



CURRENT VACANCIES ON BOARDS, COMMITTEES AND COMMISSIONS

May 25, 2018

Release # 7

The City of Durham is seeking interested citizens to serve on the following Boards:

- *Audit Services Oversight Committee
- *Durham Board of Adjustment
- *Durham City-County Environmental Affairs Board
- *Durham Homeless Services Advisory Committee
- *Participatory Budgeting Steering Committee

Deadline for receiving applications is June 25, 2018 - 5:00 p.m.

Due to a term expiring, there will be one (1) vacancy on the **Audit Services Oversight Committee** to represent Business Community with the term to expire on June 30, 2021.

This Committee has been established as an advisory committee to the Department of Audit Services and to the City Manager. The functions of the Audit Services Oversight Committee shall be: to provide oversight responsibilities of the audit function; to serve in an advisory capacity to the City Manager; to facilitate communications among the Council, City Manager, and Director of Audit Services; to ensure internal controls are in place and implemented; to ensure City management implements report recommendations; to review annual audit plan and make recommendations to City Council for approval; to make recommendations for the selection of the external auditor and to review the City's CAFR, management's letter and management's response.

The Committee meets on the 4th Monday of each month at 3:30 p.m. in the Committee Room located on the 2nd Floor of City Hall.

Members serve without compensation and must reside within the corporate City limits.

Due to terms expiring and a resignation, will be three (3) vacancies on the **Durham Board of Adjustment** for one (1) **Alternate Member (term expires June 30, 2019)** and two (2) **Regular Members (terms expire June 30, 2021)**.

The Board shall hear applications for use permits and variances, decide appeals of zoning district boundaries and decide appeals of decisions by the administrative officials interpreting the zoning ordinance.

The Board meets on the 4th Tuesday of each month at 8:30 a.m. in the Committee Room located at 101 Hall Plaza. Applicants must be willing to set aside one day a month to serve.

Members serve without compensation and must reside within the corporate city limits.

Due to a term expiring, there will be one (1) vacancy on the **Durham City-County Environmental Affairs Board** representing the category of **Solid Waste** with the term to expire on June 1, 2021.

The Board advises both the City and County governments with regard to environmental policies. They educate the public and local officials on environmental issues, performs special studies and projects on environmental questions as requested by City or County governments, facilitates citizen participation in local government deliberations on environmental matters, studies changes in environmental science and law and promotes intergovernmental and public/private cooperation.

The Board meets on the 1st Wednesday of each month at 6:00 p.m. in the Committee Room which is located on the 2nd Floor of City Hall.

Members serve without compensation and must reside within the corporate city limits.

Due to a term expiring, there will be one (1) vacancy on the **Durham Homeless Services Advisory Committee** representing the **Faith Community** with the term to expire on June 30, 2021.

The purpose of this Committee is to advise the Durham City Council and the Durham Board of County Commissioners on the implementation of collaborative initiatives to prevent and end homelessness in Durham.

The Committee meets on the 4th Wednesday of each month at 3:00 p.m. at the Durham County Human Services Building/414 E. Main Street/2nd floor/Conference Room.

Members serve without compensation and must live within the corporate city limits.

NOTE:
PROPERTY TAX LISTING MUST BE CURRENT. CITY AND COUNTY TAXES MUST NOT REFLECT ANY DELINQUENCY AT THE TIME OF SUBMISSION OF THE APPLICATION.

To apply, visit the city's web site www.durhamnc.gov and click on Government/Boards, Committees and Commissions. Applications may also be obtained from the City Clerk's Office located on the second floor in City Hall at 101 City Hall Plaza from 8:00 a.m. to 5:00 p.m., Monday through Friday. For additional information, please call (919) 560-4166.

Members of a board, committee or commission shall attend at least fifty percent (50%) of the meetings in a given 12-month period. It shall be the policy of the City Council to remove that appointee in the absence of his/her showing good cause and to make another appointment. This paragraph shall not apply to members of the Human Relations Commission, who are subject to the attendance requirements of Section 34-108(e) of the City Code or boards, committees and commissions that have their attendance requirements addressed through by-laws or an interlocal agreement.

Notice Under the Americans with Disabilities Act

A person with a disability may receive an auxiliary aid or service to effectively participate in city government activities by contacting the ADA Coordinator, voice 919-560-4197, fax 560-4196, TTY 919-560-1200, or ADA@durhamnc.gov, as soon as possible but no later than 48 hours before the event or deadline date.

**City Clerk's Office
101 City Hall Plaza
Durham, NC 27701
(919-560-4166
(919-560-4835) (FAC)**