required
- No Permit Required, Cover Sheet Note Required, No Review Fee Required
- Building Permit, \$90+ 4% Tech. Fee = **\$93.60**
- Small Submittal, \$150 + 4% Tech. Fee = **\$156.00** (Floodplain Permit Application & Plot Plan only)
- Medium Submittal: \$240 + 4% Tech. Fee = **\$249.60** (Floodplain Permit Application w/ Calculations)
- Large Submittal: \$500 + 4% Tech. Fee = **\$520.00** (Floodplain Permit Application w/ CLOMR, Flood Study, LOMR, or Flood Plain Administrator Review)